



ORIENTAL TOWN BOARD WORKSHOP MEETING
Thursday, January 27 at 8:00AM
507 Church Street, Oriental, NC
Mayor Pro Tempore White Officiating

1 The Town Board of Oriental Quarterly Workshop Meeting held on Thursday, January 27, 2022 was called to order
2 at 8:00 AM in the large Board Room. Mayor Belangia determined a quorum to be present, and opened the meeting.
3 Public Comments not to be taken in the Workshop. The meeting was open to the public. All documents for the
4 meeting were available through the Town's website at www.TownofOriental.com.

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6 Present:, Mayor Sally Belangia Mayor Pro Tempore White, Commissioner Overcash, Commissioner Price,
7 Commissioner Winfrey, Commissioner Roe, Town Manager Diane Miller, Deputy Finance Officer Tammy Cox,
8 and members of the public.

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10 The Agenda was approved by a **MOTION** from Commissioner Overcash, seconded by Commissioner Winfrey. 5-0.

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12 **1. Improve communication; social media, print, new website, signs, brochures & maps.-Use an intern, part time**
13 **help, other. (Tab 1)**

14 Manager notes current options including email alerts and social media and website. Limits to email system.
15 Looking into raising that limit. Newsletter not well received, time consuming and expensive. Website
16 reconfiguration contract signed. Fellow solicitation received from SOG. We could use assistance with
17 messaging. Went over website contract. (Coffee delivery from the Bean, compliments of Commissioner Roe.)
18 Driver was to make website mobile-friendly. (\$4,900- budgeted) Commissioner Roe notes that even individual
19 contact does not produce participation. Limited human resources to make any of it happen. Cost for outside
20 agency to look at all our media- cost, no time saving. See what the improvement is prior to any new movement.
21 Discussion on potential electronic sign at Town Hall.

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23 **2. List of key projects and reporting as regular agenda items.**

24 Dept Head reports- Manager's Report will include all departments
25 Post key project in Town Hall/ on website at the Board's direction. Large maps to see projects.
26 Use photos of actual work to show progress and key personnel.
27 Drainage- still working through Ragan, RFP drafting,
28 Paving- Barnhill contacted.
29 Net House- lumber delivered, no bids received.
30 Website – "How are we doing?"- removed because did not work on mobile.

- 31
32 **3. Revamp town meeting specific agenda items and department items. Public Works, Water Plant, and Police report**
33 **(radar sign, speeding, etc.), continuing education hours. Submitted rules of procedure from City of Denton for**
34 **your use- choose if/what Board prefers to keep/discard.**

- 35
36 **4. Retention of Town Meeting recordings.(Tab 2)**

37 SOG Minutes guide-used for January meeting under this format. Shorter, less detailed, meet all SOG
38 requirements.

39 Our Minutes Policy- our policy- needs change from "after December minutes" should be "end of fiscal
40 year"- any other changes Board prefers. Retention of electronic recordings. Practice is to erase once
41 Minutes approved. Should we retain longer? Manager contacted attorney- anybody can record a public
42 open meeting- no reason for us to retain. Once retained, we must make them available to anyone
43 requesting. Formatting can become an issue. Commissioner Price wants to retain. Manager states we will
44 do as directed. Recommends to make policy changes at a regular meeting. One request for recording since
45 2014.

47 Commissioner Comments: Overcash: Duke will bring ROW lines (after Piggly Wiggly) from that ROW back out to
48 Hwy 55, where maintenance will be easier. Commissioner Price was at NCDOT summit discussing items, police
49 presence, data, technology. Electric cars do not pay gas tax. Additional revenue will be required. He will write up
50 bullet points. Commissioner White: Liaisons to Boards need to report what committees are doing.

51
52 Next meeting scheduled: Town Board Meeting – The Board will meet Tuesday, February 1, 2022 at 8:00AM.

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55 Commissioner Winfrey made a **MOTION** to adjourn, seconded by Commissioner Roe. Unanimous vote: 5-0.

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57 Meeting **ADJOURNED** at 8:56AM.

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Sally Belangia, Mayor

Diane H. Miller, Town Manager/Clerk

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67 Approved _____, 2022



ORIENTAL TOWN BOARD MEETING
Tuesday, February 1, 2022 at 8:00AM
507 Church Street, Oriental, NC
Mayor Sally Belangia Officiating

1 The Town Board of Oriental Monthly Meeting held on Tuesday, February 1, 2022 was called to order at 8:00 AM.
2 Mayor Belangia determined a quorum to be present, opened the meeting and stated there will be a public comment
3 period if anyone would like to speak. The meeting was open to the public. All documents for the meeting were
4 available through the Town's website at www.TownofOriental.com.

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6 Present: Mayor Belangia, Mayor Pro Tempore White, Commissioner Overcash, Commissioner Price, Commissioner
7 Winfrey, Commissioner Roe, Town Manager Diane Miller, Deputy Finance Director Tammy Cox, Officer Bill
8 Wichrowski, and members of the public. The Mayor opened the meeting with the Pledge of Allegiance.

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10 The Agenda was approved by a **MOTION** from Commissioner Winfrey, seconded by Commissioner Overcash.
11 Unanimous vote: 5-0.

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13 The Consent Agenda was approved by a **MOTION** from Commissioner Overcash, seconded by Commissioner
14 Winfrey. Unanimous vote: 5-0.

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16 Public Comment: 8:05AM-8:08AM, 1 Public Comment.

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18 Meeting Schedule: Commissioner Roe made a **MOTION** to move the remaining Fiscal Year meetings to 8AM.
19 Commissioner Overcash seconds. 5-0. Some discussion on the March scheduled budget retreat to allow all members
20 to be present. Commissioner Roe made a **MOTION** to move the previously scheduled March 4 Budget Retreat to
21 March 10, 2022, 8AM. Commissioner Winfrey Seconds. 5-0.

22
23 Ethic Training Resolution: The Board is required by law N.C.G.S. §160A-87(c) to approve the firm performing the
24 Ethics training for elected officials according to N.C.G.S. §160A-87. Mayor Pro Tempore White makes a **MOTION**
25 to adopt the Ethics Training Resolution. Commissioner Roe Seconds. 5-0. Resolution in official Minutes.

26
27 Conflict of Interest Policy. As with Whistleblower policy, this is required to be in place to be in receipt of grant
28 funds. While the Boards keep to this state-mandated policy, the board has not adopted a separate policy- this is
29 straight from School of Government Template. Mayor Pro Tempore White makes a **MOTION** to adopt resolution
30 and policy. Commissioner Winfrey seconds. 5-0. Draft Policy attached in official Minutes.

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32 Petition received : Residents of Whittaker Creek Subdivision have brought the Manager a petition requesting
33 screening in front of the Water Plant at 1300 Gilgo Dr. Manager notes plan in place to re-screen after pulling out
34 bushes previously used, but unable to be kept neat. Board requests that residents be asked to join the Board in March
35 for discussion. Petition and signatures attached to official Minutes.

36
37 Potential Equipment Purchase: Equipment rented for drainage project can be obtained at \$1480/m or \$66,700 with
38 500 hours on it. Questions concerning how many hours/rental cost we have had in the past, how many operators can
39 use. Discussion tabled until March 1, requesting purchase price of new equipment, accessory costs, contracted costs.
40 Commissioner Overcash makes a **MOTION** to table the discussion to March 10 Retreat with more estimates.
41 Commissioner Roe Seconds. 5-0.

42
43 Potential Board Policies: Carried from Workshop 1/27/22: The Manager requests direction on draft policy discussed
44 at Workshop from Town of Denton, to be able to cut it down some, but retain what parts are necessary, keeping in
45 mind that parts are nonnegotiable as set by N.C.G.S. Commissioner Roe purchased and distributed copies of

46 *Suggested Rules of Procedure for a Council* from the School of Government and asked that they read over. Denton
47 Policy attached to Official Minutes.

48
49 Police Report: Officer Wichrowski went through monthly numbers, speed sign data, and outcomes of meeting with
50 elected and Police and Manager. Next steps discussed on speeding issue enforcement. Documents attached to
51 Official Minutes.

52
53 Manager's Report: The Manager went through an updated and more robust report that included all departments'
54 priorities, array of tasks accomplished. Noteworthy, the Manager asks that the Board consider adjustment to "leak
55 adjustment" policy during budget, as we have leaked 300,000+ gallons of treated water, and we are paying to treat
56 that. Manager's report documents attached to Official Minutes.

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58 Committee Reports: Minutes from HWAC, Tree Board, and Parks and Recreation attached to Official Minutes.

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60 Commissioner Comments: Commissioner Roe has questions on timing of website upgrade. Mayor Pro Tempore
61 White comments on the Net House bids. Pete- Pete's Tree Service donated and cut a LOT of the old measurement
62 wood for use in the Net House repair. Town Dock #1- need a diver to look at pilings. Manager's review on March 1.

63
64 Next meeting scheduled: Town Board Meeting – The Board will meet Tuesday, March 1, 2022 at 8:00AM.

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67 Commissioner Winfrey made a **MOTION** to adjourn, seconded by Commissioner Roe. Adjourned by consensus..

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69 Meeting **ADJOURNED** at 9:20AM.

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Sally Belangia, Mayor

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Diane H. Miller, Town Manager/Clerk

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79 Approved _____, 2022