

Parks and Recreation Committee Meeting Notes

March 3, 2026

Meeting Began 3:00 PM

Attendance:

Barbara Miller

Vicki Rasmussen

Alice Flannigan

Kimberly Langson

Commissioner McGuire

Commissioner Jordan

Audience:

Mayor Belangia

Butch Rasmussen

- Volunteer schedule and sign up sheet for Cycle NC distributed**
- Flyer in the works**
- Memorial plaque installed at Lupton**
- Mulch for Lupton is here, town is going to spread it for us**
- Workday scheduled for Lupton on Mar 17, 2026 @ 11 AM**
- Fall Festival date NOV 7, 2026**

- Chapter N discussed. Does P & R want to pursue it, if not planning to use it. Copies given to Commissioners to read and review
- Butch Rasmussen's application to be considered by Town Board again
- Tom LeBus on his own, laid down pavers at dog park
- Discussed Spring event such as Seed exchange at Lou Mac, considering May 3 @ 2 PM
- Began discussing Budget for Retreat MAR 26 and MAR 27 to be continued
- Discussed concerns over expansion at Lupton Park, parking, ADA compliance, traffic problems, children

Meeting Adjourned 4:15

Parks and Recreation Meeting

4/7/2026

Attendance:

Alice Flannigan- by phone

Butch Rasmussen

Barbara Miller

Eileen Price

Commissioner: Paul Jordan

- Confirm NC cycle Volunteer Schedule- will be emailed. We'll man the information booth at the OUMC.
 - Barb created a Parks and Rec flyer for the information booth at NC Cycle. Town manager will make copies; Vicki will make a map showing where our parks are located.
 - Commissioner Jordan realized Lupton Park and the Recreation Park aren't showing up on Google Maps- we need to fix that(somehow)
 - Shuttlecocks and 2 pickleball paddles needed at Lupton Park. We'll get approval, then order them.
 - Discussed planting perennials(bulbs). We'll plant annuals now, then start planting bulbs in the fall.
 - April 21st- 10:00 am clean ditches and move sand to the horseshoe pit at the Rec Park and rake leaves at Lupton.
 - Plan for next year: a planting activity for kids prior to Mother's Day.
 - Does Lou Mac fountain need repair?- Butch will check it out.
 - \$1,980 left in the budget until July 1st. We have enough for flowers and recreation equipment replacement. No other expenditures planned.
 - We need to submit a work order to unload mulch.
 - Submitted to commissioner Jordan a "No Parking" signs request from neighbors around Lupton Park to prohibit parking across from residents' homes at Lupton Park(cars are preventing residents from getting out of their driveways).
 - Butch is going to fix the backstop at the baseball field.
 - Eastern Carolina Council of Govts. services small municipalities. Commissioner Jordan is in conversation with them to help draw up documentation needed for Parks and Rec to obtain grants. We will begin work on long term plans concerning how to utilize the Rec Park (pickleball, baseball, etc.) and discuss possible easy access to the Rec Park(walk or golf cart access?)
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- Eileen will look for paperwork on the old plans for the pickleball courts at the Rec Park

Adjourn @ 3:56

Water Advisory Board 4-1-26, called to order at 9:01AM.

Present: Roger Huth, Diane Miller, Daniel Early, Rich Guimond, Steve Drew, Butch Rasmussen, Lou Ostendorff, Don McGuire, Sally Belangia, Nick Wilhelm and Harry Bailey (by phone)

Absent: Jeff Sanders

Valve Project: Next steps

Attorney has approved contract. Nick will get the contractor to execute. We will issue Notice to Proceed, Nick will set up a preconstruction meeting at which start date will be discussed and agreed to. (2-3 weeks), approx. 6 months completion time estimated- to be confirmed at pre-construction meeting and dates of start/finish will be crystalized. Liquid damages for failing to meet the deadline are \$500/day. TRC will manage the project - approx. 1 day/week onsite during execution.

Booster Station:

We will have 90% design in the next two weeks (by May meeting for sure).

Updates to specs include: 65 gallon bladder, larger hydro tank, removal chemical feed – not needed now or in the foreseeable future, but keep space for it for future needs if growth requires it.

Next steps will be electrical, then SCADA, then permitting. [following meeting, Harry sent permitting schedule] They will likely need 100% design prior to review for permit.

Nick will send 90% design to the Town for distribution to the group.

Nick will talk to Daniel about turbidity and anthracite noted from recent testing.

New samples from wells- we will be doing turbidity sampling next week (following holiday), and will share results with group following receipt. Need to understand if there are any well-specific variances in the testing.

Diane will check on extension.

Nick will check on SRF application.

Well 2A is at 319ft and well 1A is at 317 ft according to the paperwork we have.

A significant discussion was held concerning abandoning stuck valves in place vs digging all up and removing. If pressure testing indicates same pressure on either side, they are indeed stuck open and won't turn when we attempt it. Plan is to abandon in place. Removing would likely double the cost of the project.

WTP upgrades:

Brine tank to another building or outside the current building (need some clarity there) to mitigate corrosion from salinity.

ask Daniel (he had to leave)

We should have 50% design from TRC by next meeting.

HWAC Meeting on 3-13-26

Attendees: Jim Blackerbee, Jim Kellenberger, Bobby Brewer, Breena Litzenberger Dan Allen by phone and Pat Stockwell by phone

Meeting called to order at 4:15PM

- 1.) Jim K. Moves to approve meeting minutes Bobby B. Seconds and unanimously passed.
- 2.) New Chair: Breena Litzenberger brought up concerns that there needs to be a succession plan in place so we don't lose members all at once and so the next chair can also slowly transition into the position. Breena makes a motion to create a vice chair position, Jim K seconds, unanimously accepted. Bobby B. Makes a motion to nominate Pat the chair. Dan Allen seconds. Unanimously accepted. Pat makes a motion for Breena to be the vice-chair and Pat seconds. Unanimously accepted.
- 3.) Ramp Update: We have two new piers at the ramp. They put 60' on each side, they could not add the additional 20' on each side, because the CAMA permit was not for 65'. Prior we had 48' on one side and 64'' on the other side. We wanted them to leave three sections here, but they had to go into surplus. We can buy them out of surplus, but we would have to bid on it and we do not have a use for it and we were not able to get it anyway. Bobby asked for more gravel, but the reason we're not getting big lads of gravel is due to the grader they bring in which cannot turn from Hodge to Midyette, Bony gave them a new route which they will be researching.
- 4.) Dinghy Dock: We went out to bid again. Bobby spoke to Bobby Prescott's group which were the only ones that bid. We will have to go out to bid again because we did not have three bids. Bobby spoke to JMH Marine and they are booked until late Fall so they may not bid on it. We're just trying to get additional bids. Dan contacted King Dredging, but he has not heard back. Bids are due March 18th at 2PM. Bobby expects Prescott's group to submit and Cahoon to resubmit, but he;s not confident we will get more than that. A letter saying "no bid" would count towards the bid count - we need to follow up with Manager Miller to see if this is accurate.
- 5.) Town Board Budget Retreat: March 27th. Manager Miller wants our part in at least a week prior so she can put it in the presentation. It will require what we want to do next year with funding and that we did the prior year. Jim B sent around a letter listing our accomplishments and hopes people will add to it. Jim K suggests we talk about Hodges Street. Pat Stockwell will present that day. Jim B and Dan will write the draft and send it to Pat with possible displays to go with it. Dan Allen has financials going back a couple of years so we can show history. We have Monday-Wednesday to get our things together for the retreat.
 - a.) Presentation should have a map of all the facilities and then show the uses and access. We should also talk about new access possibilities. What we use the money for. What we have accomplished this past year and then what we are asking for and why
- 6.) Potential Grant application: NC Coastal Beach and Waterfront Access Grant deadline is April 4 - What type of project would this grant be applicable to fund? This needs to happen sooner rather than later. If not, we will try again next year.

- 7.) We need to add Sound River Form and system on the next agenda for the next meeting.
- 8.) Next Meeting April 9, 2026
- 9.) Other things to think about: Boat show on April 10-13th. New this year is the beer garden on Saturday. For the boat show Rotary usually uses town dock 1&2 and then closes down pier 2. Town supplies the access to facilities, HWAC hasn't, in the past, had to work with Rotary to help setup. Usually we have a clean up prior to the boat show, however, so everything looks nice. There was talk about getting a tent for HWAC for community awareness of our facilities. We haven't done it in the past, but it may be something to consider.
- 10.) Breena makes a motion to adjourn Jim K seconds unanimously accepted.