Park and Recreation Board Meeting, November 11, 2022, 3:00PM, Town Hall
Attendees: Vick Rasmussen, Butch Rasmussen, Janice Coakley, Bonnie Crosser, Commissioner Overcash, Commissioner Price, resident Marcia Ostendorff

1. Ms. Ostendorff attending to express her concern regarding trash throughout our Town, specifically cigarette butts. The Team reviewed the past Beautification meeting and progress regarding the identified beautification projects. We assured Ms. Ostendorff trash is taken seriously and highlighted specific ideas in the works. Also, advised her of another individual in town picking up cigarette butts near the Water Plant area.

2. Dog Stations. Update Team on guidance received from Manager Miller - it is the Commissioner's intent that Park and Recreation is the responsible for the replenishment of bags and stations. Upon reviewing the CAMA Land Use Plan - pet waste stations and proper disposal of pet waste is a component of the *Storm Water Runoff Management.* Pet Stations compose of bag distribution and proper disposal. Pet Stations with near (within sight) garbage cans are within guidelines. Pet Stations without near garbage cans will need to have disposal cans attached to the post with periodical pickup by Public Works.
1. Dog Station On Factory will require the installation of a disposal can. The "Dock Pond" is a large storm water runoff area.
2. Removal of the Dog Station at the Kayak Launch. Relocate the Dog Station at the Water Plant. To service area residents. Garage cans are in sight.
3. Identify the need for a Dog Station on Midyette.
4. Bonnie took the action to work with Manager Miller on the proper location for a Dog Station at Dolphin Point. Discuss with Dolphin Homeowners Association.

3. Reviewed Recreation Park Open House. All in place for the event on November 12th.

4. Luminaries. Park and Recreation will lead the effort for the Town of Oriental. Funding of the lights will come from Spirit of Christmas fund. Will be setting up a test of the upgraded technology during the week of November 14th. Since we have LED lights the luminaries will be in place for Friday and Saturday (December 9th and 10th) during Spirit of Christmas. The route will start on double Broad at Town Hall and run 1/2 up the Bridge, single on the boardwalk at the Oriental Harbor, double from Broad on Hodges to Beth's Frazers office, single from Marsha to South Ave, double on South ave until Lou Mac, single on water way on South ave, double up from South ave on Free Mason to close the loop at Town Hall. 14,168 ft of coverage. 929 LED lights, white bags with a wooden block!

5. Christmas Lights for Lou Mac. Public Works staff will test the lights during the week prior to Thanksgiving. We have several replacement strains. If the Christmas Light budget allows Public Works staff will be placing a star on the Pavilion at the Recreation Park.

6. Lupton Park - winter flowers. The Mums still look good will hold off another week before replanting.

BRMSD report- November

The Board held its regular meeting on Monday, November 3rd. It was an abbreviated session as the only action that was taken was reviewing and approving quarterly budget adjustments. Projects are moving forward as noted in previous reports.

One interesting item that came up is the huge increase in costs. The brand and size of pumps that are usually purchased are unavailable and the district is forced to buy whatever they can find. Therefore, due to supply chain issues, they are much more expensive. Waiting times for some of these items as much as a year. The same is true for panels and other required supplies. Mr. Harper also said that copper fittings were very difficult to find and that he might need to resort to retrofitting old junk parts which would not be very reliable. In the last quarter, an increase in system development fees has helped offset a percentage of these costs but should new construction slow dramatically that positive effect will be eliminated.

There will be no December meeting. Next regular meeting in January 2023.

ORIENTAL PLANNING BOARD MINUTES

Wednesday, October 26, 2022 3:00PM
Oriental Town Hall – 507 Church Street, Oriental, NC

CALL MEETING TO ORDER AND ESTABLISH QUORUM

Meeting was called to order at 3:00PM with Chairman Rahm, and Members Quigley, and Member DeWeese. Members Willi and Stone were absent (excused absences). LUA Miller was present. Commissioners Frank Roe, Charlie Overcash, and Allen Price were also present.

Agenda Approval: Without dissent, Chair Rahm accepts the agenda and apologizes for delayed posting of documents.

August Minutes for approval. Member Quigley notes that Commissioner Price was also present for the 10/5/meeting. Member Quigley makes the MOTION to approve the amended minutes. Member DeWeese seconds. 3-0

OLD BUSINESS

- **CAMA Land Use Plan**-Comments from other Boards distributed. HWAC looked at Exhibit 4 for the CAMA plan. Chair asks that Members look through the exhibit (with notes added) and get back to her on those. Let her know if there is something we do or do not want to include in the draft version. Dan Allen had sent from HWAC. Listed as Exhibit 4, version 2. Julie will add additional comments from the Public Open House to that exhibit.
- Diane will also need some discussion on the maps prior to Nov 2 in order to provide direction to the ECCOG for re-drawing those maps. (Looking at FLUM map and Current Land Use Map). Members asked to look over these maps and make any suggestions for review.
- Member Quigley asks how best to accomplish prior to Wednesday. Things like Whittaker Pointe project is designated residential on the old map. Chair Rahm proposes Tuesday afternoon 1:30PM (Nov 1) to gather for review of maps.
-
- Commissioner Roe asks that we remember to value the businesses at the water's edge. Currently grossly undervalued. Marinas and Boatyards, 2 large fish processors. We want to support and sustain local commercial fishing industry which is under considerable environmental, regulatory constraints. LUA notes that we are required to have a CAMA LUP if we have our own zoning- access. That should be addressed in the Comprehensive Plan. This document is how we plan to comply with NCDEQ rules. LUA notes this is where we commit to including CAMA stipulations into out GMO moving forward- for example- NEW boat wash has different rules from what WAS existing. Movement toward environmental responsibility and our compliance through zoning. So this document does not address those things because it is not supposed to- the Comprehensive Plan SHOULD. Commissioner Roe asks why we do not accept the County's CAMA Land Use Plan. LUA notes that we have different (more strict) zoning regulations. If you have your own zoning, you must have your own CAMA Land Use

Plan. Commissioner Overcash notes that we should not give away any more to the County-. LUA notes that we are required to have it, and also that if the County changes theirs, we would have to amend it. Chair notes we will look at the Comprehensive Plan to where that can be inserted. Chair is looking to finish this (CAMALUP) by January. Commissioner Roe asks for source document for CAMA requirements. In docs posted, there is a flowchart and a 160D document. The flowchart we use is an "amendment" chart- for updating an existing document, which is much easier than going through the original document approval. Commissioner Roe wants to make sure we are not overstepping in this document. LUA notes things like spraying for mosquitoes and not near the water's edge, not cutting down the marsh grass at the pond except for once a year, etc. Chair notes all plans should be in agreement. It would be nice to get this ready to go out in January, but if it takes longer to get it right, so be it. Commissioner Overcash notes we can schedule the PH and then table it if not ready. Group will meet Nov 1, 1:30 to review maps and Ex. 4.

- **Driveways-** requested PH for the TB meeting on Nov 1 for Dec 6. PB will see it one more time before the PH. So, following the last meeting another scenario came up- if two 50' frontages adjoin, and both want circular driveways, we end up with 40' of continuous driveway. Solution is to require a 5' break between and a 2.5' setback to the property line. Also included that whatever is removed (existing) can be replaced as existing. Commissioner Roe notes culvert MAY extend further than the driveway concrete. PB does not see that as a problem. Apron defined as part of the driveway that connects to the street. LUA notes usually angled to the asphalt street. Commissioner Price has issue that the apron is usually flared and should not count in the 20'. It is part of the driveway restriction within the right-of-way. This change means 20' is the limit of the apron as well. Several members note that the owner decides how wide the driveway is and Commissioner Price notes a 20' driveway does not allow any flare at the end. Member Quigley notes we are managing the runoff and culverts and infrastructure. LUA notes aprons are there to ensure that the connection between the two (road and driveway) is stable. LUA will craft what you choose to include or preclude. Percentages were removed from Residential zones. PB will see the prepared document Nov 16 with a consistency statement. PB directs LUA to prepare documents and forward to TB for Public Hearing.

NEW BUSINESS

- **Compliance forms:**
- Buck- 11 acre parcel connected to R-1 lot on White Farm. Building on the R-3 lot, driveway on R-1 lot. While building, RV allowed for residence. Cannot store those things on a separate R-1 lot. Can either move all of that to the R-3 lot, or recombine parcels. He has chosen to move things back to R-3 lot. R-1 lot up front simply has driveway running through it. Same Mr. Buck that had chosen to drill a well is now planning to tap onto our water.
- Other was an LUP for a restaurant going into building behind Oriental Deli. New restaurant will be open hours that the deli is not.
- There are other applications that came through while I was out, you'll see them next meeting.
- Dolphin Point has denied (by covenant) addition of a carport- that has not come to us.
- Height certification received on the Messikomer residence on Maritime Rd received.

- Chair asks about height. In the County, height to the floor is same as ours. Is that what we're talking about? NO. This is max height of the top of the structure. Height of the bottom floor is according to the Floodplain Management Ordinance.
- MJ Marine letter. Letter received from attorney for MJ Marine. Purchased in 2018. During the purchase process, the previous owner (Mr. Arnfast) applied for rezoning for the parcel in question, currently zoned R-1, lying between the MU Sailcraft/M&J Marine lot and a residential R-1 lot with a home on it, owned and occupied by the Pawlikowskis/their family. (Map to show what we are talking about). The middle lot is the lot in question. In the process of the sale, Arnfast requested rezone to MU. It was agreed by Mr. Arnfast that the lot had been used for storage of boats, boat parts (masts) and car parking, and that's it. Those uses were grandfathered. Chair notes the grandfathering came about because the GMO was enacted with zoning after the boatyard was in operation. Ultimately, when the initial zoning was imposed, THEN it should have been challenged that this lot is not being used for single family residential, but there was no challenge to the proposed zoning at that time (1999). Andy Den(inaudible) owned a Cape Dory dealership on those lots.
- Attorney states in his letter that prior to 1999, the lot was used for boat repair, which is not what Mr. Arnfast stated in the rezoning process request.

- Mr. Arnfast submitted a rezoning request in 2003, in which he did not come to the meeting where that was to take place and it was tabled. : "Alan Arnfast with Sailcraft Marina was going to do a preliminary request for a change in zoning. He did not show up, therefore, we tabled it. ***MOTION-Frank Swain, Seconded- Joe Wakefield APPROVED 4 - 0."***

- In addition, Minutes excerpt: March 21, 2018:
- "Mr. Arnfast (requestor) History: 1985 until present has been there, and from 1975 has been same use (storage and parking). Parking, Boatyard, and Marina. He brought photo from the area in 1985-1989 timeframe and delineated the property in question. Mr. Andy Denmark operated. All boats arranged and docked- about 15 boats (prior to travel lift) about 1975. Arnfast purchased in 2001 including sliprenters, boat service clientele, etc. Property has continuously been used the same way."

"At the same time, Mr. Arnfast had a non-permitted temporary structure on that property in question that had been erected for construction of a boat and was now used for storage: "Mr. Arnfast believes that the current existing use of the property is well within the Land Use Plan, and that when things are busy in the good weather, the lot in question alleviates additional parking that would be on the street. The outflow on the lot is monitored and Sailcraft is noted to be a good environmental steward. Also, the property has passed a Phase I Site evaluation twice. (document attached). Down to 8 particulates, down from 43. Working hard to reduce the environmental footprint. Petroleum product discharge is less than 5. Mr. Arnfast details the temporary structure on the lot in question. It was constructed for a patron to build a boat. The building was left on the property for Mr. Arnfast's use. It is currently used for storage, but he would be happy to take the building down as it is likely at the end of its lifespan anyway."

- Rezoning was denied. At that time, the Pawlikowskis were aware that no work was to be done on the middle lot zoned R-1. Minutes excerpted from TB meeting 5-1-18, rezoning Public Hearing:
- **"Mayor Pro Tempore White** made a **MOTION** to open the Public Hearing. Seconded by **Commissioner Overcash.** Motion passed 4-0.
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- **Mayor Belangia:** Open Public Hearing, you have to be sworn in.
- **Manager Miller:** Yes, ma'am.
- **Mayor Belangia:** You have to state your name, address and swear in. First one is Ronald Zielinski.
- **Manager Miller:** If we could swear everybody at once, it would be great.

- **Mayor Belangia:** Henry Frazer, Jennifer and Mike Pawlikowski.
- **Manager Miller:** Do you swear or affirm that the evidence you shall give the Board in this action shall be the truth, the whole truth, and nothing but the truth, so help you God. All answered yes.
- **Mayor Belangia:** We'll start with the first one on the list – Ronald, your address.
- **Ronald Zielinski:** My name is Ronald Zielinski. I live at 102 Gull Circle in Oriental. I am here to talk to you about our property, Ron Zielinski and my wife Linda, we have been living at 102 Gull Circle for about 16 years now. The lot we have is slightly diagonal from lot 1216, which is under question right now. We are across from a piece of water there that is called Tarpon Channel. In the past, we accepted the Town of Oriental's allowing restricted commercial use of the said property, which they talked about already. However, we do not support the new change to an MU. Our considerations are a fear of major changes in buildings which would be allowed. Also, there could be additional work done on there, which are not allowed at this point, which could actually increase noise, number one, possible pollution from (inaudible) runoff of the property and we have to worry about any kind of pollution getting into that creek right there. Last but not least, if something is put there, which isn't there now, and all of a sudden removes the trees, the looks of the property and the openness of the whole area, it could reduce the properties values, ours and possibly all of the people along side of us so those are the main issues I have against it.
- **Mayor Belangia:** Thank you so much.
- **Commissioners Overcash and White:** Thanks, Ron.
- **Mayor Belangia:** Henry Frazer.
- **Henry Frazer:** I would just like to welcome our newest folks to Oriental, Mike and Jennifer, and I am sure they will do an outstanding job for us in Sail Craft Service and that's it.
- **Mayor Belangia:** Did you guys want to talk too? Jennifer and Mike.
- **Jennifer Pawlikowski:** We just wanted to say that we are very proud and happy to be a part of Oriental.
- **Mike Pawlikowski:** We are excited to join the community and take on the business (Jennifer – and make it even better) and for us to grow and continue the legacy that Alan has had and the previous owner before him so we are excited to be here.
- **Commissioner Overcash:** We appreciate you being here. Have you been well received?
- **Jennifer Pawlikowski:** Yes. I have spent more time at this Town Hall than I ever have.
- **Manager Miller:** That is because we are so welcoming.
- **Mayor Belangia:** Thank you all, appreciate it.
- **Josiah Hoffman:** My name is Josiah Hoffman. I live at 1204 Lupton Drive and I have never done this before so I am not sure about the protocol. Maybe I should have been sworn in or something.
- **Manager Miller:** If you want to comment, I need to swear you in. Do you swear or affirm that the evidence you shall give to the Board in this action shall be the truth, the whole truth and nothing but the truth so help you God.
- **Josiah Hoffman:** Yes. I am here representing some of my neighbors and we are in opposition to the zoning change. We have sent letters to the Board and I just wanted to say, first of all, welcome to the community and we are glad you are here and we appreciate the services that you are to provide us. We are glad that you are grandfathered in but we do not want a zoning change. We just are very worried the (inaudible) commercialism that might happen. As long as you are grandfathered in, we are fine with that and this is, probably a half dozen of my neighbors that I talked to that I am representing that agree with this, not all of them but this is what I am here to say. Again, we are glad you are here but we don't want a zoning change.
- **Mayor Belangia:** Thank you.
- **Manager Miller:** You are directed by the Growth Management Ordinance, specifically you and the Planning Board, that you may not take into consideration any promises or reservations for use of the property proposed by the applicant. You must consider all of the potential uses that are allowable in an MU zone. The other thing that you need to pay attention to is that you are not under the same burden of proof that you are during a Special Use Hearing which is the public hearing that you are all so very much used to. This is a – you are to make that decision on the public good, however broadly you would define that.
- **Mayor Belangia:** Do I have a motion to close the Public Hearing.
-
- **Commissioner Simmons** made a **MOTION** to close the Public Hearing. Seconded by **Mayor Pro Tempore White.** Motion passed 4-0.
-
- Mayor Pro Tempore White stated that the Planning Board had recommended against rezoning and finds no reason to go against the recommendation of the Planning Board.
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- **Mayor Pro Tempore White** made a **MOTION** to adopt what the Planning Board has put forth, which is leaving the property R-1 with the grandfathered issues in and not rezone to MU. Seconded by **Commissioner Overcash.** Motion passed 4-0."

- ***NOTE: excerpts included to give background on documents reviewed by the Planning Board.***

- Our attorney notes you now have these letters (not notarized, nobody sworn in) Chair reminds PB that anyone speaking to the rezoning had to have been sworn in. Letters contained in the letter from the current M&J Marine attorney were people who did not speak to the Board at the previous rezoning request in 2018.

- Our attorney told the Manager to take the letter to the PB and review the letter compared to previous action, and then bring that back to him.

- In addition, a notice of violation (complaint-based) was issued to M&J Marine for doing work on the un-rezoned lot and required the boats being worked on to be moved back into their lot. Owners complied:

April 15, 2019

FINAL NOTICE OF ZONING ORDINANCE VIOLATION

Dear Mr. and Mrs. Pawlikowski,

This letter will serve as the **FINAL NOTICE** pursuant to Section 228.2 of the Town's Growth Management Ordinance ("GMO") regarding violations at the real property located at 1216 Lupton Drive, Oriental, N.C., and further identified by Pamlico County Tax ID Number J082-320-36 ("Subject Property"), owned by AXL Properties, LLC ("Owner"). The Town received a complaint that the Subject Property is in violation of the GMO, specifically regarding the use of the residentially-zoned property to provide commercial boat repair/cleaning services.

VIOLATION #1:

After investigating the complaint, I have confirmed that the Subject Property is located in an R-1 residential zoning district, and is being used to provide commercial boat repair/cleaning services. Prior to the zoning change to an R-1 residential zoning district, the Subject Property was used for storage and parking. Such uses constitute an existing non-conforming use, and may be continued. However, using the Subject Property to provide commercial boat repair/cleaning services violates Sections 50 and 66 of the GMO.

CORRECTION REQUIRED:

You are hereby required to bring the Subject Property into compliance with the GMO by discontinuing your use of the Subject Property to provide any commercial services, or to otherwise use the Subject Property in violation of the GMO, within ten (10) days of the date of this letter.

FAILURE TO TAKE CORRECTIVE ACTION:

If you fail to take corrective action to bring the Subject Property into compliance with the GMO as provided above, civil penalties shall accrue at the rate of $50.00 per day pursuant to GMO Sections 229.2 and 229.4, which provide in part as follows:

"Section 229. Penalties and remedies for violations.

. . .

229.2 Any act constituting a violation of the provisions of this chapter or a failure to comply with any of its requirements, including violations of any conditions and safeguards established in connection with the grants of variances or special use permits, shall also subject the offender to a civil penalty of fifty dollars. If the offender fails to pay this penalty within ten days after being cited for a violation, the penalty may be recovered by the Town in a civil action in the nature of a debt. A civil penalty may not be appealed to the Board of Adjustment if the offender was sent a final notice of violation in accordance with Section 228 (Procedures Upon discovery of Violations) and did not take an appeal to the Board of Adjustment within the prescribed time.

. . .

229.4 Each day that any violation continues after notification by the Land Use Administrator that such violation exists shall be considered a separate offense for purposes of the penalties and remedies specified in this section.

. . . ."

VIOLATION #2:

After investigating the complaint, I have confirmed that the Subject Property is located in an R-1 residential zoning district, and is being used to provide commercial boat repair/cleaning services that include sanding and pressure washing with no method of capturing runoff as required by Section 251 "Commercial Boat/Ship Yard" of the GMO.

CORRECTION REQUIRED:

You are hereby required to bring the Subject Property into compliance with the GMO by discontinuing your use of the Subject Property to provide any commercial services, or to otherwise use the Subject Property in violation of the GMO, within ten (10) days of the date of this letter.

DECISION MAY BE APPEALED:

Pursuant to Section 228.2 of the GMO, please be advised that this decision may be appealed to the board of adjustment pursuant to the provisions Section 200 of the GMO. If you wish to discuss the matter, please contact me at 252-249-0555. Once you've brought the Subject Property into compliance as specified above, please contact me so that an onsite inspection can be conducted. Your cooperation in complying with the GMO is appreciated.

Sincerely,

Diane H. Miller

Diane H. Miller
Land Use Administrator/Manager
Town of Oriental

- Requestors are welcome to try again for a rezoning- the same that had been requested in 2003 and 2018, both of which were denied. The lot in question being rezoned removes a grandfathered buffer between the most restrictive and the least restrictive use array. The Town Board is under the requirement to look at AL possible uses in the zone being requested to make a decision. They are under no burden of proof, as in a Special Use Permit.
- Commissioner Roe asked about the letters- new letters are from those who use the services there. Speakers at the Public Hearing were residents who received letters because they owned property within 150 ft of the property in question.
- Chair notes applicants are not asking for rezoning, they are asking for a letter that adds to the previously noted grandfathered uses. Chair notes the use was not legal by the previous owner and he did not claim it at the time of the sale. Letters seem to be hearsay.

- Commissioner Overcash notes that this decision sets a precedent, like it or not, and people who purchased R-1 want it to remain R-1.
- LUA notes and Chair confirms the letter from the attorney confirms that they are currently doing things they know they are not supposed to be doing, and want that to be allowed. Member Quigley notes that just because you did it, doesn't mean it was allowed. Discussion concerning the temporary structure that was not allowed to be erected anyway needed to be removed and they agreed to it.
- Member DeWeese notes the letters are from a different population- the ones who use the service, but do not live next to the service.
- Commissioner Roe asks why all of a sudden do they need additional space? An agreement was in place between Arnfast and the adjacent Marina for space- so boats were being worked on in property owned by Frazer, but the M&J Marine chose to discontinue that agreement, so their space was decreased.
- Discussion turned to Zimmerman's zoning. Different- they had several properties on either side of Zimmerman's are zoned MU- set at the original zoning by the owners at the time.
- Planning Board is clear that they see no reason to add additional grandfathering- these discussions will be forwarded to the attorney as requested.

Other Business not on the agenda:

- Member Willi has resigned. It would be good for the PB to try and find someone who has the different perspective that Marc brought to the Board, to be able to look at many sides of all discussions. If members would forward any possible candidates to the Chair, we can hopefully appoint a new member soon.
- **ADJOURN:** Chair Rahm asks for a MOTION to adjourn. makes the MOTION. Member seconds. 3-0.

Next Meeting scheduled for November 1, 2022- 1:30PM

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Julie Rahm, Chair

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Diane H. Miller, Clerk to the Board/LUA

ORIENTAL PLANNING BOARD MINUTES

Wednesday, November 16, 2022 3:00PM
Oriental Town Hall – 507 Church Street, Oriental, NC

CALL MEETING TO ORDER AND ESTABLISH QUORUM

Meeting was called to order at 3:04PM with Chairman Rahm, and Members Quigley and DeWeese. Member Stone was absent (excused absence). LUA Miller was present. Commissioners Frank Roe, Charlie Overcash, and Allen Price were also present, along with Mr. James Blackerby from the Harbor Waterfronts Committee.

Agenda Approval:

August Minutes for approval. Member Quigley makes the MOTION to approve the minutes. Member DeWeese seconds. 3-0

OLD BUSINESS

- **CAMA Land Use Plan**-Comments from HWAC considered- two drafts put out today- Julie's and Jim Blackerby's. Allison will fix grammatically, make it consistent with reviewed tables, and combine all inputs to a draft document for Nov 30 mtg. December meeting moved to November 30. LUA will notice the meeting properly. Alos- question for DEQ: If we do the Public Hearing and then CAMA suggests or requires changes, do we need to go through another Public Hearing? LUA will contact DEQ. Commissioner Roe is concerned that we protect business interests at the water's edge while protecting the water's edge. Chair Rahm notes she will send out the draft, but that those kinds of interests are perhaps better addressed in the Comprehensive Plan, which is next on the Planning Board's agenda. Allison asks for double spaced copies for her working draft. LUA will provide if formatting allows.
- **Driveways-** Public Hearing set for Dec 6, 2022, 8AM with Town Board. Final amendments: LUA has provided, at suggestion of Commissioner Price, in the draft, an allowance for the flare of an apron to surpass the 20 foot limit.
- Commissioner Roe suggested that also is added some flexibility for LUA to waive/adjust setbacks to accommodate utilities and street trees. Half the distance of required setback should be enough to get the driveway within specs. Allison made a MOTION to include a flexibility statement as described. Tom Q. seconded. 3-0.

NEW BUSINESS

- **Compliance forms:**

Joan Ulvog	11/8/2022	2022-35	compliance	1104 Neuse Dr	Y	11/8/2023	new SFR
Bailey	11/14/2022	2022-36	compliance	1650 white Farm Rd	Y	11/14/2022	new SFR
LeBus	11/14/2022	2022-37	compliance	6050 Dolphin Rd	Y	11/14/2023	renovation/expansion SFR

- **Board Opening:**

With the resignation of Marc Willi, and direction by the Town Board that openings be advertised, two applicants have been forwarded to the Chair. At the next meeting, the PB will look at applicants and forward a suggestion to the Town Board for appointment.

Attached: Applications from Matt Jones and Butch Rasmussen. Chair Rahm notes that Member Willi's perspective was different than most and we would like to have that different perspective remain on the Board- it assists in looking at more angles and viewpoints.

Other Business not on the agenda:

- **ADJOURN:** Chair Rahm asks for a MOTION to adjourn. Allison makes the MOTION. Member Quigley seconds. 3-0.

Next Meeting scheduled for – 3:00PM

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Julie Rahm, Chair

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Diane H. Miller, Clerk to the Board/LUA

Town of Oriental

Harbor and Waterfront Advisory Committee

Meeting Minutes from October 4, 2022

The meeting was called to order @ 8:00am, in the Town Hall Meeting room by Chairperson Jim Blackerby with the following in attendance:
Dan Allen- Committee Person
David Szerlag- Committee Person
Pat - Committee Person
Pat Stockwell- Committee Person
Jim Kellemberger-Committee Person
Don McGuire- Committee Person, Secretary
Also in attendance:
David White- Councilman
Allen Price Councilman
Bonnie Crosser
Richard Lambert

Chairperson Blackerby reported that our issues with lack of jurisdiction is a large limiting issue. We will continue to investigate this problem.

Also our position on No Wake Zones is not moving forward. This is a large problem for our local people and it is will not get resolved without jurisdiction.

David White reported that jurisdiction is almost dead and No Wake Zones will be difficult.

Dan Allen commented that we need to get smarter about Grants. Jim K advised that we need to get Grants before we pursue the project need that needs the grant money.

David White discussed signage for tourism. And discussed jurisdiction needs.

Jim K suggested that if we need a map of Oriental for various issues, we should get Bill Wither involved.

Jim Blackerby suggested that we prioritize and list pros and cons for future meetings.

The meeting adjorned at 5:10 pm.

Respectfully
Don McGuire

Tourism Board Meeting 10/18/22

Called to order at 5:04 by Marsha Palpham

In attendance Marsha Palpham, Carla Fisher, Laura McDonald….., council liaison Frank Roe, and visiting councilman David White

1.) David White did a presentation on use of web programs that are potentially helpful to the development of tourism in Oriental, Navionix and Active Captain. After discussion regarding the features and potential benefits of using and maintaining entries on each site, the recommendation was made that we work with Harbor Waterfront Committee to update what they (waterfront management) believe we should have on these websites and offer to assist in helping get updated information and pictures on the sites.

2.) Marsha reported that Sam Myer asked about the promotions we had done for the three festivals last year and asked if we could do the same for the Boat Show this year for them. Since Rotary owns the boats show, it was felt that it could be construed that we would be supporting a private organization. This could oblige us to support other private organizations as well. Our strategic plan specifically mandates that our budgeted dollars are to be spent outside the county with the intent of drawing in tourists to the area. She pointed out that, when we did an ad supporting OFPMF, another private organization, we actually did not mention OFPMF, but rather, just showed a picture. This could perhaps be a convenient compromise. Board members were asked to consider the question over the course of the month and share their thoughts at the next meeting.

3.) We are almost out of Oriental brochures. Town Manager Diane Miller, Tammy, and Marsha spoke last week regarding the printing of more brochures. They felt that future brochures, using the front of the current brochure and similar language from the existing brochure on the back, as well as a QR code taking the reader to the Town of Oriental website, would be sufficient. Board members were asked to consider what they felt should be included in the back side description of the town and star their thoughts at the next meeting.

4.) The new website is still underutilized by the organizations in town. We are asked to encourage groups to submit their activities in a PDF to Town Manager Diane Miller for posting onto the website. It was clarified that the calendar is only for Town Facility booking/use. The events page is for organizations the use to publicize their events.

5.) Spirit of Christmas decorating contest is now handled by the Woman's Club. As before, Town Commissioners will be the official judges, with the addition of a few ladies from the Garden Club. Award presentations will be made on Thursday night. Parks and Recreation will do the luminaries. The parade will happen, with Tony Santore again acting as Parade Marshal. There will be a boat/kayak parade again this year, with the attempt to have Bill Poole's radio station synchronize music on Friday and Saturday nights. Marsha will be putting out an introductory PDF soon that will outline all the basics.

6.) The B&B survey discussed several meetings ago had been tabled several months ago. Frank Roe agreed to print the existing questionnaires. Linda suggested that she would assist with the distribution and regular retrieval from hotels and traditional B&B's that are listed on the town map. She also agreed to tally them through Christmas to assess feedback to give future guidance to the Board on our tourism needs.

Meeting was adjourned at 6:07 PM

Submitted by Carla Fisher

Tourism Board Mtg November 15, 2022

Chairwoman Marsha Paplham called the meeting to order, attending were Suzanne Gwaltney, Laura McDonald & Linda Hoff. Also, David Szerlag attended representing the Harbor and Water Front Board. Several members of the public joined as well. Frank Roe attended a Town Board liaison and acting secretary.

Marsh Paplham showed two preliminary Oriental Town information cards for review. Cost of these cards will be $190/1000 + $50 layout fee. Flora Moorman, of the County Compass, will do the art work for no charge.

The group settled on verbiage from the current fold out and the use of existing photographs. The information card will use a QR code linking to the Town website.

Laura McDonald showed a prototype of an information gathering hand out to be distributed to hotels, inns, and other locations. The purpose is to get feed back from visitors to Oriental. Laura was given the go ahead to complete the forms.

Spirit of Christmas radio advertisement was reviewed and approved. Roll out of Spirit of Christmas sign up forms, parade entry sheets and home decorating awards are under way. Looks like a good effort by Tourism, Parks and Rec and Oriental Women's Club.

Mr. David Szerlag reviewed Harbor and Water Fronts thought about the Net House. The H&WF is asking for cooperation using the Net House as visitors center. David also discussed making "gift bags" to be delivered to visiting boaters to encourage them to spend time and money in the Town.

David is to follow up on **Active Captain** and how the Town will be able to update update the Oriental listing.

Marsha suggested a joint meeting in January - David was receptive and will get agreement from Harbor and Water Front.

Still is some confusion as to meeting time for Tourism Board changing from 5:30 to 5:00 PM.

The Tourism Board will not meet in December.

ORIENTAL PLANNING BOARD WORKSHOP AND MOVED DECEMBER MEETING MINUTES

Wednesday, November 30, 2022 10:30AM
Oriental Town Hall – 507 Church Street, Oriental, NC

CALL MEETING TO ORDER AND ESTABLISH QUORUM

Meeting was called to order at 10:35 AM with Chairman Rahm, and Members Quigley and DeWeese. Member Stone was absent (excused absence). LUA Miller was present. Commissioners Frank Roe, Charlie Overcash, were also present, along with Mr. James Blackerby from the Harbor Waterfronts Committee, and Mr. Carl Crothers, applicant to the Board.

Chair Rahm welcomes Mr. Blackerby from HWAC, noting their input is essential. She also welcomes Mr. Carl Crothers, who is considering applying for appointment to the PB. Mr. Crothers notes his involvement in various Boards and volunteer opportunities in Oriental.

Agenda Approval:

August Minutes for approval. Member Quigley makes the MOTION to approve the minutes. Member DeWeese seconds. 3-0.

OLD BUSINESS

- **CAMA Land Use Plan**- Additional discussions, review of draft document and appendices. Maps not yet available. Chair Rahm notes the CAMA checklist forwarded by DEQ to determine the extent of Public Hearings that will be required. Prior to filling this out, we'll need a clean copy for review. She notes reviews with Parks and Recreation, HWAC, several Commissioners, and the open house conducted in the Spring where public comment was taken by all volunteer Boards.
- The USE of the CAMA Land Use Plan is it is referred to when creating/adjusting policy, used for backup information when applying for grants and other requests.
- LUA directed to ask for Public Hearing to be set February 7 for CAMA LUP- we should be ready by then.
- LUA directed to ask DEQ if we do/do not check all boxes on the matrix are we sending up everything they need.
- Plan of action/milestones/dates to be accomplished. HWAC can help.
- Jim Blackerby notes the Manteo plan that avoids putting target dates into the plan. Several agree this might be a better path for us.
- Additional conversation on separating/not separating the CAMA and Comprehensive Plans.
- Allison will align the text with the tables and redistribute by Wednesday, Dec 7.
- Others should work on inserting timeline references.
- December 19, 8:30AM, Board will meet in workshop setting to set timelines in.
- Jim notes we should be noting things like sea level rise, what is happening now and what we can do to prevent future damages.

- Chair notes we have also looked at Washington and Southport's plans for ideas to keep us moving.
- **Driveway Ordinance** has been forwarded. Published version noted, which gives all guidelines raised during discussions. Consistency statements included in Ordinance change resolution. Noted substantial changes can be made at/following Public Hearing.
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NEW BUSINESS

- **Compliance forms:** LUA shows two properties preparing (one to build new SFR (Keasler) and one to renovate (LeBus)).

- **Board Opening:**
  With the resignation of Marc Willi, Chair is looking for someone who can remain independent and bring the viewpoint similar to Member Willi to retain those oppositional posits we are used to hearing, to ensure that all viewpoints are discussed. She asks Mr. Crothers his opinion. He says he will consider and get back to the Chair. Chair may forward recommendation to TB for appointment, or perhaps leave it go longer.

Other Business not on the agenda: NONE

- **ADJOURN:** Allison makes the MOTION. Member Quigley seconds. 3-0.

Next Meeting scheduled for December 19, 2022, 8:30AM

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Julie Rahm, Chair

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Diane H. Miller, Clerk to the Board/LUA