

Manager's Report

Period Covered March 1- March 31, 2024

Submitted by: Diane Miller, Manager

- Financial records attached –trial balance and expenditures/revenues YTD
- RFQ for engineering services
- Daniel to B-Distribution March 25-28, exam end of May.
- Local Water Supply Plan will be on MAY Agenda for approval.
- Need new representatives for Flood Mitigation update. WAS Tammy, Diane, Dan Allen, Martin Barrow.
- Demonstration with TextMyGov and another advertising entity.
- Tree Board pruning guide and Arbor Day releases. Pruning April 3, 9AM, Arbor Day planting April 6, 9AM

Project updates:

RFQ out for second pass.

Sam.gov registration still not fixed.

1	Town of Oriental Monthly Budget Report- Major Funds Only						75 % of Fiscal Year Completed March 2024	
2	GENERAL FUND							
		<u>Budget 24</u>	<u>Actual 31Mar24</u>	<u>%Budget</u>	<u>Bal 31Mar23</u>			
3	REVENUES							
4	Property Tax	\$545,000.00	\$452,558.00	83%	\$530,394.00			
5	Sales Tax	\$240,000.00	\$111,502.00	48%	\$176,764.00			
6	State-Shared Revenues	\$76,650.00	\$20,067.00	26%	\$36,529.00			
7	Solid Waste Fees	\$182,150.00	\$116,599.00	64%	\$113,206.00			
8	Development Permit Fees	\$4,500.00	\$13,875.00	308%	\$5,605.00			
9	DMV Tax	\$33,985.00	\$17,360.00	51%	\$24,450.00			
10	Grant Revenues	\$5,034.00	\$5,034.00	100%	\$122,272.00			
11	Other Revenues							
12	Interest Earnings	\$2,500.00	\$8,886.00	355%	\$6,607.00			
13	Appropriated Fund Balance	\$132,148.00	\$0.00	0%	\$0.00			
	TOTAL G/F REVENUES	\$1,323,797.00	\$836,686.00	62%	\$1,106,550.00			
14	EXPENDITURES							
15	Legal	\$7,500.00	\$4,300.00	57%	\$6,940.00			
16	Administration	\$420,259.00	\$337,993.00	81%	\$280,906.00			
17	Police	\$134,960.00	\$108,055.00	80%	\$101,423.00			
18	Public Works	\$447,489.00	\$257,887.00	58%	\$225,513.00			
19	Sanitation	\$205,160.00	\$139,547.00	68%	\$133,809.00			
20	TOTAL EXPENDITURES	\$1,323,797.00	\$919,538.00	70%	\$1,105,537.00			
21	Water FUND							
		<u>Budget 24</u>	<u>Actual 31Mar24</u>	<u>%Budget</u>	<u>Bal 31Mar23</u>			
22	WATER REVENUES							
23	Water Collections	\$302,000.00	\$250,367.00	83%	\$237,100.00			
24	All other Water revenue	\$41,650.00	\$48,462.00	116%	\$41,678.00			
25	TOTAL REVENUES	\$343,650.00	\$298,829.00	80%	\$278,778.00			
26	EXPENDITURES							
27	Administration	\$158,712.00	\$87,345.00	55%	\$107,739.00			
28	Operating	\$184,938.00	\$141,881.00	77%	\$143,453.00			
29	TOTAL EXPENDITURES	\$343,650.00	\$229,226.00	67%	\$251,192.00			
	NOTES:							
30	Current Month Summary of cash accounts		Last year FYE	Last Month	Current Month			
31	GENERAL FUND Reg checking		\$461,140.00	\$473,896.00	\$400,570.00			
32	Fund Balance G/F		\$1,342,129.00	\$1,015,244.00	\$1,015,244.00			
33	NCCMT GF		\$242,763.00	\$251,370.00	\$251,370.00			
34	WATER FUND Reg Checking		\$196,703.00	\$281,868.00	\$294,404.00			
35	Water- NCCMT		\$51,426.00	\$53,902.00	\$53,902.00			
	Water Fund Balance		\$349,047.00	\$594,047.00	\$594,047.00			
36	OTHER FUNDS (Capital and Special Revenue) '					YTD 2023	YTD 2024	
37	Occ Tax- Waterfront enhancement		\$223,032.00	\$148,307.00	\$149,042.00	\$9,709.00	\$15,016.00	
38	Occ Tax - Parks and Recreation		\$0.00	\$0.00	\$4,866.00	\$0.00	\$4,866.00	
39	Occ Tax - Tourism		\$72,011.00	\$70,938.00	\$71,379.00	\$14,282.00	\$10,149.00	
40	Capital Reserve Police				\$376.00	\$23,991.00	\$30,031.00	
41	Capital Reserve- Public Works		\$26,603.00	\$54,104.00	\$54,104.00			
43	Powell in First Citizens		\$7,735.00	\$54,066.00	\$54,066.00			
44	NCCMT Powell		\$64,159.00	\$66,434.00	\$66,434.00			
45	Central Depository Cash		\$1,076,997.00	\$1,277,173.00	\$1,067,751.00			

News Release – Oriental Tree Board

Please publish the week of April 1, 2024

Arbor Day Memorial Tree Planting



The Oriental Tree Board is holding an Arbor Day Memorial Tree Planting at 9:00 AM, on Saturday April 6, at the NC Wildlife Boat Access at the end of Midyette Street. We are planting a live oak in memory of Bob Parker, who passed away last spring.

Friends of Bob Parker and the public are invited to honor Bob, and to learn how to properly select and plant a tree to ensure survival and long life.

At their March meeting, the Oriental Town Commissioners proclaimed April 6, 2024 to be Arbor Day in Oriental. The Arbor Day tree planting celebration will include the Oriental Tree Board, and the North Carolina Forest Service. The NC Forest Service and the National Arbor Day Foundation have granted Oriental the designation of TreeCityUSA for the 29th year, and will present a flag and certificate to the Oriental Tree Board at the tree planting.

News Release – Oriental Tree Board

Please publish the on or before the week of April 1, 2024

Tree Pruning Demonstration



The Oriental Tree Board is offering a Tree Pruning Demonstration at 9:00 AM, on Wednesday April 3, in the Oriental Town Hall main conference room, 507 Church Street. Professor Bob Miller, Oriental town tree expert, will teach proper tree maintenance for tree health and esthetics.

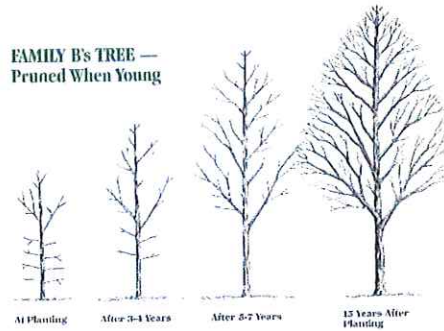
The public is invited.

Regular Tree Board pruning activities will be suspended for the rest of the spring, except for hazard mitigation. As the trees begin to leaf out in the spring, they are more vulnerable to cambium damage and disease. Pruning will pick up again after the leaves have fully developed. Thank you for your patience.

**FAMILY A'S TREE —
Not Pruned When Young**



**FAMILY B'S TREE —
Pruned When Young**



Certificate of Training

Is Hereby Awarded to

Joshua Gibson, Jr.

For Attendance at a North Carolina Rural Water Association Seminar Entitled:

O & M for W/WW Utilities

Instruction Hours: 6
Water CEU #: NCWTFOCB 143232
Wastewater CEU #: WPCSOCC CE09041401
Instructor(s): NCRWA STAFF

on 3/20/2024

NEWPORT, NC

Alan Obbeman

NCRWA Training Division Manager
PO Box 540 Welcome, NC 27374
(336) 731-6963

Certificate of Training

Is Hereby Awarded to

Daniel Early

For Attendance at a North Carolina Rural Water Association Seminar Entitled:

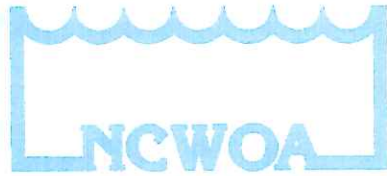
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on 3/20/2024

NEWPORT, NC

Alan Oshman
NCRWA Training Division Manager
PO Box 540 Welcome, NC 27374
(336) 731-6963



NORTH CAROLINA WATERWORKS
OPERATORS ASSOCIATION

Certificate of Attendance

Awarded to

Andrew Cox

Sectional Training

3 Contact Hours

NCWTFOCB Course ID: 230120 WPCSOCC Course ID: CE05162303

Beginning Tuesday, March 5, 2024 at 9:00AM and Ending Tuesday, March 5, 2024 at 12:00NOON

Contact Information

Heather Cagle
NCWOA
PO Box 5466
High Point, NC 27262
Phone: 252-764-2094 ext. 1



NORTH CAROLINA WATERWORKS
OPERATORS ASSOCIATION

Certificate of Attendance

Awarded to

Daniel Early

Sectional Training

3 Contact Hours

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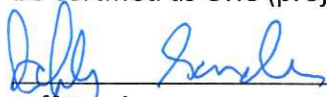
Contract Labor Agreement
Town of Oriental and Jeff Sanders

Duties of the Operator are agreed to be:

1. Remain up to date with latest technology, training and certifications for which Oriental contracts the service as ORC;
2. Oversee daily operation of the Water Plant in a safe and healthful manner;
3. Authorize monthly reporting as required by the State and Federal Law.
4. Oversee and pull samples, or designate Town Staff to do so, complying with all permitted functions;
5. Assist in troubleshooting issues in the plant/system;
6. Notify Town Manager or Public Works of violations, necessary repairs/replacement of equipment;
7. Serve as backup ORC for other licenses.

Method of payment will be monthly at a rate of \$2500, due at the 15th of every month, beginning March 15, 2024.

Contract to commence 16 March 2024 and continue until such time as Public Works Staff can be certified as ORC (projected December 2024).



Jeff Sanders,

ORC- B-Well/B-Distribution, PC1 backup
Water license #040313
Wastewater license #987823



Diane H. Miller,

Town Manager, Oriental

