

Manager's Report

Period Covered Feb 1, 2019- Feb 28, 2019

Submitted by: Diane Miller, Manager

1. Financial records attached – YTD
2. Contract to replace gangway attached.
3. Requested Sampling Plan and results received from Havelock
4. Waterline replacement bid (second solicitation) is due this Friday, 2PM
5. Fishing Pier solicitation (second solicitation) is due March 15, 2PM.
6. Letter from U.S. Senator Thom Tillis.



Town of Oriental
Revenue Statement : 2018 - 2019
for Accounting Period 2/28/2019

GENERAL FUND

Account #	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	Uncollected YTD	% Coll
10-30-30100	CURRENT YEAR PROPERTY TAX	\$478,503.00	\$204,430.32	\$453,784.55	\$24,718.45	94.83
10-30-30110	CURRENT YEAR DMV TAX	\$15,000.00	\$3,455.49	\$14,672.60	\$327.40	97.82
10-30-30200	PRIOR YEAR PROPERTY TAX	\$8,000.00	\$1,365.89	\$4,268.37	\$3,731.63	53.35
10-30-30300	INTEREST ON TAXES	\$2,500.00	\$1,018.26	\$1,437.36	\$1,062.64	57.49
10-30-30420	BEACH DONATIONS	\$0.00	\$0.00	\$50.00	(\$50.00)	0.00
10-30-30700	NC SALES TAX REFUND	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00
10-30-31000	SALES & USE TAX	\$160,614.00	\$31,751.60	\$107,237.53	\$53,376.47	66.77
10-30-31500	FED & STATE GAS REFUND	\$750.00	\$0.00	\$0.00	\$750.00	0.00
10-30-31600	SOLID WASTE DISP T	\$630.02	\$167.87	\$334.44	\$295.58	53.08
10-30-32100	FRANCHISE TAX-ELEC,PHONE,CABLE	\$66,148.68	\$0.00	\$20,404.74	\$45,743.94	30.85
10-30-32200	BEER & WINE TAX	\$4,372.00	\$0.00	\$0.00	\$4,372.00	0.00
10-30-32400	POLICE CAPITAL RESERVE-APPROP.	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00
10-30-32600	OCCUPANCY TAX-HEADS IN BED	\$12,000.00	\$1,263.41	\$10,736.60	\$1,263.40	89.47
10-30-32700	OCCUPANCY TX-WATERFRONT ENHANC	\$12,000.00	\$1,263.39	\$10,736.51	\$1,263.49	89.47
10-30-32710	WATERCRAFT RACK RENTAL	\$0.00	\$45.00	\$85.00	(\$85.00)	0.00
10-30-32800	SOLID WASTE FEES	\$101,945.00	\$17,493.50	\$70,207.20	\$31,737.80	68.87
10-30-32810	RECYCLING FEE	\$17,000.00	\$3,019.20	\$12,092.80	\$4,907.20	71.13
10-30-33200	POWELL BILL ALLOCATION	\$39,871.32	\$0.00	\$39,156.19	\$715.13	98.21
10-30-33500	DOG PARK FEE	\$400.00	\$80.00	\$225.00	\$175.00	56.25
10-30-34000	G/F INTEREST INCOME	\$1,500.00	\$438.47	\$2,769.80	(\$1,269.80)	184.65
10-30-34020	MOWING INCOME	\$750.00	\$0.00	\$900.00	(\$150.00)	120.00
10-30-34100	POWELL BILL INTEREST INCOME	\$350.00	\$115.88	\$706.36	(\$356.36)	201.82
10-30-35300	G/F OTHER INCOME	\$1,200.00	\$0.00	\$105.00	\$1,095.00	8.75
10-30-35360	POLICE TICKETS	\$150.00	\$0.00	\$25.00	\$125.00	16.67
10-30-35370	POLICE REPORTS	\$30.00	\$0.00	\$1,009.00	(\$979.00)	3363.33
10-30-35400	ZONING & PERMIT FEES	\$3,000.00	\$275.00	\$2,305.00	\$695.00	76.83
10-30-36000	G/F FUND BAL.APPROPRIATED	\$132,045.00	\$0.00	\$0.00	\$132,045.00	0.00
Total Dept.	REVENUES	\$1,075,759.02	\$266,183.28	\$753,249.05	\$322,509.97	70.02
Total Revenues	GENERAL FUND	\$1,075,759.02	\$266,183.28	\$753,249.05	\$322,509.97	70.02



Town of Oriental
Revenue Statement : 2018 - 2019
for Accounting Period 2/28/2019

CAPITAL PROJECT-WHITTAKER CREEK DREDGING

Account #	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	Uncollected YTD	% Coll
25-30-36500	WHITTAKER CREEK DREDGING GRANT MATCH	\$0.00	\$3,885.00	\$83,850.00	(\$83,850.00)	0.00
Total Dept.	REVENUES	\$0.00	\$3,885.00	\$83,850.00	(\$83,850.00)	0.00
Total Revenues	CAPITAL PROJECT-WHITTAKER CREEK DREDGING	\$0.00	\$3,885.00	\$83,850.00	(\$83,850.00)	0.00



Town of Oriental
Revenue Statement : 2018 - 2019
for Accounting Period 2/28/2019

WATER FUND

Account #	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	Uncollected YTD	% Coll
50-30-30100	WATER COLLECTIONS	\$292,000.00	\$42,907.68	\$184,162.30	\$107,837.70	63.07
50-30-30110	LATE FEES	\$3,000.00	\$685.00	\$1,935.00	\$1,065.00	64.50
50-30-30130	RE-READ FEE	\$20.00	\$0.00	\$0.00	\$20.00	0.00
50-30-30140	RECONNECT FEE	\$1,500.00	\$75.00	\$575.00	\$925.00	38.33
50-30-30300	WATER SERVICE FEE	\$2,200.00	\$325.00	\$2,175.00	\$25.00	98.86
50-30-30310	WATER BILL SVC FEE	\$600.00	\$210.00	\$822.50	(\$222.50)	137.08
50-30-30400	WATER TAP FEE	\$2,000.00	\$0.00	\$3,000.00	(\$1,000.00)	150.00
50-30-30600	WATER INTEREST REVENUE	\$300.00	\$94.02	\$595.64	(\$295.64)	198.55
50-30-30700	NC SALES TAX REFUND	\$6,320.00	\$0.00	\$0.00	\$6,320.00	0.00
50-30-31000	WATER OTHER INCOME	\$100.00	\$50.00	\$75.00	\$25.00	75.00
50-30-31100	BRMSD BILLING FEE	\$12,400.00	\$2,043.00	\$7,173.00	\$5,227.00	57.85
50-30-31500	WATER FUND APPROPRIATED	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00
Total Dept.	REVENUES	\$323,440.00	\$46,389.70	\$200,513.44	\$122,926.56	61.99
Total Revenues	WATER FUND	\$323,440.00	\$46,389.70	\$200,513.44	\$122,926.56	61.99
Grand Total		\$1,399,199.02	\$316,457.98	\$1,037,612.49	\$361,586.53	74.16



Town of Oriental

Expenditure Statement : 2018 - 2019

for Accounting Period 2/28/2019

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	50	ADMINISTRATION					
10-50-52100	TOWN MANAGER SALARY	\$58,806.00	\$11,662.50	\$43,857.71	\$0.00	\$14,948.29	74.58
10-50-52111	MERIT COMPENSATION	\$11,150.00	\$0.00	\$11,134.44	\$0.00	\$15.56	99.86
10-50-52200	ADMIN. ASST. SALARY	\$47,386.82	\$9,976.64	\$32,945.17	\$0.00	\$14,441.65	69.52
10-50-52300	ADMIN. FICA TAX EXPENSE	\$11,119.43	\$2,154.27	\$8,020.18	\$0.00	\$3,099.25	72.13
10-50-52400	ADMIN HEALTH & LIFE	\$29,932.32	\$5,031.00	\$22,168.76	\$0.00	\$7,763.56	74.06
10-50-52410	ADMIN RETIIREMENT- ORBITS	\$11,267.16	\$2,182.46	\$8,109.92	\$0.00	\$3,157.24	71.98
10-50-52500	DUES & SUBSCRIPTIONS	\$3,200.00	\$95.00	\$2,686.49	\$0.00	\$513.51	83.95
10-50-52600	AUDIT FEES	\$19,000.00	\$0.00	\$3,750.00	\$0.00	\$15,250.00	19.74
10-50-52700	LEGAL FEES	\$5,000.00	\$245.40	\$3,009.64	\$0.00	\$1,990.36	60.19
10-50-52800	COMPUTER/SOFTWARE	\$1,500.00	\$475.00	\$475.00	\$0.00	\$1,025.00	31.67
10-50-52810	COMPUTER MAINTENANCE	\$4,800.00	\$927.00	\$4,169.97	\$0.00	\$630.03	86.87
10-50-53000	PLANNING BOARD EXPENSES	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00	0.00
10-50-53010	ZONING/PLANNING COSTS	\$500.00	\$256.00	\$440.00	\$0.00	\$60.00	88.00
10-50-53100	MEETINGS/CONV.	\$800.00	\$95.90	\$782.55	\$0.00	\$17.45	97.82
10-50-53120	EMPLOYEE MEALS	\$600.00	\$0.00	\$53.10	\$0.00	\$546.90	8.85
10-50-53130	EMPLOYEE TRAVEL	\$800.00	\$0.00	\$594.15	\$0.00	\$205.85	74.27
10-50-53200	ADVERTISING/NOTICES	\$500.00	\$150.40	\$417.00	\$0.00	\$83.00	83.40
10-50-53210	PRINTING	\$2,000.00	\$60.01	\$418.69	\$0.00	\$1,581.31	20.93
10-50-53400	SCHOOLS	\$2,500.00	\$0.00	\$425.00	\$0.00	\$2,075.00	17.00
10-50-53500	OFFICE EQUIPMENT	\$5,000.00	\$405.28	\$2,582.36	\$0.00	\$2,417.64	51.65
10-50-53600	SUPPLIES	\$2,500.00	\$667.43	\$1,750.94	\$0.00	\$749.06	70.04
10-50-53610	SUPPLIES-JANITORIAL	\$250.00	\$73.07	\$284.62	\$0.00	(\$34.62)	113.85
10-50-53800	NC SALES TAX EXPENSE	\$4,000.00	\$394.51	\$1,875.27	\$0.00	\$2,124.73	46.88
10-50-53820	COUNTY SALES TAX	\$1,800.00	\$167.39	\$791.00	\$0.00	\$1,009.00	43.94
10-50-54000	G/F OTHER	\$1,326.37	\$145.08	\$1,103.76	\$0.00	\$222.61	83.22
10-50-54010	BANK SERVICE CHARGES	\$2,800.00	\$431.70	\$1,684.34	\$0.00	\$1,115.66	60.16
10-50-54040	MOWING EXPENSE	\$350.00	\$0.00	\$174.20	\$0.00	\$175.80	49.77
10-50-54050	RETREAT	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00
10-50-54060	GENERATOR TOWN HALL	\$750.00	\$0.00	\$31.98	\$0.00	\$718.02	4.26
10-50-54100	TOWN BOARD SCHOOLING	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00
10-50-54500	P.C. TAX BILLING	\$10,000.00	\$4,135.81	\$9,188.63	\$0.00	\$811.37	91.89
10-50-54510	P.C. DMV BILLING	\$775.00	\$147.91	\$616.66	\$0.00	\$158.34	79.57



Town of Oriental
Expenditure Statement : 2018 - 2019
for Accounting Period 2/28/2019

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	50	ADMINISTRATION					
10-50-55100	TELEPHONE	\$1,550.00	\$299.94	\$1,274.69	\$0.00	\$275.31	82.24
10-50-55110	DIANE REIMBURSEMENT	\$3,600.00	\$600.00	\$2,496.35	\$0.00	\$1,103.65	69.34
10-50-55200	POSTAGE	\$1,500.00	\$100.00	\$263.41	\$0.00	\$1,236.59	17.56
10-50-55300	INTERNET	\$1,400.00	\$279.94	\$1,184.70	\$0.00	\$215.30	84.62
10-50-55310	EMAIL/WEBSITE	\$300.00	\$32.00	\$159.88	\$0.00	\$140.12	53.29
10-50-55500	WORKMAN'S COMP INS	\$5,737.00	\$0.00	\$4,283.73	\$0.00	\$1,453.27	74.67
10-50-55600	AUTOMOBILE INS	\$1,250.00	\$0.00	\$1,215.03	\$0.00	\$34.97	97.20
10-50-55700	GENERAL LIABILITY INS	\$4,000.00	\$0.00	\$4,105.55	\$0.00	(\$105.55)	102.64
10-50-55800	REAL & PER. PROPERTY INS	\$3,000.00	\$0.00	\$3,355.78	\$0.00	(\$355.78)	111.86
10-50-55900	PUBLIC OFFICIAL & LAW ENF. INS	\$2,100.00	\$0.00	\$2,172.96	\$0.00	(\$72.96)	103.47
10-50-56100	GEN. REPAIR & MAINT.	\$1,750.00	\$0.00	\$5.58	\$0.00	\$1,744.42	0.32
10-50-56200	UTILITIES	\$3,000.00	\$822.17	\$2,546.59	\$0.00	\$453.41	84.89
10-50-57000	CAPITAL RESERVE-ADMIN	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00
Total Dept.	ADMINISTRATION	\$275,900.10	\$42,013.81	\$186,605.78	\$0.00	\$89,294.32	67.64



Town of Oriental

Expenditure Statement : 2018 - 2019

for Accounting Period 2/28/2019

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	58	POLICE DEPT.					
10-58-52300	POLICE OFFICER- A -FICA	\$2,663.27	\$514.50	\$2,233.91	\$0.00	\$429.36	83.88
10-58-52310	OFFICER B -FICA	\$2,676.40	\$517.26	\$2,194.45	\$0.00	\$481.95	81.99
10-58-52400	POLICE OFFICER-HEALTH INS.	\$6,199.92	\$1,036.32	\$4,653.68	\$0.00	\$1,546.24	75.06
10-58-52410	POLICE RET - ORBITS	\$9,420.84	\$1,146.40	\$4,920.38	\$0.00	\$4,500.46	52.23
10-58-52810	COMPUTER MAINTENANCE	\$500.00	\$60.00	\$600.00	\$0.00	(\$100.00)	120.00
10-58-52820	COMPUTER SOFTWARE	\$1,500.00	\$0.00	\$1,188.00	\$0.00	\$312.00	79.20
10-58-53110	TRAINING	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00
10-58-53120	MEALS	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00
10-58-53200	ADVERTISING	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00
10-58-53500	OFFICE EQUIPMENT	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00
10-58-53600	OFFICE SUPPLIES	\$200.00	\$44.99	\$108.33	\$0.00	\$91.67	54.17
10-58-53700	POLICE CAPITAL OUTLAY	\$39,500.00	\$36,410.11	\$36,410.11	\$0.00	\$3,089.89	92.18
10-58-54000	POLICE - OTHER	\$700.00	\$41.00	\$242.68	\$0.00	\$457.32	34.67
10-58-55100	POLICE PHONE	\$725.00	\$99.98	\$430.01	\$0.00	\$294.99	59.31
10-58-55110	POLICE PHONE ALLOWANCE	\$1,272.00	\$245.20	\$1,019.40	\$0.00	\$252.60	80.14
10-58-55200	POSTAGE	\$100.00	\$6.70	\$6.70	\$0.00	\$93.30	6.70
10-58-58100	POLICE OFFICER A - SALARY	\$34,814.00	\$6,725.48	\$27,675.65	\$0.00	\$7,138.35	79.50
10-58-58200	POLICE OFFICER - B SALARY	\$34,985.60	\$6,761.65	\$27,235.80	\$0.00	\$7,749.80	77.85
10-58-58700	POLICE OFFICER -A- 401K	\$1,740.70	\$336.27	\$2,350.06	\$0.00	(\$609.36)	135.01
10-58-58710	OFFICER B - 401K	\$1,749.28	\$338.08	\$544.29	\$0.00	\$1,204.99	31.12
10-58-59410	AMMUNITION & EXPENDABLES	\$250.00	\$0.00	\$438.36	\$0.00	(\$188.36)	175.34
10-58-59540	POLICE EQUIPMENT MAINT	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00
10-58-59600	POLICE UNIFORMS	\$1,000.00	\$78.35	\$532.71	\$0.00	\$467.29	53.27
10-58-59620	POLICE-SUBSCRIPTIONS/DUES	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00
10-58-59720	POLICE AIR/DATA CARD	\$1,700.00	\$200.16	\$705.84	\$0.00	\$994.16	41.52
10-58-60600	POLICE GAS	\$5,000.00	\$636.47	\$2,272.94	\$0.00	\$2,727.06	45.46
10-58-60771	POLICE CAR MAINT - DURANGO	\$300.00	\$0.00	\$150.00	\$0.00	\$150.00	50.00
10-58-60773	NEW POLICE CAR-MAINT.	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00
10-58-60780	POLICE CAR REPAIRS - CHARGER	\$3,000.00	\$2,746.76	\$2,746.76	\$0.00	\$253.24	91.56
10-58-60781	POLICE CAR MAINT - CHARGER	\$600.00	\$10.08	\$10.08	\$0.00	\$589.92	1.68
Total Dept.	POLICE DEPT.	\$152,547.01	\$57,955.76	\$118,670.14	\$0.00	\$33,876.87	77.79



Town of Oriental

Expenditure Statement : 2018 - 2019

for Accounting Period 2/28/2019

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	60	PUBLIC WORKS DEPT.					
10-60-52300	P.W. FICA TAX EXPENSE	\$13,885.17	\$2,500.90	\$9,962.04	\$0.00	\$3,923.13	71.75
10-60-52400	PUBLIC WORKS HEALTH INS	\$40,381.41	\$6,608.39	\$30,720.52	\$0.00	\$9,660.89	76.08
10-60-52410	PUBLIC WORKS RET - ORBITS	\$14,066.66	\$2,533.61	\$10,092.29	\$0.00	\$3,974.37	71.75
10-60-53600	SUPPLIES-MAINT/REPAIR	\$3,500.00	\$174.94	\$779.86	\$0.00	\$2,720.14	22.28
10-60-54000	P.W. OTHER	\$1,700.00	\$265.17	\$710.30	\$0.00	\$989.70	41.78
10-60-55110	TELEPHONE ALLOWANCE	\$1,500.00	\$396.20	\$1,423.24	\$0.00	\$76.76	94.88
10-60-56100	GENERAL MAINT/REPAIR	\$2,500.00	(\$291.66)	(\$836.57)	\$0.00	\$3,336.57	-33.46
10-60-57000	CAPITAL RESERVE-PUBLIC WORKS	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00
10-60-59600	PW UNIFORMS	\$4,000.00	\$782.64	\$2,889.64	\$0.00	\$1,110.36	72.24
10-60-60100	PUBLIC WORKS SALARIES	\$124,498.67	\$22,281.81	\$82,383.16	\$0.00	\$42,115.51	66.17
10-60-60120	HARBOR MASTER	\$1,820.00	\$265.00	\$1,175.00	\$0.00	\$645.00	64.56
10-60-60130	CONTRACT CLEANING SERVICES	\$3,640.00	\$545.00	\$2,330.00	\$0.00	\$1,310.00	64.01
10-60-60500	DRAINAGE MAINTENANCE	\$16,000.00	\$0.00	\$4,937.88	\$0.00	\$11,062.12	30.86
10-60-60510	CONTRACTOR SERVICE	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00
10-60-60600	FUEL	\$5,000.00	\$690.03	\$3,878.61	\$0.00	\$1,121.39	77.57
10-60-60700	VEHICLE REPAIR & MAINT.	\$800.00	\$0.00	\$652.46	\$0.00	\$147.54	81.56
10-60-60710	2014 TRUCK MAINT.	\$1,050.00	\$59.88	\$207.26	\$0.00	\$842.74	19.74
10-60-60720	2005 F350 MAINT.	\$500.00	\$0.00	\$499.79	\$0.00	\$0.21	99.96
10-60-60721	2005 F350 REPAIR	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	100.00
10-60-60730	2012 TRUCK MAINT.	\$250.00	\$59.88	\$76.66	\$0.00	\$173.34	30.66
10-60-60731	2012 TRUCK REPAIR	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00
10-60-60740	GATOR MAINT.	\$700.00	\$0.00	\$99.94	\$0.00	\$600.06	14.28
10-60-60741	GATOR REPAIR	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00
10-60-60750	TRACTOR MAINT.	\$200.00	\$8.13	\$62.47	\$0.00	\$137.53	31.24
10-60-60751	TRACTOR REPAIR	\$200.00	\$0.00	\$70.14	\$0.00	\$129.86	35.07
10-60-60760	MOWER MAINT.	\$250.00	\$0.00	\$79.90	\$0.00	\$170.10	31.96
10-60-60761	MOWER REPAIR	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00
10-60-60800	MOSQUITO CONTROL	\$9,000.00	\$0.00	\$158.27	\$0.00	\$8,841.73	1.76
10-60-61020	LAWN MAINT/REPAIR/SUPPLIES	\$1,500.00	\$13.98	\$961.10	\$0.00	\$538.90	64.07
10-60-61100	SAFETY SUPPLIES	\$2,000.00	\$147.84	\$2,161.59	\$0.00	(\$161.59)	108.08



Town of Oriental
Expenditure Statement : 2018 - 2019
for Accounting Period 2/28/2019

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	60	PUBLIC WORKS DEPT.					
10-60-61101	STORM PREPAREDNESS	\$9,000.00	\$934.90	\$8,912.67	\$0.00	\$87.33	99.03
10-60-61410	CHRISTMAS DECOR MAINT/REPAIR	\$1,230.00	\$70.46	\$965.29	\$0.00	\$264.71	78.48
10-60-61420	PUBLIC WORKS EQUIPMENT	\$1,300.00	\$614.97	\$1,652.02	\$0.00	(\$352.02)	127.08
10-60-61500	P.W. CAPITAL OUTLAY	\$7,300.00	\$0.00	\$0.00	\$0.00	\$7,300.00	0.00
10-60-61700	LOU MACK PARK PIER	\$100.00	\$0.00	\$18.48	\$0.00	\$81.52	18.48
10-60-61800	TD # 2 - SOUTH AVENUE PIER	\$250.00	\$31.91	\$89.96	\$0.00	\$160.04	35.98
10-60-61810	TOWN DOCK 1	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00
10-60-61900	CAPITAL PROJECTS	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00
10-60-61910	MIDYETTE ST DOCK	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00
10-60-61980	PUMPOUT STATION	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00
Total Dept.	PUBLIC WORKS DEPT.	\$284,921.91	\$38,693.98	\$167,613.97	\$0.00	\$117,307.94	58.83



Town of Oriental
Expenditure Statement : 2018 - 2019
for Accounting Period 2/28/2019

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	62	SANITATION					
10-62-62100	CONTRACTED GARBAGE	\$71,000.00	\$13,382.84	\$46,901.14	\$0.00	\$24,098.86	66.06
10-62-62200	TIPPING FEES	\$25,000.00	\$3,358.43	\$14,563.81	\$0.00	\$10,436.19	58.26
10-62-62210	YARD DEBRI TIPPING-GREEN WASTE	\$6,800.00	\$0.00	\$1,627.73	\$0.00	\$5,172.27	23.94
10-62-62600	RECYCLING	\$45,000.00	\$7,687.68	\$25,511.12	\$0.00	\$19,488.88	56.69
10-62-62610	YARD DEBRI-GREEN WASTE FLATS	\$12,500.00	\$0.00	\$2,292.76	\$0.00	\$10,207.24	18.34
Total Dept.	SANITATION	\$160,300.00	\$24,428.95	\$90,896.56	\$0.00	\$69,403.44	56.70



Town of Oriental
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GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	63	TRANSPORTATION & STREETS					
10-63-63000	POWELL-SIDEWALKS/CURBS	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00
10-63-63200	POWELL BILL PAVING	\$36,000.00	\$0.00	\$0.00	\$0.00	\$36,000.00	0.00
10-63-63300	STREET LIGHTS	\$16,000.00	\$1,324.52	\$8,208.41	\$0.00	\$7,791.59	51.30
10-63-63400	STREET SIGNS	\$250.00	\$0.00	\$54.78	\$0.00	\$195.22	21.91
Total Dept.	TRANSPORTATION & STREETS	\$54,250.00	\$1,324.52	\$8,263.19	\$0.00	\$45,986.81	15.23



Town of Oriental
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GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	64	RECREATION DEPARTMENT					
10-64-64100	BEACH BEAUTIFICATION EXPENSE	\$0.00	\$0.00	\$48.99	\$0.00	(\$48.99)	0.00
10-64-64300	TREE MAINTENANCE	\$4,000.00	\$1,526.00	\$1,526.00	\$0.00	\$2,474.00	38.15
10-64-64400	PARK & RECREATION EXPENSE	\$0.00	\$0.00	\$32.00	\$0.00	(\$32.00)	0.00
10-64-64500	LUPTON PARK EQUIPMENT	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00
10-64-64600	RECREATION DEPT	\$5,000.00	\$317.22	\$646.91	\$0.00	\$4,353.09	12.94
10-64-64610	ELECT BDS MILDRED & S. AVENUE	\$900.00	\$163.14	\$546.33	\$0.00	\$353.67	60.70
10-64-64630	REC PARK ELECTRIC	\$540.00	\$89.02	\$258.66	\$0.00	\$281.34	47.90
10-64-64640	LUPTON ELECTRIC	\$525.00	\$78.38	\$264.95	\$0.00	\$260.05	50.47
10-64-64650	LOU MAC ELEC & BOARDS	\$465.00	\$123.46	\$384.64	\$0.00	\$80.36	82.72
10-64-64660	TOI TOI	\$2,500.00	\$516.26	\$2,323.17	\$0.00	\$176.83	92.93
Total Dept.	RECREATION DEPARTMENT	\$18,930.00	\$2,813.48	\$6,031.65	\$0.00	\$12,898.35	31.86



Town of Oriental
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GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	65	SPECIAL APPROPRIATIONS					
10-65-65700	OCC-WATERFRONT ENHANCEMENT	\$12,000.00	\$0.00	\$2,041.03	\$0.00	\$9,958.97	17.01
10-65-65800	OCC-HEADS IN BEDS ALLOCATION	\$12,000.00	\$860.41	\$3,266.07	\$0.00	\$8,733.93	27.22
10-65-71000	HURRICANE DEBRI REMOVAL-FLORENCE	\$16,500.00	\$2,869.73	\$18,799.37	\$0.00	(\$2,299.37)	113.94
10-65-71100	HURRICANE FUEL-FLORENCE	\$2,500.00	\$0.00	\$2,467.37	\$0.00	\$32.63	98.69
10-65-71200	HURRICANE EQUIP.\SUPPLIES-FLORENCE	\$800.00	\$62.65	\$776.05	\$0.00	\$23.95	97.01
10-65-71300	HURRICANE MISC.-FLORENCE	\$10.00	\$0.00	\$7.78	\$0.00	\$2.22	77.80
10-65-71400	RECOVERY SUPPLIES\MATERIALS-FLORENCE	\$21,300.00	\$6,276.89	\$23,480.26	\$67.42	(\$2,247.68)	110.55
10-65-71500	RECOVERY CONTRACTORS-FLORENCE	\$63,800.00	\$64,069.50	\$67,445.89	\$885.00	(\$4,530.89)	107.10
Total Dept.	SPECIAL APPROPRIATIONS	\$128,910.00	\$74,139.18	\$118,283.82	\$952.42	\$9,673.76	92.50
Total Fund	GENERAL FUND	\$1,075,759.02	\$241,369.68	\$696,365.11	\$952.42	\$378,441.49	64.82



Town of Oriental
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CAPITAL PROJECTS-PIERCE CREEK DREDGING GRANT

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	61	CAPITAL PROJECT EXPENSES					
20-61-61930	PIERCE CREEK GRANT-CONSTRUCTION	\$0.00	\$0.00	(\$68,000.00)	\$0.00	\$68,000.00	0.00
20-61-61931	PIERCE CREEK-CONST.-DREDGING	\$0.00	\$0.00	\$68,000.00	\$0.00	(\$68,000.00)	0.00
Total Dept.	CAPITAL PROJECT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Total Fund	CAPITAL PROJECTS-PIERCE CREEK DREDGING GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00



Town of Oriental
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CAPITAL PROJECTS-RACCOON CREEK FLOOD

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	61	CAPITAL PROJECT EXPENSES					
21-61-61900	RACCOON CREEK FLOOD-ENGINEERING	\$0.00	\$0.00	\$14,500.00	\$0.00	(\$14,500.00)	0.00
21-61-61920	RACCOON CREEK FLOOD-TRAVEL	\$0.00	\$0.00	\$213.40	\$0.00	(\$213.40)	0.00
21-61-61930	RACCOON CREEK FLOOD-PRINTING/SUPPLIES	\$0.00	\$0.00	\$27.35	\$0.00	(\$27.35)	0.00
Total Dept.	CAPITAL PROJECT EXPENSES	\$0.00	\$0.00	\$14,740.75	\$0.00	(\$14,740.75)	0.00
Total Fund	CAPITAL PROJECTS-RACCOON CREEK FLOOD	\$0.00	\$0.00	\$14,740.75	\$0.00	(\$14,740.75)	0.00



Town of Oriental
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WATER FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	50	ADMINISTRATION					
50-50-51400	COMPUTER MAINTENANCE	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00
50-50-51410	INTERNET/ALARM	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00
50-50-51600	PRINTING & FORMS	\$1,200.00	\$215.15	\$658.06	\$0.00	\$541.94	54.84
50-50-52100	MANAGER SALARY	\$13,794.00	\$2,299.00	\$9,196.00	\$0.00	\$4,598.00	66.67
50-50-52200	ADMIN SALARY	\$25,335.18	\$4,222.52	\$16,890.08	\$0.00	\$8,445.10	66.67
50-50-52210	DEPRECIATION	\$3,571.89	\$0.00	\$0.00	\$0.00	\$3,571.89	0.00
50-50-52810	COMPUTER MAINTENANCE	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00
50-50-52820	SOFTWARE MAINTENANCE	\$3,300.00	\$874.88	\$2,959.13	\$0.00	\$340.87	89.67
50-50-53100	MEETINGS & CONV	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00
50-50-53130	TRAVEL/LODGING	\$825.00	\$0.00	\$1,092.17	\$0.00	(\$267.17)	132.38
50-50-53200	ADVERTISING	\$75.00	\$0.00	\$0.00	\$0.00	\$75.00	0.00
50-50-53400	CERT/LICENSURE/EDUCATION	\$1,800.00	\$70.00	\$2,749.50	\$0.00	(\$949.50)	152.75
50-50-53410	PLANT LICENSES/PERMITS	\$1,500.00	\$0.00	\$810.00	\$0.00	\$690.00	54.00
50-50-53450	WATER SVC FEE EXPENSE	\$425.00	\$6.25	\$382.98	\$0.00	\$42.02	90.11
50-50-53800	NC SALES TAX EXPENSE	\$5,372.00	\$883.12	\$2,806.33	\$0.00	\$2,565.67	52.24
50-50-53820	COUNTY SALES TAX	\$2,100.00	\$371.83	\$1,181.55	\$0.00	\$918.45	56.26
50-50-55100	TELEPHONE-PW OFFICE	\$1,400.00	\$103.04	\$822.24	\$0.00	\$577.76	58.73
50-50-55110	PHONE-DREW-WP	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00
50-50-55120	TELEPHONE-JOSH CELL	\$500.00	\$67.88	\$332.91	\$0.00	\$167.09	66.58
50-50-55130	JESSE-PHONE	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00
50-50-55200	POSTAGE	\$220.00	\$70.00	\$141.21	\$0.00	\$78.79	64.19
50-50-55210	POSTAGE-WATER BILLS	\$3,500.00	\$392.08	\$1,573.03	\$0.00	\$1,926.97	44.94
50-50-55500	WORKER'S COMP INS	\$2,100.00	\$0.00	\$2,100.00	\$0.00	\$0.00	100.00
50-50-55600	AUTO INS.	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	100.00
50-50-55800	REAL & PERSON. INS	\$7,900.00	\$0.00	\$7,900.00	\$0.00	\$0.00	100.00
50-50-56100	GEN REPAIR/MAINT	\$1,750.00	\$291.66	\$1,166.64	\$0.00	\$583.36	66.67
50-50-60100	PW SALARIES	\$62,458.93	\$10,409.82	\$41,639.28	\$0.00	\$20,819.65	66.67
Total Dept.	ADMINISTRATION	\$140,827.00	\$20,277.23	\$94,551.11	\$0.00	\$46,275.89	67.14



Town of Oriental
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for Accounting Period 2/28/2019

WATER FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	60	PUBLIC WORKS DEPT.					
50-60-52500	AMMONIA	\$800.00	\$151.25	\$625.00	\$0.00	\$175.00	78.13
50-60-52600	CHLORINE	\$6,500.00	\$653.75	\$4,819.95	\$0.00	\$1,680.05	74.15
50-60-52610	CALCIUM -DE-CHLORINATOR	\$4,000.00	\$1,031.84	\$3,009.84	\$0.00	\$990.16	75.25
50-60-52700	SALT	\$36,000.00	\$8,968.25	\$26,535.19	\$0.00	\$9,464.81	73.71
50-60-53400	WATER TAP EXPENSE	\$6,000.00	\$0.00	\$3,800.00	\$0.00	\$2,200.00	63.33
50-60-53600	SUPPLIES	\$1,000.00	\$0.00	\$539.07	\$0.00	\$460.93	53.91
50-60-53610	JANITORIAL SUPPLIES	\$100.00	\$4.95	\$4.95	\$0.00	\$95.05	4.95
50-60-54000	MISC. EXPENSE	\$300.00	\$50.00	\$253.49	\$0.00	\$46.51	84.50
50-60-56000	WA REPAIR/MAINT-PLANT	\$2,500.00	\$32.53	\$547.07	\$0.00	\$1,952.93	21.88
50-60-56010	WA REPAIR/MAINT-STRUCTURE	\$3,500.00	\$580.71	\$588.20	\$0.00	\$2,911.80	16.81
50-60-56020	WA REPAIR/MAINT.- EQUIP	\$7,500.00	\$1,343.35	\$2,081.06	\$0.00	\$5,418.94	27.75
50-60-56030	WA REPAIR/MAINT.- SYSTEM	\$1,700.00	\$220.90	\$399.28	\$0.00	\$1,300.72	23.49
50-60-56100	GEN REPAIR/MAINT	\$1,750.00	\$0.00	\$69.91	\$0.00	\$1,680.09	3.99
50-60-56200	UTILITIES	\$16,000.00	\$2,926.74	\$10,137.30	\$0.00	\$5,862.70	63.36
50-60-56300	SUPPLIES FOR INVENTORY	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00
50-60-56330	EQUIPMENT RENTAL	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00
50-60-56500	PREVENTIVE MAINTENANCE	\$7,880.00	\$0.00	\$1,845.71	\$0.00	\$6,034.29	23.42
50-60-57000	NEW WATER METERS	\$17,500.00	\$2,291.41	\$11,408.34	\$0.00	\$6,091.66	65.19
50-60-57500	ENVIROCHEM-TESTING	\$9,500.00	\$1,257.74	\$5,295.24	\$0.00	\$4,204.76	55.74
50-60-58000	PLANT TESTING SUPPLIES	\$4,500.00	\$2,051.57	\$4,422.20	\$0.00	\$77.80	98.27
50-60-58600	WATER TANK MAINT.	\$44,683.00	\$0.00	\$44,683.07	\$0.00	(\$0.07)	100.00
50-60-60600	FUEL	\$300.00	\$21.13	\$133.93	\$0.00	\$166.07	44.64
50-60-61500	CAPITAL PROJECTS-OUTLAY	\$9,100.00	\$1,262.31	\$1,262.31	\$0.00	\$7,837.69	13.87
50-60-62100	SOLID WASTE RENTAL/DISP 20 YD	\$750.00	\$0.00	\$61.20	\$0.00	\$688.80	8.16
Total Dept.	PUBLIC WORKS DEPT.	\$182,613.00	\$22,848.43	\$122,522.31	\$0.00	\$60,090.69	67.09



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WATER FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	65	SPECIAL APPROPRIATIONS					
50-65-69100	BR SEWER COLLECTIONS	\$0.00	(\$933.35)	\$5,957.28	\$0.00	(\$5,957.28)	0.00
50-65-69600	BR BILLING EXPENSE	\$0.00	\$2,043.00	\$7,173.00	\$0.00	(\$7,173.00)	0.00
50-65-69800	BR ACCTS. PAID	\$0.00	\$43,488.76	\$173,417.83	\$0.00	(\$173,417.83)	0.00
Total Dept.	SPECIAL APPROPRIATIONS	\$0.00	\$44,598.41	\$186,548.11	\$0.00	(\$186,548.11)	0.00
Total Fund	WATER FUND	\$323,440.00	\$87,724.07	\$403,621.53	\$0.00	(\$80,181.53)	124.79
Grand Total		\$1,399,199.02	\$329,093.75	\$1,114,727.39	\$952.42	\$283,519.21	79.74

THOM TILLIS
NORTH CAROLINA

185 DIRKSEN SENATE OFFICE BLDG
WASHINGTON, DC 20510
PH: (202) 224-6342

<https://tillis.senate.gov>

United States Senate

WASHINGTON, DC 20510

COMMITTEES

ARMED SERVICES

BANKING, HOUSING, AND URBAN
DEVELOPMENT

JUDICIARY

VETERANS' AFFAIRS

AGING

February 7, 2019

The Honorable David Bernhardt
Acting Secretary
U.S. Department of the Interior
1849 C Street NW
Washington, DC 20240

Dr. Walter Cruickshank
Acting Director
Bureau of Ocean Energy Management
1849 C Street NW
Washington, DC 20240

The Honorable Wilbur Ross
Secretary
U.S. Department of Commerce
1401 Constitution Avenue NW
Washington, DC 20230

Dr. Timothy Gallaudet
Assistant Secretary for Oceans and
Atmosphere
U.S. Department of Commerce
1401 Constitution Avenue NW
Washington, DC 20230

Dear Acting Secretary Bernhardt, Secretary Ross, Dr. Cruickshank, and Dr. Gallaudet,

I am writing to request a briefing about the recent decision to open the Atlantic Outer Continental Shelf (OCS) for review under a new oil and gas leasing program from 2019-2024. I also request an in person briefing on the issuance of permits for geological and geophysical surveying in the Mid-Atlantic OCS region.

The OCS off the coast of North Carolina is one of significant economic and ecological importance. Our coast is the meeting point between the Gulf Stream and the Labrador Current, which creates a unique environment that has allowed our recreational and commercial fishing industries to diversify and become regional economic drivers. As stated in the 2019-2024 OCS Oil and Gas Leasing Draft Proposed Program (DPP), North Carolina accounts for over 50% of the "recreational fishing expenditures [that] resulted in a total value added in the Mid-Atlantic economy of more than \$2 billion." Furthermore, North Carolina's commercial fishing industry was valued at over \$96 million in 2017.

Tourism is another strong economic driver in our coastal communities. The coastal tourism industry in North Carolina generates over \$3.5 billion each year and, in 2017, tourism expenditures exceeded \$1 billion in Dare County alone. This county is of particular sensitivity to OCS surveying activities, as the narrowest portion of the Atlantic continental shelf extends just 20 miles off Cape Hatteras in Dare County, North Carolina.

CHARLOTTE OFFICE:
9300 HARRIS CORNERS PKWY
SUITE 170
CHARLOTTE, NC 28269
PH: (704) 509-9087

RALEIGH OFFICE:
310 NEW BERN AVE
SUITE 122
RALEIGH, NC 27601
PH: (919) 856-4630

HIGH POINT OFFICE:
1840 EASTCHESTER DR
SUITE 200
HIGH POINT, NC 27265
PH: (336) 885-0685

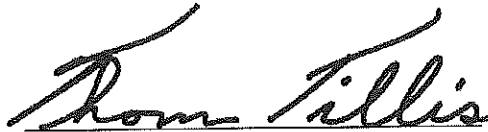
GREENVILLE OFFICE:
1694 E ARLINGTON BLVD
SUITE B
GREENVILLE, NC 27858
PH: (252) 329-0371

HENDERSONVILLE OFFICE:
1 HISTORIC COURTHOUSE SQ
SUITE 112
HENDERSONVILLE, NC 28792
PH: (828) 693-8760

While I understand that there are potential economic benefits coming from offshore energy production, I would like to hear more details about specific actions your agencies are taking to safeguard longstanding industries in our coastal communities. I also request that you provide information about how your agencies will guarantee that the issuance of geological and geophysical surveying permits are limited and do not result in duplicative surveying activities.

Lastly, I would like to invite you to join me in visiting North Carolina for listening and education sessions across our coastal counties on the topic of offshore energy exploration. North Carolina's coastal communities have been closely monitoring the issue of offshore drilling and surveying. A visit will provide an opportunity for your agencies to directly engage with stakeholders in an open dialogue about the potential costs and benefits of your proposed actions.

Sincerely,

A handwritten signature in cursive script that reads "Thom Tillis". The signature is written in black ink and is positioned above a horizontal line.

Thom Tillis
U.S. Senator

BOBBY CAHOON CONSTRUCTION, INC.

6003 Neuse Road
Grantsboro, NC 28529
Phone 252-249-1617*Fax 252-249-9884
Licensed and Fully Insured
NCGC License #62120

CONTRACT PROPOSAL - REVISED

March 1, 2019

Property Owner:

Town of Oriental
c/o Diane Miller-Town Manager
507 Church Street
P.O. Box 472
Oriental, NC 28571
252-249-0555
manager@townoforiental.com

Project Site:

Town of Oriental

The following contract is entered into between the listed and deeded Property Owner shown above referred to herein as Owner, and Bobby Cahoon Construction, Inc. also referred to as Contractor.

OPTION I

We propose to furnish the labor, equipment and materials necessary to install: A new ADA gangway, 3' wide x 20' long with handrails on each side.

We propose to furnish and install the above in accordance with the specifications for the sum of:
FOUR THOUSAND ONE HUNDRED NINETY ONE AND XX/100'S.....(\$4,191.00)

OPTION II

We propose to furnish the labor, equipment and materials necessary to install: A new ADA gangway, 6' wide x 20' long with handrails on each side.

We propose to furnish and install the above in accordance with the specifications for the sum of:
SEVEN THOUSAND SEVEN HUNDRED EIGHTY AND XX/100'S.....(\$7,780.00)

OPTION III

We propose to furnish the labor, equipment and materials necessary to install: A new ADA gangway, 7' wide x 20' long with handrails on each side.

***This is the same size as what was previously there.

We propose to furnish and install the above in accordance with the specifications for the sum of:
EIGHT THOUSAND NINE HUNDRED SIXTY AND XX/100'S.....(\$8,960.00)

NOTE: This price is good while our barge is in the area doing work.

All materials are guaranteed to be as specified and the above work to be performed in accordance with the drawings and specifications submitted for the above work. All work to be completed in a workmanlike manner. Any alteration or deviation from the above specifications involving extra cost will be executed only upon written order from the owner or his authorized agent and will become an extra charge over the agreed amount. We are not responsible for any damages that could occur to culverts, utility lines, drain fields or concrete and paved driveways. All necessary precautions will be done to avoid any damages. Any vegetation that is required by D.W.Q. to be replaced will be the responsibility of the homeowner. In the event that a dispute arises between the parties to this contract, both parties to this contract hereby agree to accept the mediation decision by a certified arbitrator recognized by the State Bar of North Carolina in lieu of going to a court of competent jurisdiction. No statement, arrangement or understanding, expressed or implied not contained herein will be recognized. All agreements herein are contingent upon strikes, accidents, weather, or unforeseen circumstances beyond our control. This contract can be canceled at anytime prior to the onset of construction by written notification only. At that time, any expenses that Bobby Cahoon Construction, Inc., may have incurred will be deducted from the deposit amount and will be refunded to you.

This contract does not include any electrical work.

Permits, backfill and administrative fees are not included in the quoted contract proposal price. Administrative fees of \$175.00 +/- cover the expense of meeting CAMA and permitting. Permit fees vary according to the job type and will be added as an additional charge upon determination of cost requirements.

Some counties require an engineered drawing for any seawall 5' or over. This will be an additional fee if required.

Backfill is an unknown quantity and if needed will be charged at \$175.00 per tandem truck load.

Payment schedule is as follows: 10% upon signing of contract, 50% of contract price upon delivery of materials and/or mobilization of equipment, contractor reserves the right to invoice progress payments between 50% and final invoice, and balance within 48 hours upon completion of project.

ACCEPTANCE OF PROPOSAL: As owners of the property to be improved, I/we promise to pay for all costs associated with the improvements to be made. Payment shall be made according to the payment schedule as quoted above. Final payment is to be paid to Bobby Cahoon Construction, Inc. in full upon completion of the construction. A late penalty of ten (10) percent will be paid by the owner if not received within ten (10) days of the invoice date unless other arrangements have been made. Any outstanding balance over thirty (30) days will be subject to a finance charge of eighteen (18) percent per annum or one point five (1.5) percent per month. If placed in the hands of an attorney for collection, I/we promise to pay all costs associated with attorney fees. I/we agree to pay all court costs and all other legal fees that may be incurred, plus interest, in order to force collection, including the costs associated with the placement of a lien on the improved property if it becomes necessary. All accounts over sixty (60) days will be referred to the Credit Bureau. The above prices, specifications and conditions are satisfactory and are hereby accepted. I/we certify that we are the legal deeded

owners of this property and therefore the Contractor is authorized to complete the work as specified. Payment will be made as specified above.

PLEASE NOTE:

Due to rising material prices and increasing fuel cost, this contract is valid for 30 days from date of contract only.

In order to lock in this price contract must be signed within two (2) weeks from date of contract.

Acceptance of Proposal *Jessica Cahoon* date 3-1-19
Contractor's signature

Diana Miller date 3/4/19
Customer's signature



CITY OF HAVELOCK

Post Office Box 368
Havelock, N.C. 28532

February 25, 2019

Diane Miller
Town Manager
Town of Oriental
manager@townoforiental.com

Subject: Public Records Request
City of Havelock Sewage Spills associated with Manhole G111

Dear Ms. Miller:

Based upon your verbal conversation with our city manager requesting copies of specific City of Havelock records, please find attached the following public records per N.C.G.S. § 132-1:

- City of Havelock Surface Water Sampling Plan, dated 10/29/18
- Environment 1, Inc. Sampling Results of:
 - November 29, 2018
 - December 5, 2018
 - December 10, 2018
 - January 2, 2019
 - February 4, 2019

Being that this information is being provided electronically, there is no charge for these documents.

Thank you.

Sincerely,

Cindy K. Morgan
City Clerk

Surface Water Sampling Plan

Overview:

Pursuant to NOV-2018-DV-0216 the City of Havelock requested Hazen and Sawyer (Hazen) prepare a surface water sampling plan based on the above-referenced NOV relating to past observed sanitary sewer overflows (SSO) at manhole MH-G111 at the end of Oakwood Drive; see attached 8.5x11 "Oakwood SSO" vicinity map for location. Per the attached exhibit entitled "Oakwood Drive SSO Monitoring", the perennial but slow-moving stream shall be sampled at one of the two suggested upstream locations, and sampling also will occur downstream of the potential SSO path at the location shown.

Sampling:

One-liter grab samples should be taken and tested for biochemical oxygen demand (BOD). BOD samples should be stored on ice or refrigerated until analysis. The holding time should be no more than 24 hours, although the EPA allows for a maximum hold time of 48 hours. BOD analysis should be performed in lieu of fecal coliform analysis to avoid the 8-hour maximum hold time and the related logistics problems if the samples are collected outside of typical lab working hours.

Sampling Schedule:

The sampling schedule should be for six (6) months, per **Table 1**, before filing an interim report with the Division of Water Resources, NCDEQ. Based on discussion between Havelock and NCDEQ after report generation, the need for additional monitoring will be decided.

Table 1: Sample Scheduling

Samples	Description	Purpose
1	Sunny day test	Establish non-storm flow, non-SSO baseline for BOD
4 to 6 samples, approximately monthly	Storm or immediate post storm event	Establish up and downstream BOD during or immediately after storm events

Sample Trigger:

Once a non-storm flow, non-SSO baseline is established, storm events should trigger whether sampling takes place. Sampling staff to monitor weather station data for Havelock, NC [KNCHAVEL 10] via the internet to determine storm timing. In addition, web information available for this site can be used to quantify the timing of precipitation, intensity, etc. Sampling intent is to log 4 to 6 surface stream samples, during or immediately after significant rain events (defined as being greater than one inch of rain within 24 hours, including at least one sample larger than 2.5 inches in 24 hours). In addition, one sample should occur while the manhole is overflowing, or it can be documented that the manhole overflowed during the precipitation event, and at least one sample should include a storm without sanitary overflow; see **Table 2**. For example, 5 samples could be taken during or after documented storm events, one of which would need to be larger than 2.5 inches, one of which would need to be documented as having an active SSO. These 5 samples would be in addition to the one sunny day sample for a total of six sampling events.

Table 2: Sample Trigger Requirements

Event	Number of Sampling Events
Sunny day sample	1 only
Storm sample	Up to 6 samples; one must be larger than 2.5 inch
Documented SSO during sampling	1 sample minimum

Sampling Staff:

Staff is to be determined but may include City staff, consultants hired by the City or a combination thereof. Though the work is simple, two staff shall be present for safety.

Field Testing Procedure:

Staff will grab samples, one upstream and one downstream (2 total per visit). The time and date of sampling shall be recorded as well as a photo taken of the sampling activity and a mandatory photo of the manhole. Samples shall be taken in 1-liter bottles and immediately placed in a cooler for transportation to the laboratory identified below. Crew names shall also be identified. Coordination with the laboratory must be made prior to anticipated samples collected on a Friday or Saturday.

Lab Procedure:

Lab Name: Environment 1, Inc
 Lab Location: 114 Oakmont Dr., Greenville, NC 27835
 Lab Phone Number: (252) 756-6208

The two samples shall be tested per industry standards for BOD as is standard protocol for the above-referenced lab.

Report Data:

Report data shall include a tabularized summary similar to **Table 3**. Report shall include photos with time and date and a brief summary of results.






Table 3: Report Data


Sample Event number	Sampling Staff	Sample Date and Time	Rain event and duration in hours including start and stop time	Precipitation in inches	BOD (mg/L) Upstream Sample	BOD (mg/L) Downstream Sample
1						
2						
3						
4						
5						
6						



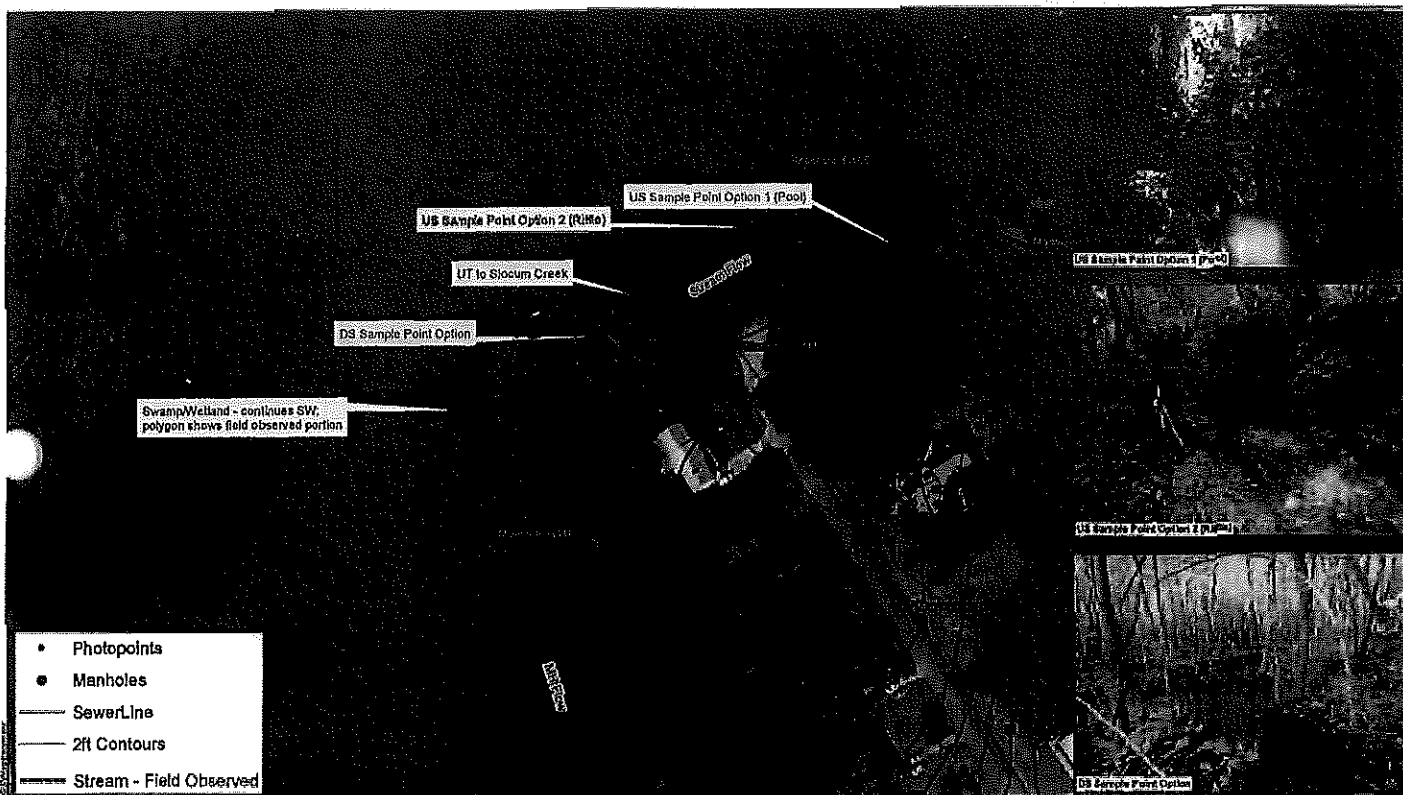
MH G111 at the end of Oakwood

Legend

-  Manhole
-  Pump Station
-  Sewer Line
-  Force Main
-  Meter Locations


0 240 480 960
Feet
 1 inch = 800 feet

City of Havelock
Water and Sewer Department
Oakwood SSO



City of Havelock Oakwood Drive SSO Monitoring		CLIENT: City of Havelock, NC
PROJECT: Muckalee 0312 Overflow Monitoring		LOCATION: Havelock, NC
MAP #		DATE: Sept 2004, 2014
DATA: Data based on 8/27/04 Field Observations, City of Havelock GIS, 2014		DATE: 09/20/14 BY: JLR



Disclaimer: Hazen and Sawyer makes no warranty or guarantee regarding the accuracy or completeness of any data provided by others, and the user assumes all liability for any use of the information provided by others, regardless of the nature of the use.



Hazen
 4111 Woodchase Blvd., Suite 500
 Raleigh, NC 27607
 919-833-7923
 www.hazensawyer.com

Environment 1, Incorporated

Drinking Water ID: 37719
Wastewater ID: 10

14 OAKMONT DRIVE
GREENVILLE, N.C. 27858

PHONE (252) 756-6208
FAX (252) 756-0633

ID#: 204 J (Baseline)

CITY OF HAVELOCK
MR. JAMES CARTER
WASTEWATER TREATMENT PLANT
304 N. JACKSON DRIVE
HAVELOCK, NC 28532

DATE COLLECTED: 11/29/18
DATE REPORTED : 12/07/18

REVIEWED BY: 

PARAMETERS	Upstream (Base)	Downstream (Base)	Analysis Date	Analyst	Method Code
BOD, mg/l	<2.0	<2.0	11/30/18	HMM	5210B-11

CHAIN OF CUSTODY RECORD

Environment 1, Inc.
 P.O. Box 7085, 114 Oakmont Dr.
 Greenville, NC 27858
 environment1inc.com
 Phone (252) 756-6208 • Fax (252) 756-0633

CLIENT: 204 J **Week:** 1

CITY OF HAVELOCK
MR. JAMES CARTER
WASTEWATER TREATMENT PLANT
304 N. JACKSON DRIVE
HAVELOCK NC 28532

(252) 671-6373

COLLECTION			TOTAL CHLORINE, mg/l OR ug/l AT COLLECTION	TEMPERATURE, °C AT COLLECTION	# OF CONTAINERS	BOD											PARAMETERS/TESTS
SAMPLE LOCATION	DATE	TIME															
Upstream (Base)	11.29.18	0945 0920	/	12.7	1	<input checked="" type="checkbox"/>											A - NONE D - NaOH B - HNO ₃ E - HCL C - H ₂ SO ₄ F - ZINC ACETATE/NaOH G - NaTHIOSULFATE
Downstream (Base)	11.29.18	0920	/	11.7	1	<input checked="" type="checkbox"/>											
							CLASSIFICATION:										
							<input checked="" type="checkbox"/> WASTEWATER (NPDES) <input type="checkbox"/> DRINKING WATER <input type="checkbox"/> DWQ/GW <input type="checkbox"/> SOLID WASTE SECTION										
							CHAIN OF CUSTODY (SEAL) MAINTAINED DURING SHIPMENT/DELIVERY										
							<input checked="" type="checkbox"/> Y <input type="checkbox"/> N										
							SAMPLES COLLECTED BY: (Please Print) <i>James Carter</i>										
							SAMPLES RECEIVED IN LAB AT <u>0-7</u> °C										
RELINQUISHED BY (SIG.)	DATE/TIME	RECEIVED BY (SIG.)	DATE/TIME	COMMENTS:													
<i>[Signature]</i>	11.29.18 1003	<i>[Signature]</i>	11.29.18 2:57														
RELINQUISHED BY (SIG.)	DATE/TIME	RECEIVED BY (SIG.)	DATE/TIME														
RELINQUISHED BY (SIG.)	DATE/TIME	RECEIVED BY (SIG.)	DATE/TIME														

PLEASE READ Instructions for completing this form on the reverse side.

Sampler must place a "C" for composite sample or a "G" for Grab sample in the blocks above for each parameter requested.

Environment 1, Incorporated

DRINKING WATER ID: 37711
WASTEWATER ID: 10

1 OAKMONT DRIVE
GREENVILLE, N.C. 27858

PHONE (252) 756-6208
FAX (252) 756-0833

ID#: 204 J (Baseline)

CITY OF HAVELOCK
MR. JAMES CARTER
WASTEWATER TREATMENT PLANT
304 N. JACKSON DRIVE
HAVELOCK, NC 28532

DATE COLLECTED: 12/05/18
DATE REPORTED: 12/12/18

REVIEWED BY: 

PARAMETERS	Upstream (Base)	Downstream (Base)	Analysis Date	Analyst	Method Code
BOD, mg/l	3.9	2.9	12/06/18	HMM	5210B-11

CHAIN OF CUSTODY RECORD

Environment 1, Inc.
 P.O. Box 7085, 114 Oakmont Dr.
 Greenville, NC 27858
 environment1inc.com
 Phone (252) 756-6208 • Fax (252) 756-0633

CLIENT: **204 J** Week: **50**

CITY OF HAVELOCK
 MR. JAMES CARTER
 WASTEWATER TREATMENT PLANT
 304 N. JACKSON DRIVE
 HAVELOCK NC 28532

(252) 671-6373

COLLECTION			TOTAL CHLORINE, mg/L OR ug/L AT COLLECTION	TEMPERATURE, °C AT COLLECTION	# OF CONTAINERS	BOD	DISINFECTION	PARAMETERS/TESTS
SAMPLE LOCATION	DATE	TIME						
Upstream (Base)	12.5.18	9:31		14.8	1		<input type="checkbox"/> CHLORINE <input type="checkbox"/> UV <input checked="" type="checkbox"/> NONE <input type="checkbox"/> _____	CHLORINE NEUTRALIZED AT COLLECTION pH CHECK (LAB) CONTAINER TYPE, P/G CHEMICAL PRESERVATION A - NONE D - NaOH B - HNO ₃ E - HCL C - H ₂ SO ₄ F - ZINC ACETATE/NaOH G - NaTHIOSULFATE
Downstream (Base)	12.5.18	9:37		14.4	1			
								CLASSIFICATION: <input checked="" type="checkbox"/> WASTEWATER (NPDES) <input type="checkbox"/> DRINKING WATER <input type="checkbox"/> DWQ/GW <input type="checkbox"/> SOLID WASTE SECTION
								CHAIN OF CUSTODY (SEAL) MAINTAINED DURING SHIPMENT/DELIVERY <input checked="" type="checkbox"/> Y <input type="checkbox"/> N
								SAMPLES COLLECTED BY: (Please Print) <i>Timothy Bert</i>
								SAMPLES RECEIVED IN LAB AT <u>17</u> °C
RELINQUISHED BY (SIG.) (SAMPLER)	DATE/TIME	RECEIVED BY (SIG.)	DATE/TIME	COMMENTS:				
<i>Timothy Bert</i>	12.5.18 9:50	<i>[Signature]</i>	12/5/18 227					
RELINQUISHED BY (SIG.)	DATE/TIME	RECEIVED BY (SIG.)	DATE/TIME					
RELINQUISHED BY (SIG.)	DATE/TIME	RECEIVED BY (SIG.)	DATE/TIME					

PLEASE READ Instructions for completing this form on the reverse side.

Sampler must place a "C" for composite sample or a "G" for Grab sample in the blocks above for each parameter requested.

Environment 1, Incorporated

Drinking Water ID: 3733
Wastewater ID: 10

3 OAKMONT DRIVE
GREENVILLE, N.C. 27858

PHONE (252) 756-6208
FAX (252) 756-0633

ID#: 204 M

(Post
SSO)

CITY OF HAVELOCK
MR. JAMES CARTER
WASTEWATER TREATMENT PLANT
304 N. JACKSON DRIVE
HAVELOCK, NC 28532

DATE COLLECTED: 12/10/18
DATE REPORTED : 12/17/18

REVIEWED BY: 

PARAMETERS	Upstream (SSO)	Downstream (SSO)	Analysis Date	Analyst	Method Code
BOD, mg/l	2.3	2.3	12/11/18	JMS	5210B-11

Environment 1, Incorporated

Drinking Water ID: 87718
Wastewater ID: 10

1 OAKMONT DRIVE
GREENVILLE, N.C. 27858

PHONE (252) 756-6208
FAX (252) 756-0633

ID#: 204 J (Baseline)

CITY OF HAVELOCK
MR. JAMES CARTER
WASTEWATER TREATMENT PLANT
304 N. JACKSON DRIVE
HAVELOCK, NC 28532

DATE COLLECTED: 01/02/19
DATE REPORTED : 01/09/19

REVIEWED BY: 

PARAMETERS	Upstream (Base)	Downstream (Base)	Analysis Date	Analyst	Method Code
BOD, mg/l	<2.0	<2.0	01/03/19	KDS	5210B-11

Environment 1, Incorporated

Drinking Water ID: 37719
Wastewater ID: 10

14 OAKMONT DRIVE
GREENVILLE, N.C. 27858

PHONE (252) 756-6208
FAX (252) 756-0633

ID#: 204 M (SSO)

CITY OF HAVELOCK
MR. JAMES CARTER
WASTEWATER TREATMENT PLANT
304 N. JACKSON DRIVE
HAVELOCK, NC 28532

DATE COLLECTED: 02/04/19
DATE REPORTED : 02/11/19

REVIEWED BY: 

PARAMETERS	Upstream (SSO)	Downstream (SSO)	Analysis Date	Analyst	Method Code
BOD, mg/l	2.8	2.6	02/05/19	KDS	5210B-11

North Carolina Rate Bureau seeks ANOTHER Proposed Homeowners Insurance Rate Increase

Submit Your Comments to the NC Department of Insurance by February 26, 2019

The Town of Cedar Point has just been made aware that the N.C. Rate Bureau, which represents insurance companies, is seeking yet another significant rate increase for homeowners' insurance. The proposed increase will affect homeowners, tenants and condo owners to varying degrees with a major increase in premiums paid for property coverage. This proposed increase follows on the heels of a significant rate increase requested last year. If approved, the impact of the new request on Cedar Point and other coastal areas would be an average increase of up to 30 % under the proposal.

N.C. Insurance Commissioner Mike Causey has issued a statement in which he has disagreed with the proposal and has announced the scheduling of a public hearing on the request for September 4, 2019 unless a settlement is reached before that time. Citizens and property owners are encouraged to contact the N.C. Department of Insurance to indicate your opposition to the requested increase as soon as possible and preferably before the upcoming February 26th public forum.

There are three ways to submit public comment on the NC Rate Bureau's request for an increase in homeowners insurance:

- A Public Comment forum will be held from 10 a.m. to 4:30 p.m. Feb. 26 at the N.C. Department of Insurance's Second Floor Hearing Room in the Albemarle Building, located at 325 N. Salisbury St. in Raleigh.
- Email public comments to 2018Homeowners@ncdoi.gov
- Mail comments to Tricia Ford, paralegal administrator, to 1201 Mail Service Center, Raleigh, N.C. 27699-1201

As this request goes through the process of its review and consideration by the N. C. Department of Insurance, the Town will try to keep citizens updated on its status. Citizens are encouraged to respond. These efforts can be productive as evidenced by the major reduction in the increase that was actually approved and put into effect a year ago.