Diane Miller

From: emgrants.nc.gov <no-reply@emgrants.com>
Sent: Tuesday, September 23, 2025 9:31 AM
To: Diane Miller
Subject: Project Version Applicant Notification

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Diane Miller,

Project #4163 – 0 for 4393 Hurricane Florence has recently been awarded to Oriental, Town Of by FEMA.

Your project has been approved by the Federal Emergency Management Agency (FEMA) under the Department of Homeland Security (DHS) with reference to CDHA 97.036 - Disaster Grants – Public Assistance (for Presidentially Declared Disasters). Please note that this summary includes the approved amount for the project and any administrative or management costs. To view this information in more detail, navigate to the Project Version by clicking on this link: http://emgrants.nc.gov/app/#112046

Please review the obligation details below:

Applicant Name: Oriental, Town Of
Applicant FIPS: 137-49380-00
Project Number: #4163
Project Title: 757679 - Project Number 582 (69177) - Excess Funds
Project Category: E - Public Buildings & Equipment
Total Eligible Amount: $106,644.12

Duplication of Benefits - It is required by FEMA that you avoid any duplication of benefits (DOB) for all project work that has been or will be completed. Please track funding you receive – i.e. insurance, other federal grants, bank loans, or gifts – that could appear to co-mingle with the funding you have or will receive from FEMA for this project. Please communicate additional funding or potential DOB issues regarding your project to your NCEM PA Grants Manager.

Special Considerations – Both large and small projects may be reviewed by FEMA for Special Considerations, which includes insurance (NFIP requirements and actual or anticipated insurance funds), Environmental and Historic Preservation (EHP), and Hazard Mitigation funding for Public Assistance projects (406 Mitigation).

Payments for FEMA PA Projects - Small projects are paid on estimate after FEMA has obligated the funding. Large projects will be reimbursed on actual documented expenditures. Prior to the completion of any large project, the payments will be reimbursed to you up to 75% of the obligated Project Cost. The final 25% of the total obligated project cost will be paid following a final inspection when the project is complete. You must request a final inspection from NCEM PA. If you have signed off on a fixed-cost offer with FEMA for a project, then a new scope of work or cost change will not be considered by FEMA.

Requesting a Payment from NCEM - Reimbursement requests (RFRs) are required for all large projects in order for payments to be authorized and submitted to the state's fiscal team. Clear and concise backup documentation that justifies all costs must accompany these requests. Reimbursement Requests must be submitted after logging in to https://emgrants.nc.gov then by clicking on the "Submit Reimbursement Request" button located on the profile screen for Oriental, Town Of.

Administrative Costs - For certain disasters, both direct and indirect administrative costs can be reimbursed based on supporting documentation provided by Oriental, Town Of. Contact your NCEM PA Grants Manager for more information on recouping these costs. Contact info linked below. These supported costs are defined by FEMA as Category Z projects.

Quarterly Reporting Requirements - Pursuant to Title 44 of the Code of Federal Regulations (CFR) Section 13.40, the North Carolina Division of Emergency Management (NCEM) is required to submit progress reports to the Federal Emergency Management Agency for every disaster assistance grant. Accordingly, each disaster assistance applicant (subrecipient) must submit monthly progress reports for all open, large project grants, and all small and large Category Z project grants to NCEM's Public Assistance staff.

The first Quarterly Progress Report for large, open project grants will be due on the 10th day of the quarter following the date of FEMA's funding obligation for a project. Quarterly Progress Reports must be submitting using https://emgrants.nc.gov. Please see https://emgrants.nc.gov/site/resources.cfm for a video or step-by-step instruction to submit Quarterly Progress Reports, or contact your NCEM PA Grants Manager.

Note: Large projects for each disaster declaration may have different cost thresholds and work completion timelines. See https://emgrants.nc.gov/site/resources.cfm for specific information on cost thresholds. If you need a time extension request, please submit this request using https://emgrants.nc.gov at the particular project level.

Insurance Requirements - FEMA deems insurance as a primary funding source for damaged facilities. FEMA Public Assistance may require subrecipients to obtain and maintain (O&M) insurance to protect against future losses. The insurance coverage for an eligible facility that has been damaged must equal at least the amount of the eligible damage. If a subrecipient does not obtain and maintain necessary insurance, FEMA Public Assistance will not provide assistance for that facility in future disasters. Reference 44 CFR 206.253 (f). If FEMA has required the subrecipient to obtain and maintain insurance in the past, and the O&M has not occurred for a facility, FEMA PA may de-obligate funds for that project. Two circumstances do not require O&M: 1) Eligible damage is less than $5,000.00 and/or the damaged facility is a temporary facility (Category B).

Communicating Insurance Coverage - Please provide information concerning insurance settlements for your project(s) as soon as possible when applicable to any FEMA PA project so that we may process your funding. Only uninsured losses for eligible work may receive funding. You will need to upload relevant insurance information for your project(s) into https://emgrants.nc.gov for NCEM PA's review and archival.

Appealing FEMA Decisions - As the subrecipient of FEMA PA funds, you have the right to appeal through the Recipient by notifying and working in conjunction with the NCEM Public Assistance program. Be advised, you are required to present your appeal within 60 days from receipt of a notice of an action or decision, usually referred to as a determination memo submitted in the FEMA Grants Portal. Information on appeals is referenced in the FEMA Public Assistance Program and Policy Guide and in 2 CFR §206.606. Appeals must be submitted to NCEM's Public Assistance team using https://emgrants.nc.gov

Completing FEMA-funded Work - You are required to complete work for each project as defined in FEMA's approved scope of work and obligated costs. Please comply with all necessary project management procedures to ensure that the obligated funds for a project are expended in a timely manner. Time extension requests for eligible projects must be submitted to NCEM's Public Assistance team using https://emgrants.nc.gov

Tracking Time-Sensitive Requests - As the system of record for NCEM, you may track the progress of your time extension requests, appeal or arbitration requests, scope of work changes, and payment statuses using EMGrants. Track your activities and payment statuses by logging in to https://emgrants.nc.gov. You can also view guidance on performing specific tasks or request reimbursement are in the EMGrants Resources link below.

All accounting records should be maintained for three (3) years following closeout of your disaster file. In addition, all projects are subject to audit by the FEMA Office of Inspector General as well as by state auditors. For easy access to FEMA and NCEM Public Assistance policy guides, large project threshold amounts (requiring supporting documentation), and guidance for submitting payment requests or other time-sensitive actions, please visit https://emgrants.nc.gov/site/resources.cfm

For assistance about any item within this obligation notification, please be in touch with your NCEM PA Grants Manager or other staff under NCEM Public Assistance Contacts, located here: /emgrants.nc.gov/site/register.cfm">https://emgrants.nc.gov/site/register.cfm v0

Department of Homeland Security
Federal Emergency Management Agency

General Info

Project #	757679 **P/W #** 4163	**Project Type**	Actual Costs
Project Category	E - Buildings and Equipment	**Applicant**	Oriental, Town of (137-49380-00)
Project Title	Project Number 582 (69177) - Excess Funds	**Event**	4393DR-NC (4393DR)
Project Size	Small	**Declaration Date**	9/14/2018
Activity Completion Date	3/14/2020	**Incident Start Date**	9/07/2018
Process Step	Obligated	**Incident End Date**	9/29/2018

Damage Description and Dimensions

The Disaster # 4393DR, which occurred between *09/07/2018* and *09/29/2018*, caused:

Damage #1394898; Excess Funds Project PAAP project 69177

General Facility Information:

- **Facility Type:** Vehicle or Equipment Only
- **Location Description:** 507 Church Street Oriental, North Carolina 28571

General Damage Information:

- **Date Damaged:** 9/7/2018 to 9/29/2018
- **Cause of Damage:** Replace two (2) aging police vehicles damaged from use during Hurricane Florence

Vehicle or Equipment Damage:

- Vehicle, 1 each of 2005 Ford F-350 Dump Truck, Damaged from use during Hurricane Florence, 100% work completed.
- Vehicle, 1 each of 2012 Dodge Charger (police Vehicle), Damaged from use during Hurricane Florence, 100% work completed.

Final Scope

1394898 Excess Funds Project PAAP project 69177

Work Completed:

The Applicant is utilizing the excess funds from project 69177 to enhance police response capability with better equipped vehicles.

A. Purchased 2019 Ford Super Duty F-550 truck

B. Purchased 2018 Ford Police Interceptor Utility.

Work completed total

1. Materials: $67,436.13

2. Materials: $39,427.74

Work Completed Total: $106,863.87

Capped amount: $106,644.12

Project notes:

1. This project has been developed using the document *SOW Excess Funds Project.pdf.*

2. Project 69177 was written for an estimated cost of $323,306. The project was close out on actual costs of $216,661.88, leaving an excess funds of $106,644.12. The applicant purchased 2 new vehicles for $106,863.87. The project is capped at $106,644.12; therefore the excess amount is the Applicant's responsibility.

Cost

Code	Quantity	Unit	Total Cost	Section
9207 (PAAP Excess Funds)	1.00	Lump Sum	$106,644.12	Completed

CRC Gross Cost	$106,644.12
Total 406 HMP Cost	$0.00
Total Insurance Reductions	$0.00
CRC Net Cost	$106,644.12
Federal Share (75.00%)	$79,983.09
Non-Federal Share (25.00%)	$26,661.03

Award Information

Version Information

Version #	Eligibility Status	Current Location	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated

Drawdown History

EMMIE Drawdown Status As of Date	IFMIS Obligation #	Expenditure Number	Expended Date	Expended Amount
No Records				

Obligation History

Version #	Date Obligated	Obligated Cost	Cost Share	IFMIS Status	IFMIS Obligation #
0	4/11/2025	$79,983.09	75%	Pending Processing	4393DRNCP00041631
0	9/22/2025	$79,983.09	75%	Accepted	4393DRNCP00041631

Subgrant Conditions

- As described in Title 2 Code of Federal Regulations (C.F.R.) § 200.333, financial records, supporting documents, statistical records and all other non-Federal entity records pertinent to a Federal award must be retained for a period of three (3) years from the date of submission of the final expenditure report or, for Federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, respectively, as reported to the Federal awarding agency or pass-through entity in the case of a subrecipient. Federal awarding agencies and pass-through entities must not impose any other record retention requirements upon non-Federal entities. Exceptions are stated in 2 C.F.R. §200.333(a) – (f)(1) and (2). All records relative to this project are subject to examination and audit by the State, FEMA and the Comptroller General of the United States and must reflect work related to disaster-specific costs.
- The Recipient must submit its certification of the subrecipient's completion of all of its small projects and compliance with all environmental and historic preservation requirements within 180 days of the applicant's completion of its last small project, or the latest approved deadline, whichever is sooner.
- When any individual item of equipment purchased with PA funding is no longer needed, or a residual inventory of unused supplies exceeding $5,000 remains, the subrecipient must follow the disposition requirements in Title 2 Code of Federal Regulations (C.F.R.) § 200.313-314.
- The Subrecipient can use these excess funds for eligible activities as defined in the Public Assistance Program Alternative Procedures Pilot Program Guide for Permanent Work. The excess funds obligated on this PW have been de-obligated from the original PW. The approved use of these funds is documented in the Scope of Work. The Subrecipient must notify FEMA through the Recipient of any changes to the intended use of these to ensure program and EHP compliance.
- The terms of the FEMA-State Agreement are incorporated by reference into this project under the Public Assistance award and the applicant must comply with all applicable laws, regulations, policy, and guidance. This includes, among others, the Robert T. Stafford Disaster Relief and Emergency Assistance Act; Title 44 of the Code of Federal Regulations; FEMA Policy No. 104-009-2, Public Assistance Program and Policy Guide; and other applicable FEMA policy and guidance.
- The DHS Standard Terms and Conditions in effect as of the declaration date of this emergency declarations or major disaster, as applicable, are incorporated by reference into this project under the Public Assistance grant, which flow down from the Recipient to subrecipients unless a particular term or condition indicates otherwise.
- The Uniform Administrative Requirements, Cost Principles, and Audit Requirements set forth at Title 2 Code of Federal Regulations (C.F.R.) Part 200 apply to this project award under the Public Assistance grant, which flow down from the Recipient to all subrecipients unless a particular section of 2 C.F.R. Part 200, the FEMA-State Agreement, or the terms and conditions of this project award indicate otherwise. See 2 C.F.R. §§ 200.101 and 110.
- The subrecipient must submit a written request through the Recipient to FEMA before it makes a change to the approved scope of work in this project. If the subrecipient commences work associated with a change before FEMA approves the change, it will jeopardize financial assistance for this project. See FEMA Policy No. 104-009-2, Public Assistance Program and Policy Guide.
- Pursuant to section 312 of the Stafford Act, 42 U.S.C. 5155, FEMA is prohibited from providing financial assistance to any entity that receives assistance from another program, insurance, or any other source for the same work. The subrecipient agrees to repay all duplicated assistance to FEMA if they receive assistance for the same work from another Federal agency, insurance, or any other source. If an subrecipient receives funding from another federal program for the same purpose, it must notify FEMA through the Recipient and return any duplicated funding.

Insurance

Additional Information

11/6/2024

GENERAL INFORMATION

Event: 4393DR-NC (4393DR)

Project: [757679] Project Number 582 (69177) - Excess Funds

Category of Work: Cat E - Buildings & Equipment

Applicant: Oriental, Town of (137-49380-00)

Event Type: Hurricane / Hurricane Florence

Cause of Loss: Wind / Wind Driven Rain

Incident Period: 9/7/2018 to 9/29/2018

Total Public Assistance Amount: $106,644.12

COMMERCIAL INSURANCE INFORMATION

Commercial insurance does not apply to the items included in this project. The projects costs are for excess funds under Project 69177. This project includes the purchase of two vehicles purchased with the excess funding.

NUMBER OF DAMAGED INVENTORIES INCLUDED IN THIS PROJECT: (1)

Damaged Inventory (DI) #1394898:

Excess Funds Project PAAP project 69177
Number of damaged locations included in this DI: (1)
Vehicle Description: 2005 Ford F-350 Dump Truck

Vehicle Description: 2012 Dodge Charger (police Vehicle)

Cause of Loss: N/A vehicles purchased with excess funding from project 69177

Damage Inventory Amount: $106,644.12

Prior Obtain and Maintain Requirement:

The vehicles are not subject to any previous Obtain and Maintain insurance requirements.

Reduction(s):

No Reduction is being made to these vehicles. This project is for excess funds under project 69177 not subject to insurance coverage.

Obtain and Maintain Requirement:

An Obtain & Maintain Requirement is being required for Vehicles with comprehensive vehicle coverage for 2019 Ford S-Duty F-550 truck VIN 1FD0W5GT6KEE13845 in the amount of $67,288.90.

An Obtain & Maintain Requirement is being required for Vehicles with comprehensive vehicle coverage for 2018 Ford Police Interceptor Utility in the amount of $39,355.22.

FEMA Policy 206-086-1
H. Subsequent Assistance. When a facility that received assistance is damaged by the same hazard in a subsequent disaster:

1. If the applicant failed to maintain the required insurance from the previous disaster, then the facility is not eligible for assistance in any subsequent disaster.

2. Upon proof that the applicant maintained its required insurance, FEMA will reduce assistance in the subsequent disaster by the amount of insurance required in the previous disaster regardless of:

a. The amount of any deductible or self-insured retention the applicant assumed (i.e., "retained risk").

Obtain and Maintain Requirements:

44 CFR § 206.253 Insurance requirements for facilities damaged by disasters other than flood.

(a) Prior to approval of a Federal grant for the restoration of a facility and its contents which were damaged by a disaster other than flood, the recipient shall notify the Regional Administrator of any entitlement to insurance settlement or recovery for such facility and its contents. The Regional Administrator shall reduce the eligible costs by the actual amount of insurance proceeds relating to the eligible costs.

(b)

(1) Assistance under section 406 of the Stafford Act will be approved only on the condition that the recipient obtain and maintain such types and amounts of insurance as are reasonable and necessary to protect against future loss to such property from the types of hazards which caused the major disaster. The extent of insurance to be required will be based on the eligible damage that was incurred to the damaged facility as a result of the major disaster. The Regional Administrator shall not require greater types and extent of insurance than are certified as reasonable by the State Insurance Commissioner.

(2) Due to the high cost of insurance, some applicants may request to insure the damaged facilities under a blanket insurance policy covering all their facilities, an insurance pool arrangement, or some combination of these options. Such an arrangement may be accepted for other than flood damages. However, if the same facility is damaged in a similar future disaster, eligible costs will be reduced by the amount of eligible damage sustained on the previous disaster.

(c) The Regional Administrator shall notify the recipient of the type and amount of insurance required. The recipient may request that the State Insurance Commissioner review the type and extent of insurance required to protect against future loss to a disaster-damaged facility, the Regional Administrator shall not require greater types and extent of insurance than are certified as reasonable by the State Insurance Commissioner.

(d) The requirements of section 311 of the Stafford Act are waived when eligible costs for an insurable facility do not exceed $5,000. The Regional Administrator may establish a higher waiver amount based on hazard mitigation initiatives which reduce the risk of future damages by a disaster similar to the one which resulted in the major disaster declaration which is the basis for the application for disaster assistance.

(e) The recipient shall provide assurances that the required insurance coverage will be maintained for the anticipated life of the restorative work or the insured facility, whichever is the lesser.

(f) No assistance shall be provided under section 406 of the Stafford Act for any facility for which assistance was provided as a result of a previous major disaster unless all insurance required by FEMA as a condition of the previous assistance has been obtained and maintained.

For large projects only: Final Obtain and Maintain requirement amount will be determined during the closeout process after the final actual eligible costs to repair or replace the insurable facility have been determined.

FEMA Policy 206-086-1

F. Timeframes for Obtaining Insurance. FEMA will only approve assistance under the condition that an applicant obtains and maintains the required insurance.

The applicant must document its commitment to comply with the insurance requirement with proof of insurance.

If an applicant cannot insure a facility prior to grant approval (for example, if a building is being reconstructed), the applicant may provide a letter of commitment stating that they agree to the insurance requirement and will obtain the types and extent of insurance required, followed at a later date by proof of insurance once it is obtained. In these cases, the applicant should insure the property:

a. When the applicant resumes use of or legal responsibility for the property (for example, per terms of construction contract or at beneficial use of the property); or

b. When the scope of work is complete.

D. Modifying the Insurance Requirement. An applicant may request that FEMA modify the insurance requirement if the applicant attempts to comply with the requirement and believes that: the required insurance is not reasonably available; an alternative to the insurance requirement provides adequate protection against future loss to the property; or the required insurance is not necessary to protect against future losses to the property.

1. The applicant should submit its written request to modify the insurance requirement to FEMA through the recipient. The request should include supporting documentation.

2. In its supporting documentation, the applicant should identify and provide relevant evidence, such as:

   a. Whether insurance coverage for the hazard or category of property exists, the conditions under which insurers offer coverage, or whether like-situated parties have substantially similar coverage.

   b. Whether the applicant can obtain the amount of insurance coverage, and if not, why (for example, if the amount of insurance FEMA requires exceeds the value of the property).

   c. The likelihood of repetitive damage.

   d. Whether hazard mitigation measures reduce future risk to the property[9].

   e. Information describing the alternative to insurance and an explanation as to why it provides adequate protection against future loss.

   f. The affordability of the types and extent of insurance, including the amount of retained risk required as part of available insurance policies, and the cost of insurance in relation to the applicant's operating budget; and

   g. The possibility of renewing an existing insurance policy.

3. In its request, the applicant should also specify the types and extent of insurance it suggests are reasonably available, adequate, and necessary to protect against future loss, based on the supporting documentation provided.

4. FEMA will consider the request provided by the applicant and work with the applicant and recipient to determine whether it is appropriate to modify the insurance requirement.

E. State Insurance Commissioner Certifications. FEMA will not require greater types and amounts of insurance than are certified as reasonably available, adequate, or necessary by the appropriate State insurance commissioner. The State insurance commissioner <u>cannot waive Federal insurance requirements</u> but may certify the types and extent of insurance reasonable to protect against future loss to an insurable facility.

1. In a certification, a State insurance commissioner should identify the facility or facilities that the certification applies to and certify the types and extent of insurance reasonable to protect against future loss to the property or properties.

2. The certification should include supporting information regarding the availability, adequacy, and necessity of insurance such as:

   a. Insurance market conditions, including market competition and the relative size of voluntary and residual markets within the State and declared area.

   b. Reasonable risk management practices based on the applicant's function, size, and operating budget;

   c. Additional information related to the hazard(s) and class(es) of property for which the applicant must obtain insurance, the extent of policy limits for each insured property, and related premium costs.

3. FEMA will not accept a State insurance commissioner certification that purports to certify that flood insurance—up to the maximum amount of coverage available through an SFIP— is not reasonably available for properties insurable under the NFIP.

4. FEMA will use the type and amount of insurance certified as reasonably available, adequate, or necessary by the State insurance commissioner to modify the applicant's insurance requirement.

5. A State insurance commissioner certification regarding an applicant's property only applies to the current declared event. FEMA does not consider prior certifications when establishing insurance requirements in a subsequent disaster.

FEMA and the recipient will verify proof of insurance, modification, or Insurance Commissioner's certificate prior to grant closeout to ensure the applicant has complied with the insurance requirement.

An applicant should notify FEMA—in writing through the recipient—of changes to their insurance which impact their ability to satisfy the insurance requirement after it provides proof of insurance to FEMA. This includes changes related to self-insurance. If an applicant fails to do this, FEMA may de-obligate assistance and not provide assistance in a future disaster.

When a Obtain and Maintain requirement has been placed on a facility from a previous disaster the insurance coverage that is required must be procured and in force prior to the Disaster Declaration Date of the current disaster. Regardless of the peril, If the same facility is claimed in the current or future disaster and the prior Obtain and Maintain requirement has not been satisfied that facility it is no longer eligible for FEMA Section 406 assistance. Stafford Act-Sec. 311. Insurance (42 U.S.C. 5154)

Michael Toton, PA Insurance Specialist

CRC Central, Denton, TX

O&M Requirements

There are no Obtain and Maintain Requirements on **Project Number 582 (69177) - Excess Funds**.

406 Mitigation

11.06.2024 – O. Rueda Builes, EASP – Project 757679 for the Town of Oriental, Project Number 582, was written for adjustments of excess funds. This project reflects Vehicle and contents in the DI scope of work; therefore no cost-effective, feasible mitigation available under the FEMA PA Program and Policy Guide - Mitigation Section - page 153, and Appendix J – page 242.

Environmental Historical Preservation

Is this project compliant with EHP laws, regulations, and executive orders? Yes

EHP Conditions

- Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
- This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize funding.
- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archaeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

EHP Additional Info

There is no additional environmental historical preservation on **Project Number 582**

(69177) - Excess Funds.

Final Reviews

Final Review

Reviewed By PRIVETTE, MARTEL P.

Reviewed On 11/25/2024 9:40 PM EDT

Review Comments

No comments available for the Final Review step

Recipient Review

Reviewed By Abram, John

Reviewed On 11/27/2024 12:44 PM EDT

Review Comments

approve 11/27/2024 ja

Project Signatures

Signed By Miller, Diane

Signed On 12/02/2024

Diane Miller

From: So, Bernard (NCEM) <bernard.so@ncdps.gov>
Sent: Monday, November 6, 2023 8:16 AM
To: Miller, Diane
Cc: Snell, Brian (NCEM); Young, Valerie M
Subject: RE: Town of Oriental - Projects for close out - 4393/4465/4568
Attachments: Lou Mac PW646 69191 Docs.zip; Oriental - DR4487 RPA Withdrawal form.docx; Florence Management Cost 139183 Docs.zip; Dorian Management Cost 139183 Docs.zip; Isaias Management Cost 162589 Docs.zip

Good day Diane,

See below notes for the projects, please review and we can discuss this week. If need be we can do a conference call with my team lead for any discussion

1. **DR4393 Florence: Project #582 (69177) - South Ave Road damage (L, Cat C)**
   Expenses Approved ($242,479.50)
   Actual Claimed Cost ($216,661.88) *per the FIR
   Amount Underrun ($106,644.12) *per the FIR

   - So here is the situation and my apologies, it took some time for me to dig and understand the history. Yes, this project is a Fixed cost offer, and part of the condition is that an excess fund proposal is submitted to detail alternative eligible work where excess funds are to be used for.
     The excess funds proposal letter and costs was part of the FIR that as submitted in June of 2020. Was all work completed? I see only the costs for the vehicle.

   - The excess fund proposal should have been reviewed by FEMA and a new project still needs to be written up and created with the submitted excess fund proposal as the scope of work.
     Basically, FEMA closes out the old project number, creates a new project with the excess fund amount and this is where the applicant claims a reimbursement for that funding.

   - This should have happened years ago but FEMA has not officially responded back to the report so right now we are going to them to follow up on status of this as they need to create a new project so we can put a claim under that and release funding.

   - This is also why we have to ask for the return of funds. The total funding already released is **$25,817.62** more than the actual cost, that amount still needs to be returned to FEMA to close out #582
     Then we put a claim for reimbursement for the $106,644.12 under the new excess funds project (assuming all costs was deemed eligible)

   - Please hold off until we start some conversation with FEMA regarding creating this new excess fund project.

2. **DR4393 Florence: Project #646 (69191) - Lou Mac Fishing Pier and Small Boat Dock (L, Cat G)**
Expenses Approved ($0.00)
Pending Expense Submission ($146,358.99)
Actual Claimed Cost ($70,999.02) *per your excel sheet

- Received the contractor Cahoon contracts, Cahoon final invoice and the excel sheet with the breakdown of expenses, and time extension request.

- Need the following: Closeout request letter, EHP Questionnaire, Material invoices and Labor timesheets for the items listed in the excel file (See attached Zipped File)

  For Invoices/contracts where it looks like you have work from different projects, you'll need to compare the work done and identify how much went to each project and just mark up the invoices. You can send me these invoices and I can see if I can work it out

- This is also a Fixed Cost Offer project and it looks like there will be excess funds for about 75K. We could potentially submit an Excess Funds Proposal and see if a new project can be written up and claim rest of the funding. However we cannot guarantee if FEMA will allow since a proposal should have been filed 90 days after the completion, this would be a conversation if at all feasible.

3. **DR4393 Florence: Project #2697 (139183) - Category Z - Town of Oriental Management Costs (L, Cat Z)**
   Expenses Approved ($0.00)
   Pending Expense Submission ($37,732.59)
   Actual Claimed Cost ($37,850.16) *per your management cost sheet

   - We have your management cost sheets but still need a letter and fringe benefits calc sheet (attached).
   - Management costs are capped so can only claim $37,732.59

4. **DR4465 Dorian: Project #335 (135545) - Town of Oriental (L, Cat Z)**
   Expenses Approved ($0.00)
   Pending Expense Submission ($1,704.90)
   Actual Claimed Cost ($1,788.85) *per your management cost sheet

   - We have your management cost sheets but still need a letter and fringe benefits calc sheet (attached).
   - Management costs are capped so can only claim $1,704.90

5. **DR4568 Isaias: Project #22 (162589) - Management Cost (L, Cat Z)**
   Expenses Approved ($0.00)
   Pending Expense Submission ($594.14)

   - We need a management cost sheets letter and fringe benefits calc sheet (attached).
   - An option is you could also withdraw this project if you feel the amount is not worth the effort. It will be a letter you can fill out.

6. **DR 4487 COVID-19 Account**
   - Need a Withdrawal form signed (Attached)

Very Respectfully,

Bernard Allan F. So
Public Assistance Grants Manager
NC Department of Public Safety

Division of Emergency Management
Mobile: 984-303-2824
bernard.so@ncdps.gov
www.ncdps.gov

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