



ORIENTAL TOWN BOARD MEETING

Tuesday, March 5, 2019 at 7pm

507 Church Street, Oriental, NC

Mayor Sally Belangia Officiating

The Town Board of Oriental Town Board Meeting on March 5, 2019 was called to order at 7pm. Mayor Belangia determined a quorum to be present and called the meeting to order with the Pledge of Allegiance. She said we have a Public Comment period, if you wish to speak please make sure you are signed up on the correct sheet.

Present: Mayor Belangia, Mayor Pro Tempore White, Commissioner Overcash, Commissioner Simmons, Commissioner Price, Commissioner Dammeyer, Town Manager Diane Miller, Deputy Finance Director Tammy Cox, Administrative Assistant Jeannine Russo, Officer Nic Blayney, Officer Bill Wichrowski and Members of the Public.

1. Approval of Agenda

Commissioner Overcash made a **MOTION** to approve the Agenda. Seconded by Commissioner Simmons. Motion passed 5-0.

2. Consent Agenda (Tab 1)

- a. Consider Approval of Minutes from Town Board Regular Meeting February 5, 2019

Mayor Pro Tempore White made a **MOTION** to approve the Consent Agenda. Seconded by Commissioner Dammeyer. Motion passed 5-0.

3. Public Comment Period

Madeline Sutter, 300 Whittaker Point Road – Mrs. Sutter commended the Town staff and Commissioners on their good humor and inaudible during Hurricane Florence and thanked them. Reading from a typed statement, Mrs. Sutter spoke about the Whittaker Creek Dredging project and the opportunity to review safety protections and design better ones. She spoke about a report called “Dangerous by Design 2019” and can be found online, which states between 2008-2017 drivers struck and killed 49,340 pedestrians in the United States. North Carolina places 13th in pedestrian fatalities. She related personal experiences with vehicles while walking her dog and feels this issue she be looked at.

Larry Summers – Mr. Summers spoke about the ramp at the Small Boat Dock, states it is being used differently, has not seen a boat launched from there in about two years. He believes we do not need such a wide ramp. Also, the pilings around the dock is missing three of the four u-bolts. Regarding the fishing pier bid, where it states “restore to previous design, we should take other action as he feels this design failed. Regarding the change to Article 5, Chapter E by adding abandoned vessels, he feels we should speak with the attorney first and made references to state and county laws.

4. Public Hearing #1 (Tab 2) (Annexation of property at 604 Shorey Drive)

Mayor Pro Tempore White stated the person is not present as there were problems with documentation.

Mayor Pro Tempore White made a **MOTION** to continue the Public Hearing. Seconded by Commissioner Overcash. There was no discussion. Motion passed 5-0.

5. Public Hearing #2 (Tab 3) (Zoning request regarding property at 604 Shorey Drive)

Mayor Pro Tempore White made a **MOTION** to continue this Public Hearing as well. Seconded by Commissioner Overcash.

Manager Miller gave a brief explanation. When the documents were being compiled, several documents were not matching the maps – there were inconsistencies – nor were they consistent with other paragraphs within themselves.

There was a five-acre difference in one instance. There is no plat map recorded with this property and are still in the process of surveying. Manager Miller showed a map/photo of the parcels, which should have been recombined, and could not find metes and bounds for the smaller parcel anywhere, too many gray areas to proceed. If we do this annexation and it is incorrect, the legal work to change it will be extensive. The Planning Board will see the new map at the March 20 meeting. If the owner can produce one at that time, we will start the process over. It can be continued for one month and set the Public Hearing for April 2.

Motion passed 5-0.

6. Cycle NC Event Discussion (Tab 4)

Chuck Hobgood, Director of Cycle NC, addressed the Town Manager and Board of Commissioners. He gave a brief explanation of how the Cycle NC ride got started in an effort to promote safer riding, small towns and generate an economic impact. The first coastal ride was held in 2008 and have been rotating on a three year basis. In 2017, approximately 1,400 cyclists came in from about 30 states. In January, they reached out to see if Oriental would host the event in 2020. There were concerns from the last event and hurricane damage they wished to address but need to decide where they will hold the event. Manager Miller gave a recap – the businesses were overwhelmingly supportive, business was great, cyclists were polite and cooperative. Staff did not fare as well. A fire hydrant blew out that was hooked up to the shower truck where staff was laying fire hose out at 10pm and cyclists were cursing at the staff. This is unacceptable. Cyclists were walking through the park and in the streets with alcohol and this is not allowed. This was brought to the attention of the manager and nothing was done. We were overwhelmed with trash. With other events, they rent dumpsters and police their own trash. Spaces that were used by the large campers are in different hands and would need to be individually negotiated. EMS, fire and emergency management and the hospital had issues with scheduling where changes were made and no one notified them. There would need to be more discussions longer before the event to be prepared and also limit the number of cyclists. Commissioner Dammeyer asked if there would be officials or volunteers to do some policing on their behalf. Mr. Hobgood stated they can do that and that the alcohol they provided had to stay in a certain area as they held the ABC permit but states it is hard to ensure everyone follows those rules. Mayor Pro Tempore White stated he would like to see the event return and suggested we may reach out to other homeowners to use their properties as well. Manager Miller reiterated we may not be able to accommodate those larger vehicles as those properties are in different hands. Mr. Hobgood stated May is their timeline to see if they are coming back to Oriental and would need an answer by Mid-April. Marsha Paplham, Chair of Tourism Board, stated it was a major windfall for the businesses and would like to see them come back. She asked if people on both sides could sit down face to face and have some discussions prior to the event. Mr. Hobgood stated this is not a problem but feels there will always be last minute changes at an event like this.

7. Resolutions (Tab 5)

2019-02 – Disposal of the Dodge Durango – sealed bids allows more people to submit a bid and whoever bids the highest get the vehicle – open to everybody. We will take those bids on April 8, will be reported on May 7 and awarded on June 4. This is the most open process.

Commissioner Simmons made a **MOTION** to dispose of the Durango. Seconded by **Commissioner Price**. Motion passed 5-0.

2019-03 – Resolution Proclaiming March 23, 2019 ARBOR DAY in Oriental – Mayor Belangia read the Resolution to the Board.

Commissioner Dammeyer made a **MOTION** to approve. Seconded by **Commissioner Overcash**. Motion passed 5-0.

2019-04 – Resolution for Mini-Brooks Exemption for Engineering Services for Phase 1 Whittaker Pointe Restoration Services – Manager Miller explained there are two Mini-Brooks, which is an exemption from North Carolina General Statue that allows us to award engineering, surveying and design services without going to bid if under \$50,000. This is for the Whittaker Pointe project engineering contract.

Commissioner Simmons made a **MOTION** to approve. Seconded by Commissioner Dammeyer. Motion passed 5-0.

2019-05 – Resolution for Mini-Brooks Exemption for Surveying Services for water’s edge survey of Town Limits. This is part of the project that was discussed at Retreat where we were talking about gaining jurisdiction over the water. We must first have this survey to see at 10’ how far from the land’s edge we are. We have a proposal from a local engineer under \$50,000 and will do a Mini-Brooks Exemption to not bid out this project.

Commissioner Dammeyer made a **MOTION** to approve. Seconded by Commissioner Simmons. Motion passed 5-0.

8. Award of Waterline Replacement Contract: (Tab 6)

Manager Miller stated we were hoping to award but are out for our second solicitation which comes back this Friday (March 8, 2019 at 2pm) as we did not get the required three bids. If we do not secure three bids this time, we can legally award the project to the lowest responsive responsible bidder. Manager Miller asks the Board to allow her to award the contract on that basis. Mayor Pro Tempore White asked if there were two bids, which is correct, and if they were holding. Manager Miller responded they are – they stood by their original bid. This puts us behind two more weeks as this needs to be done before the road.

Commissioner Simmons made a **MOTION** to allow Manager Miller to award the contract for replacement of the waterline. Seconded by Commissioner Dammeyer. Motion passed 5-0.

9. RFQ – Fishing Pier Repair (Tab 7)

Manager Miller stated this project is also out for its second solicitation due next Friday (March 15, 2019). We also did not receive three bids for this project and went out for re-bid. For this bid, RFQ, we select the most qualified. Manager Miller asks the Board to allow her to award this contract when it comes due March 15. Commissioner Overcash asked if the trouble with the plans was straightened out and it was. The retrofit on these bids were that it would be refitted with ADA compliant cement boards so it will be handicap accessible. We will also run the concrete from the sidewalk up to the edge so there is a continual way for the handicapped to access the pier. Mayor Pro Tempore White asked about the other change being the inaudible of stainless steel bolts as the bolts failed on the pier and cracked through. Manager Miller stated if they had been inspected, they would have likely been replaced and may not have been in the same situation. Mayor Pro Tempore White added the allowing for the opening at the end for the possibility of a floating dock to facilitate sailing events.

Mayor Pro Tempore White made a **MOTION** to allow Manager Miller to award the contract at her discretion. Seconded by Commissioner Simmons. Motion passed 5-0.

10. Award of Contract to Quible and Associates, PC (Tab 8)

Manager Miller stated Quible and Associates have won the contract for the design and engineering for the Whittaker Pointe project and would like to start their survey work. The proposal was reviewed and accepted by the attorney and reviewed by the North Carolina Coastal Federation, our partner in this project, and accepted that proposal. Manager Miller requests that the Board allow her to execute the contract.

Commissioner Overcash made a **MOTION** to allow Manager Miller to move forward with this contract. Seconded by Mayor Pro Tempore White. Motion passed 5-0.

Mayor Pro Tempore White inquired since they approved the Mini-Brooks on the survey study for the waterfront....Manager Miller stated that information came in that afternoon about the water survey and has a proposal to award the contract to an engineering firm to do the surveying of the water. If the Board wishes, they can add that and move forward with that as well. He added the Board would like to give Manager Miller the discretion to move forward with that as well. That will go to Robert Chiles Engineering.

Mayor Pro Tempore White made a **MOTION** to allow Manager Miller to award the Mini-Brooks contract for the water survey. Seconded by Commissioner Dammeyer. Motion passed 5-0.

165
166
167 **11. Reappointments**

168 Manager Miller asks the Board to reappoint both Lisa Thompson and Jim Blackerby back to Harbor Waterfronts
169 Advisory Committee and Carol Mabe has agreed to continue with the Tourism Board.
170

171 **Commissioner Simmons** made a **MOTION** to make these reappointments. Seconded by **Commissioner Price**.
172 Motion passed 5-0.
173

174 **12. General Ordinance – Chapter E Revision (Tab 9)**

175 Manager Miller explained this revision is a “may” not a “must” proposing that we add abandoned vessels and
176 vessels in violation of Chapter E Ordinances that we can remove them should they become a danger. The project
177 that the water survey is contracted for, which is the abandoning, is what the Duke Lawyers are working on for us.
178

179 **Mayor Pro Tempore White** made a **MOTION** to approve the change to Chapter E of the General Ordinances.
180 Seconded by **Commissioner Overcash**.
181

182 Mayor Pro Tempore White stated two things came up at the HWAC meeting – one was a dinghy placed on the dock
183 that was sinking. The Town does not have authorization to move anything that is sinking. We also have in our
184 Ordinance boaters with multiple violations cannot dock with us and if they do, we have no way to remove them.
185 This will allow us the discretion to move these boats. We also have a provision in the Ordinance for emergency
186 docking as long as they notify Town Hall.
187

188 Motion passed 5-0.
189

190 **13. Police Report (Tab 10)**

191 Officer Blayney stated everything went very well in February, not very many incidents. Mayor Pro Tempore White
192 mentioned we did take delivery of the new police vehicle. Officer Wichrowski stated he believes the low number of
193 incidents is indicative of the quality of the patrol he and Officer Blayney have created. Manager Miller spoke about
194 the Dodge Durango and any bidders are welcome to inspect it and can sit in the passenger seat while one of the
195 officers drives it. Until all of the equipment is removed, civilians cannot drive it.
196

197 **14. Manager’s Report (Tab 11)**

- 198 • Financials are attached
199 • Contract to replace the gangway came in and has gone back out. It will be \$7,700 to replace – parts and
200 labor. It has been ordered. The original was 7’ wide by 20’ long. Its replacement will be 6’ by 20’ – going
201 to 7’ adds a significant amount.
202 • The Community Rating System – the system that ranks flood insurance – Pamlico Region Hazard
203 Mitigation Plan, is being redone because the consulting firm that did the last one used the wrong guidance
204 and our rating went from 8 to 9 (10 being the worst). Things we do differently from the rest of the county
205 give us a decrease in points. We are participating in the required four meetings. Martin Barrow and Dan
206 Allen are our resident representatives. Manager Miller and Deputy Finance Director represent staff.
207 Manager Miller encourages everyone to participate in the survey – link is on our website. We do things
208 other communities do not and need to be given points associated with these things to lower this rating.
209 • There is a request that we forward a letter to the Department of Insurance (2018homeowners@ncdoi.gov)
210 asking the Commissioner of Insurance not to give us a 17-30% increase in homeowners insurance.
211 • Manager Miller spoke about a letter in the Board packet from Sen. Tillis regarding the outer continental
212 shelf oil exploration asking those that make that decision to reconsider their actions off the coast of North
213 Carolina due to our extensive commercial and recreational fishing.
214 • FOI request Manager Miller was directed to ask for from the City of Havelock . Their sampling plan and
215 results are attached.
216

217 Commissioner Dammeyer addressed Manager Miller regarding the discussion at Annual Retreat and the rating
218 system. He feels it would be helpful to explain to the audience that when the Town moves from a 7 to an 8 on this
219 scale, even though it is not good, we are not trying to get to a 1. The typical rating is around 7-8. Manager Miller

explained the best Oriental will ever do is a 7 because of where we are geographically. Commissioner Dammeyer feels the public may get the wrong impression about being 7 or 8/10. Manager Miller explained the criteria to be rated a 1. Commissioner Simmons asked about the deadline to get the letter to the Insurance Commissioner. The deadline for this decision is September 19, however, the Commissioner can/may make a decision prior to September 19, so the sooner those letters are received, the better. The original call asked for them by February 26 as there was a public open forum but this has passed and they are still accepting those letters.

15. Committee Reports (Tab 12)

Tree Board January Minutes

Mayor Pro Tempore White added that each Board presented to the Commissioners so they have a complete list of everything they are doing and their requests for next fiscal year. Manager Miller related a story about Oriental resident Mrs. Kennedy and an issue with her electric meter, its placement out of the flood zone and the steps that need to be built to access it.

16. Commissioners Comments

Mayor Pro Tempore White spoke about Croakerfest and its use of the waterfront and feels there should be a trip with the Commissioners and Public Works to look at potential liabilities with the road doubting it will be completed in time. There are pieces of rebar sticking up, gullies and feels the organizers need to understand the liabilities. Manager Miller feels all projects except the road should be completed by then.

17. Manager's Evaluation (Closed Session): The Board will go into Closed Session for personnel matters according to N.C.G.S. 143-318.11 (a) (6) for the Manager's annual evaluation.

Mayor Pro Tempore White made a **MOTION** to go into Closed Session based upon N.C.G.S. 143-318.11 (a) (6). Seconded by **Commissioner Dammeyer**. Motion passed 5-0.

Commissioner Overcash made a **MOTION** to return to Open Session. Seconded by **Commissioner Simmons**. Motion passed 5-0.

Mayor Pro Tempore White stated Manager Miller received an excellent review. As a result, the Town Board approved a 10% raise for Manager Miller.

Mayor Pro Tempore White made a **MOTION** that Manager Miller receive a 10% raise. Seconded by **Commissioner Overcash**. Motion passed 5-0.

Adjourn: Next meeting scheduled as April 2, 2019.

Commissioner Simmons made a **MOTION** to adjourn. Seconded by **Commissioner Price**. Motion passed 5-0. Meeting adjourned at 8:23pm

Sally Belangia, Mayor

Diane H. Miller, Town Manager/Clerk

Approved _____, 2018 _____



**ORIENTAL TOWN BOARD
ANNUAL RETREAT**

Friday, March 1, 2019 at 8:30am
507 Church Street, Oriental, NC
Mayor Sally Belangia Officiating

6

7 The Town Board of Oriental Annual Retreat held on Friday, March 1, 2019 was called to order at 8am. Mayor
8 Belangia determined a quorum to be present and opened the meeting and stated we can have a public comment
9 period if anyone would like to speak.

10
11 Present: Mayor Belangia, Mayor Pro Tempore White, Commissioner Overcash, Commissioner Simmons,
12 Commissioner Price, Commissioner Dammeyer, Town Manager Diane Miller, Deputy Finance Director Tammy
13 Cox, Administrative Assistant Jeannine Russo, Public Works Director/ORC Andrew Cox, Volunteer Board
14 Members and Members of the Public.

15
16 Manager Miller started the meeting stating this is an informal meeting where the Board gathers to discuss budget
17 and other issues. By North Carolina General Statutes the Town is required to have a balanced budget to the Board by
18 June 1 for advertisement, usually approved at the June Board meeting after a Public Hearing, put in place ready to
19 open on July 1. Manager Miller spoke about the difficulties with our software transition and how financials were
20 affected causing us to work conservatively. Statute requires us to stay at 8% reserve. Catastrophic events cost money
21 and take a greater percentage of our operating budget to recover. 2015-16 Audit was accepted by the LGC this week.
22 2016-17 should go quickly. Priority for several years has been rebuilding fund balance. Drainage has been a big
23 issue. Buildings are being raised one at a time. GMO revisions and Flood Prevention Ordinance have helped. Will
24 discuss priorities, recovery, capital projects, generator, police, water, Public Works and hear from advisory boards.

25
26 Dr. Bob Biller, Tree Board Chair: Dr. Bob Miller, Tree Board: Dr. Miller spoke about Hurricane Florence and its
27 effects on the Town trees. Ken King has left the tree board and was recognized for his years of work. He introduced
28 Patricia Deitrich, the newest member. Most of the damaged trees were not town trees. After Florence, they removed
29 small trees; town and contractors removed larger ones. Surveyed and pruned trees in need. Toni Leavitt and Missy
30 Tenhet surveyed entire town, reported trees in need. A lot of damage caused by tree topping – should not be done.
31 Showed photos of trees repaired from storm damage. Pump station was damaged on Neuse Drive; some of the plants
32 may survive, some may not. Tree Board is waiting for Bay River to fix lift station. Tree management/pruning cycle
33 program was discussed where Town is separated into three sections, work one section per year. Six new trees were
34 requested by residents, thirteen were replacements. Dr. Miller discussed accomplishments, 400 hours volunteer
35 time, or more. Discussed Arbor Day observation and Proclamation. Budget request remains the same, \$4,000, will
36 go down over time. This will be the 25th celebration of Arbor Day on March 23, pruning workshop possible. There
37 is \$2,500 left from last year and are not planning any big expenditures.

38
39 Dr. Stan Aeschleman, Planning Board Chair: There are currently four members: In addition to Dr. Aeschleman -
40 Cecily Lohmar, Dick Flaherty and Martin Barrow. Sandy Winfrey resigned due to work commitments. It has been a
41 busy year with 30 permit requests. There is a request for a change to sign ordinance along with several other changes
42 and will be presented as a package as a Public Hearing is needed. Planning Board cataloged the locations of all street
43 lights in Town to facilitate future discussions with Duke. Discussed enforcement of violations to the GMO –
44 possibly hire a part-time Code Enforcement Officer. The Board is almost finished with the CAMA Land Use Plan
45 update. Budget request for the Land Use Map as this will require outside expertise. No other budget requests. There
46 are no major projects at this time. He did speak to one item with a house being raised, a nonconformity issue, with
47 location of the electric meter. Manager Miller spoke about a home on South Water Street. It was compliant
48 originally. Building code allows the electric meter be no more than 6' in air or build a stepped structure – even
49 though meters are now Smart Meters - as they still need access. GMO allows the Planning Board to grant an
50 exception for encroachment into setback so the home could be raised out of the flood zone. 6' puts her meter still in
51 the flood zone. It would have encroached 3' into the existing setback. With house being raised and the setback being

10', the steps will now make it 6' noncompliant. Manager Miller and the Planning Board agree and will allow Mrs. Kennedy to raise her meter out of flood zone and build steps toward the rear of the house. A Planning Board member needs to reside in corporate limits.

Lisa Thompson, Harbor Waterfronts Advisory Committee: Back to full membership. Members are Dan Allen, Don McGuire, Jim Blackerby and Pat Stockwell. Ms. Thompson spoke about their budget – comes from half of Occupancy Tax collected from tourist tax dollars. HWAC oversees Oriental's five waterfront areas. She discussed projects and priorities. Whittaker Pointe project: Grants received – 1.68 million dollars to rebuild. Pump out has been rebuilt. Watercraft racks were built at the Wildlife Ramp. They are working with Duke Law students about enforcement. Dredging project has about \$84,000 of \$109,000 match. DEQ will extend the grant another year. These are two separate projects. They have spoken to attorneys, approved money from HWAC budget to have a surveyor certify jurisdictional limits on the water. Unfunded repairs – fishing pier, floating dock for boat races (want). Dinghy dock needs new decking on land. Small boat dock - gangway to be ordered. Dinghy dock extension for day trippers. Manager Miller stated for the floating dock project, we would need access by water. Key West sign was discussed. Net House project will not happen this year – volunteer job. Boating Infrastructure Grant – mooring fields. Commissioner Overcash asked if we can use spoilage from dredging to shore up Whittaker Pointe? We are still trying to make that happen. There is a possibility of filling geotextile tubes with the dredged spoils. Need information from the engineering firm, scientific info/evidence that it will work. Mayor Pro Tempore White: After jurisdiction, what is our authority? Duke Environmental Law Center attorneys assisting with this now have an office in Beaufort, on board with us at no expense to the town. Manager Miller stated there is a Mini Brooks request to approve the survey from the water side and then apply to the General Assembly for a local bill. We will then need an Ordinance – rules. We cannot pass things we cannot enforce. Commissioners Simmons and Overcash spoke to folks in Beaufort about their Ordinances; Brunswick County is the model – we will follow what has been done successfully.

Marsha Paplham, Tourism Board: Ms. Paplham stated their budget will remain the same. She thanked Public Works Director Andrew Cox for his research on the Christmas decorations that will fit where they will not be hit by trucks, got a special deal on them saving money as well. They will be picked up to save shipping costs. Tourism continues to work with Allison Berry at Our State Magazine, reaching more people all over the state. Quarterly business and nonprofit meetings – brings them together. Tourism is putting together a volunteer list to give to new residents who would like to volunteer their time. Marsha stressed the importance of contributions to the Whittaker Creek Project. Committee currently has three members – can member be from out of the village? Manager Miller will research this. Manager Miller addressed a question from the Quarterly Business Meeting regarding money spent relative to tax base. Tourism immediately impacts the businesses and taxes to the residents. She stressed the impact Whittaker Creek has on the Town, not just the residents on the creek. Members must be, it was determined, currently a resident or business owner in town limits. Ms. Paplham asked if this can be changed. Manager Miller stated it can be without a Public Hearing. Tourism is hoping to have five or six members.

Water Advisory, no representatives from this Board – down to one member, Mike Steere, who is currently out of town. The work load has been reduced but still value their input where it regards budget and schooling. Looking for someone in the chemical industry or water industry, helps with budget, sounding board for ORC Andrew Cox. Manager Miller requested anyone with expertise in civil engineering or the chemical industry would be helpful. They meet four times a year and twice before budget.

Parks and Recreation is also down to one member, Chair Jim Edwards. Manager Miller spoke, Mr. Edwards is the operator of Bow to Stern Sailing so not always available. Recreation is considered a want and not a need, especially in light of events like Hurricane Florence. There have been additions to the playground and is used daily. Some equipment will be replaced due to falling branches from the hurricane. Marsha Paplham asked if Tourism and Parks and Rec might become one committee. Tree Board member Missy Tenhet stated she would be interested in helping

100 Parks and Rec as a Tree Board representative. Tree Board is always out around town, they can do things such as
 101 inspecting equipment, fences, etc. Manager Miller feels we need some new volunteers to donate small amounts of
 102 time to help with these things.

103 Priorities/Recent History: Two and a half months into the fiscal year, we had Florence and have been doing nothing
 104 but Florence since.

105 161 registered boats stayed overnight, probably over 200 as not everyone registers. Boats that overstay are generally
 106 broken down – but are still spending money in our economy.

107 Ordinance update: Chapter S is our most updated Ordinance. Last year we added a schedule for development as well
 108 as hired an engineering firm to try to revise system development fees. Impact fees were suspended due to Carthage
 109 litigation and no longer had validation for the costs. We are awaiting these results. Manager Miller feels fee was
 110 justifiable and maybe should have been more. Tap fees for new parcels are a contracted service. These have recently
 111 increased and we are spending more than we are taking in. Raising the Annexation administrative fee will also be
 112 also be considered. The entire fee schedule will be looked at as well.

113 Asset Management: Rolling stock maintenance, Record keeping: preventative maintenance program in place now.
 114 High service pump not re-buildable, must be replaced, worked overtime during storm.

115 Evaluation system working very well. Employees know what their goals are and what is expected of them, better
 116 performance.

117 Green Waste: Since the storm, being filed to FEMA, all storm debris. We provide cardboard pick up through the
 118 County as a service to our businesses.

119 We are due to renegotiate our trash contract this year, may not have in place by July 1. The new contract will be at a
 120 higher cost and there is only one contractor in the area.

121 Grants: We have several going on now, may have more opportunities in the near future, unsure if we can take on any
 122 more at this time.

123 Hurricane Florence Restoration: South Avenue – showed photos of before and after – new boardwalk and pier will
 124 be at grade and ADA accessible. Boardwalk – 238 feet, replaced. Small boat dock, gangway, fished out and
 125 measured to be replaced. Town Dock #1, minimal damage. Rotary water fountain in Lou Mac Park – water line also
 126 pulled out and will be replaced, possibly with a dog friendly one. The dinghy dock will be repaired. The fishing pier
 127 is out to bid, due today. Benches have been ordered that floated away. Discussed projects: Re-ditching at High
 128 street, water line out for second bid. Generator has been submitted to insurance and FEMA, which had been in
 129 Capital Reserve. PEV at the harbor restroom is not functioning, submitted to FEMA. Road – awaiting engineering
 130 and has not been sent to bid, waiting for FEMA. The waterline is \$65-\$70,000. Electrical poles are not working,
 131 severed from Duke. Bid for road will be past \$500,000 threshold, requires formal sealed bid. Mayor Pro Tempore
 132 White: Liability during Croakerfest - rebar, snakes, etc. Can it be moved possibly to the waterfront? Mayor
 133 Belangia: It has been going on for 40 years, our economy needs it. Any safety precautions put in place are at cost to
 134 us - Cost vs. Liability. Mayor Pro Tempore White: We need to get together with Cheryl Thompson and do a walk-
 135 around. Mayor Pro Tempore White: Talk to the attorney. Marsha Paplham: If we get fencing, are we still liable?
 136 Yes. Moving at pace, FEMA program manager has been wonderful. Manager Miller has signed off two FEMA
 137 claims and two insurance claims. Should start moving more quickly.

138 Staffing: Today is Samantha McKinney's last day. She has taken a position in a law firm. We are still down a Public
 139 Works position. Manager Miller will be comparing our salaries to others in the league in towns comparable in size.

140 Public Works Director Andrew Cox: 2018-19 things that did not get accomplished. The used oil heater, company
 141 was wiped out by storm. Trailer to be reconfigured did not happen. Police vehicle is here, will take a field trip next

break. This vehicle is a police vehicle made for police daily work. We may start a reserve for replacement of the charger, on which we had an unexpected \$3,000 expense this year.

Accomplishments: We survived! Recreation equipment replaced, meter change-outs behind but ongoing. There is one 2" meter to be possibly replaced. Hazard Mitigation Plan meetings: drainage was funded at about \$14-16,000 per year the last three years, more to be done. Materials purchased for some areas were diverted to others damaged after the storm. We are moving forward but still dealing with recovery.

Annexation: Next board meeting, 32 acre property out on White Farm.

GMO Revisions coming.

Done, in progress, or moved out until next year: Purchased vehicle, fixed dump truck, lead abatement on 75,000 gallon tank, purchased truck. We have a Capital Reserve for a structural vehicle with an arm that would allow Public Works to cut ditches, large expense. The crosswalk to Town Hall is backed up until resurfacing. Long range plan needs updating, need survey first. There is a possibility of getting a boat so we can enforce and clean up waters' edge. Audits should be caught up this year. A lot of progress has been made in spite of the storm.

The company doing the Pamlico Regional Hazard Plan used 2007 rather than 2017 guidance, affected points. Community rating went from 8 to 9. This affects our flood insurance rates. Manager Miller seeking to speak to this company to get us back to an 8 or a 7. Manager Miller asked the Board to number priorities in order of importance and return to her. New contract (20 year contract) will be signed in 2020 for water tank. Every year our tanks are inspected inside and out.

Citizen suggestions: We asked the audience for suggestions. Grace Evans suggested Hodges and Broad Streets drainage – supposed to be the state. Manager Miller spoke with them. Regardless of making progress with them, we will go overland instead of burying infrastructure that keeps getting plugged up. Spoke about areas that once had curb and gutter. Manager Miller said almost every piece of property in town is being developed, this adds to the drainage, water coming off of roofs. She encourages homeowners to keep their ditches clear to get drainage to the existing ditch line; unless we have a deeded easement, public works cannot go in there. Grace Evans suggested pervious concrete. Manager Miller stated she suggests this to new residents but it is almost twice the cost and no one has chosen to use this in their construction and we cannot force folks to retrofit their driveways.

Andrew Cox – Water Plant and Public Works

Water System needs: Purchased 120 new meters. Looking back at the Smart Valve project. This year ammonia, chlorine and salt have had price increases. Dechlor has had a change in strength - must use more before it is pumped into the river. The Second mixer is paid off; other mixer broke in the storm from either power surge or lightning strike. Smart valve should be done this year. Visited three-year look ahead and the smart valve went from \$6,000-\$10,000. This is why we are doing it now. Accomplished this fiscal year: Safety shower has been built inside plant with eye wash, rebuilt the shower outside and repaired damage from the hurricane. Daniel Early has been sent to C-Distribution and C-Well School. Andrew Cox has been to Maintenance Tech Level 3 and received certification. Discussed water plant repairs. Pamlico County interconnected with us for approximately 45 minutes last week due to a pump issue.

Public Works: Drainage at the Methodist Church – installed clean out, cleaned lines. Welcome signs at both entrances to town; we lost one in the hurricane but was brought back and will be repaired. Working on South Water drainage project. Replacing play cushion at Lupton Park and trying to finish recovery before grass-cutting season. Bond Beach has been restored back to the right side of the street using residents' old Christmas trees. Some tools were replaced due to overuse in the storm.

Public Works budget is the same as last year. We may keep uniforms for Public Works but move to self-maintained as the cost is approximately \$4,900 per year. We may bump up the drainage line. Andrew Cox has researched

pesticides – we have fully funded mosquito abatement. Several residents are beekeepers in town and found one that is bee friendly and near water.

Capital Improvement: Anything valued over \$5,000, Commissioners were given a list. Last year, flood insurance nearly doubled. We dropped that coverage and went with the League's insurance with a \$50,000 deductible. Should we reinstitute the previous insurance or stay with the league? Manager Miller wanted to make the Board aware going into the next year and hurricane season. Looking at the potential to buy a boat and get folks certified to be on the water. Potentially start a new reserve for police vehicle. Continuing the reserve in PW for the skid steer to enable us to do the ditches. The fund from the generator may enable us to do one of the other projects sooner. Replacement of softener media, when this does not work as well, we use more salt as well as the price of salt going up.

Police: Need to put software in the new vehicle, increase office supplies, new car printers have thermal paper - bigger expense, increase ammo line - last year \$250, overdrawn \$188. There are new requirements for training certifications as our officers do other larger task force things as well. New ballistic vests - approximately \$700 per vest. Capital reserve: \$5000 in capital reserve. Charger repair has been overdrawn due to lifter issue. Manager Miller will ask for \$10,000 so car can be purchased in approximately three years. Mayor Pro Tempore White: While we are waiting to get jurisdiction, we can still get the boat, deploy booms, etc. Lisa Thompson is acquiring a boat for the harbor, we can utilize if needed. Commissioner Overcash: liability? She would be operating as our agent so we are covered and an Officer can be on the boat with her. Mayor Pro Tempore White: Camp will be selling boats shortly, will look into this. Attendees went outside to see the new police vehicle. Officer Blayney thanked the board for their help in acquiring this vehicle.

2020 Cycle NC: Manager Miller spoke about some of the issues with the 2017 Cycle NC. Trash was an issue, on Town property with alcohol. The new director is attending March 5 BOC Meeting. Commissioners suggested Manager Miller make a list of the grievances from the last event to present to the director.

Public Comment

Missy Tenhet: Ms. Tenhet feels there have been issues with the Town attorney, feels he should be looked at again and has issue with his handling of the Harbor Master position. Manager Miller responded: She is in favor of putting out more information than legally needed in favor of transparency, feels we receive, for the size of our municipality, a disproportionate amount of his time. Commissioner Dammeyer feels the professionalism of Manager Miller is a large factor in the good working relationship with Mr. Davis.

Needs/Wants/Nice to Have – More drainage funding, to be fully staffed, reserve to replace the Dodge Charger for Police, continue reserve for Public Works. Culverts: Two options – one is sending a letter to the owner to clean or replace – requires legal intervention at a cost OR at the Town's expense remove and replace or jet them out for, probably, similar cost.

Budget Meetings are scheduled as April 10 at 8am and April 24 at 8am.

Commissioner Priorities: White: Pointe, channel, rebuilding town, water jurisdiction and authority, what we need to do in 2020, net house, drainage. Price: Infrastructure, drains, water tower, getting town back to normal. Dammeyer: Echoes Commissioner Price - water jurisdiction survey, completion of work on water plant. Overcash: Roads, net house - like to have, encourage volunteers. Simmons: Waterfront, drainage, roads, net house, waterfront jurisdiction, hurricane recovery. Mayor Belangia: Waterfront (South Avenue).

Mayor Pro Tempore White spoke about a possible Ordinance change that would allow us to be able to move a boat that has overstayed at TD1 or TD2.

Commissioner Dammeyer made a MOTION to adjourn. Seconded by Commissioner Simmons. Motion passed 5-0. Meeting adjourned at 1:52pm.

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Sally Belangia, Mayor

Diane H. Miller, Town Manager/Clerk

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Approved

, 2018