

Manager's Report

Period Covered April 1- April 30, 2020

Submitted by: Diane Miller, Manager

1. Financial records attached – YTD
2. Our CCR and Water Supply Plan updates are now on the website and once we have proof that the information was included on a water billing cycle, we upload that to the State.
3. Census: Responses are due- extension of filing- time to start getting the word out- our federal allocations for the next ten years depend upon an accurate counting.
4. Change Order #1: I have signed the first change order- it DECREASES our total cost for the WPR project by \$237,534.10 due to coming in by road.
5. Have applied to Golden Leaf to transfer allocated funds from construction to road repair. Have been asked for additional documentation. Anyone with PHOTOS from Dolphin Point debris related from Florence or photos of the large vehicles that picked up debris- these would help tremendously.
6. Completed Dorian reimbursement request. Breakdown attached.
7. Request had been sent to FEMA and received for use of overage funds for Capital Projects. FEMA received our request on April 30, 2020. Our COVID rep advised that those have not been going through quickly, so we may be putting it into the 2020-2021 budget as unfunded items.
8. SB 704: signed by Governor May 4- new rules for virtual meetings during emergency. We are following these.
9. Pamlico County Regional Hazard Mitigation Plan- this is a 600+ page document that covers Craven Carteret and Pamlico Counties. The parts that pertain to us are much smaller. This is the plan that gives us the bulk of mitigation points toward discounts on Flood Insurance. 4 Meetings held over the course of a year. Tammy, Diane, Commissioner Barrow before he was a Commissioner and Dan Allen from the Planning Board all participated. Manager forwarded things Oriental does that others in the County do not, those have FINALLY been included. Should be approved by resolution by June 3- more direction needed.
10. Burnout continues to May 26- additional information on website- you may notice increased chlorine smell in your water.
11. Manager will be out May 8, 11.
12. Budget meeting. On April 30, you tentatively picked May 14/15 as your next budget meeting. We have not received additional tax info from the County as of today.



Town of Oriental

Revenue Statement : 2019 - 2020

for Accounting Period 5/31/2020

GENERAL FUND

Account #	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	Uncollected YTD	% Coll
10-30-30100	CURRENT YEAR PROPERTY TAX	\$470,684.00	\$395,916.17	\$395,916.17	\$74,767.83	84.12
10-30-30110	CURRENT YEAR DMV TAX	\$22,650.00	\$18,632.66	\$18,632.66	\$4,017.34	82.26
10-30-30200	PRIOR YEAR PROPERTY TAX	\$5,500.00	\$89,705.52	\$89,705.52	(\$84,205.52)	1631.01
10-30-30300	INTEREST ON TAXES	\$2,500.00	\$5,273.91	\$5,273.91	(\$2,773.91)	210.96
10-30-30700	NC SALES TAX REFUND	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00
10-30-31000	SALES & USE TAX	\$187,277.00	\$132,648.87	\$132,648.87	\$54,628.13	70.83
10-30-31500	FED & STATE GAS REFUND	\$900.00	\$999.49	\$999.49	(\$99.49)	111.05
10-30-31600	SOLID WASTE DISP T	\$632.54	\$351.46	\$351.46	\$281.08	55.56
10-30-32100	FRANCHISE TAX-Elec,Phone,Cable	\$72,048.00	\$38,073.33	\$38,073.33	\$33,974.67	52.84
10-30-32200	BEER & WINE TAX	\$4,416.00	\$0.00	\$0.00	\$4,416.00	0.00
10-30-32600	OCCUPANCY TAX-HEADS IN BED	\$13,000.00	\$12,258.91	\$12,258.91	\$741.09	94.30
10-30-32700	OCCUPANCY TX-WATERFRONT ENHANC	\$13,000.00	\$12,258.63	\$12,258.63	\$741.37	94.30
10-30-32710	WATERCRAFT RACK RENTAL	\$50.00	\$80.00	\$80.00	(\$30.00)	160.00
10-30-32800	SOLID WASTE FEES	\$104,000.00	\$87,345.90	\$87,345.90	\$16,654.10	83.99
10-30-32810	RECYCLING FEE	\$18,125.00	\$15,108.00	\$15,108.00	\$3,017.00	83.35
10-30-33000	NCORR-GRANT REIMBURSEMENT	\$0.00	\$86,593.00	\$86,593.00	(\$86,593.00)	0.00
10-30-33200	POWELL BILL ALLOCATION	\$39,000.00	\$39,037.59	\$39,037.59	(\$37.59)	100.10
10-30-33500	DOG PARK FEE	\$500.00	\$325.00	\$325.00	\$175.00	65.00
10-30-33700	TREE BOARD DONATIONS	\$0.00	\$150.00	\$150.00	(\$150.00)	0.00
10-30-34000	G/F INTEREST INCOME	\$3,700.00	\$3,104.56	\$3,104.56	\$595.44	83.91
10-30-34020	MOWING INCOME	\$900.00	\$0.00	\$0.00	\$900.00	0.00
10-30-34100	POWELL BILL INTEREST INCOME	\$350.00	\$763.48	\$763.48	(\$413.48)	218.14
10-30-35300	G/F OTHER INCOME	\$150.00	\$150.00	\$150.00	\$0.00	100.00
10-30-35320	FEMA REIMBURSEMENTS	\$133,808.35	\$438,250.94	\$438,250.94	(\$304,442.59)	327.52
10-30-35350	POLICE OTHER	\$0.00	\$4.50	\$4.50	(\$4.50)	0.00
10-30-35360	POLICE TICKETS	\$100.00	\$100.00	\$100.00	\$0.00	100.00
10-30-35370	POLICE REPORTS	\$12.00	\$0.00	\$0.00	\$12.00	0.00
10-30-35400	ZONING & PERMIT FEES	\$3,000.00	\$3,900.00	\$3,900.00	(\$900.00)	130.00
10-30-36000	G/F FUND BAL.APPROPRIATED	\$29,000.00	\$0.00	\$0.00	\$29,000.00	0.00
10-30-36200	TOUR F WFE APPROP	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00
Total Dept.	REVENUES	\$1,136,302.89	\$1,381,031.92	\$1,381,031.92	(\$244,729.03)	121.54



Town of Oriental
Revenue Statement : 2019 - 2020
for Accounting Period 5/31/2020

GENERAL FUND

Account #	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	Uncollected YTD	% Coll
Total Revenues	GENERAL FUND	\$1,136,302.89	\$1,381,031.92	\$1,381,031.92	(\$244,729.03)	121.54



Town of Oriental
Revenue Statement : 2019 - 2020
for Accounting Period 5/31/2020

CAPITAL PROJECTS-RACCOON CREEK FLOOD

Account #	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	Uncollected YTD	% Coll
21-30-36500	RACCOON CREEK FLOOD GRANT	\$0.00	\$0.00	\$14,833.50	(\$14,833.50)	0.00
Total Dept.	REVENUES	\$0.00	\$0.00	\$14,833.50	(\$14,833.50)	0.00
Total Revenues	CAPITAL PROJECTS-RACCOON CREEK FLOOD	\$0.00	\$0.00	\$14,833.50	(\$14,833.50)	0.00



Town of Oriental
Revenue Statement : 2019 - 2020
for Accounting Period 5/31/2020

WHITTAKER POINTE-CAPITAL PROJECT

Account #	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	Uncollected YTD	% Coll
24-30-36500	WHITTAKER POINTE-REIMBURSEMENT	\$1,654,276.00	\$4,500.00	\$4,500.00	\$1,649,776.00	0.27
Total Dept.	REVENUES	\$1,654,276.00	\$4,500.00	\$4,500.00	\$1,649,776.00	0.27
Total Revenues	WHITTAKER POINTE-CAPITAL PROJECT	\$1,654,276.00	\$4,500.00	\$4,500.00	\$1,649,776.00	0.27



Town of Oriental
Revenue Statement : 2019 - 2020
for Accounting Period 5/31/2020

CAPITAL PROJECT-WHITTAKER CREEK DREDGING

Account #	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	Uncollected YTD	% Coll
25-30-36500	WHITTAKER CREEK DREDGING GRANT MATCH	\$0.00	\$19,237.00	\$115,344.00	(\$115,344.00)	0.00
Total Dept.	REVENUES	\$0.00	\$19,237.00	\$115,344.00	(\$115,344.00)	0.00
Total Revenues	CAPITAL PROJECT-WHITTAKER CREEK DREDGING	\$0.00	\$19,237.00	\$115,344.00	(\$115,344.00)	0.00



Town of Oriental
Revenue Statement : 2019 - 2020
for Accounting Period 5/31/2020

WATER FUND

Account #	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	Uncollected YTD	% Coll
50-30-30100	WATER COLLECTIONS	\$292,000.00	\$231,262.65	\$231,262.65	\$60,737.35	79.20
50-30-30110	LATE FEES	\$2,800.00	\$2,405.00	\$2,405.00	\$395.00	85.89
50-30-30130	RE-READ FEE	\$20.00	\$0.00	\$0.00	\$20.00	0.00
50-30-30140	RECONNECT FEE	\$900.00	\$1,150.00	\$1,150.00	(\$250.00)	127.78
50-30-30300	WATER SERVICE FEE	\$2,200.00	\$3,623.43	\$3,623.43	(\$1,423.43)	164.70
50-30-30310	WATER BILL SVC FEE	\$1,000.00	\$1,004.50	\$1,004.50	(\$4.50)	100.45
50-30-30400	WATER TAP FEE	\$3,400.00	\$3,000.00	\$3,000.00	\$400.00	88.24
50-30-30500	IRRIGATION METER FEE	\$0.00	\$450.00	\$450.00	(\$450.00)	0.00
50-30-30600	WATER INTEREST REVENUE	\$600.00	\$675.18	\$675.18	(\$75.18)	112.53
50-30-30700	NC SALES TAX REFUND	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00
50-30-31000	WATER OTHER INCOME	\$100.00	\$275.00	\$275.00	(\$175.00)	275.00
50-30-31100	BRMSD BILLING FEE	\$12,400.00	\$9,246.00	\$9,246.00	\$3,154.00	74.56
Total Dept.	REVENUES	\$321,420.00	\$253,091.76	\$253,091.76	\$68,328.24	78.74
Total Revenues	WATER FUND	\$321,420.00	\$253,091.76	\$253,091.76	\$68,328.24	78.74
Grand Total		\$3,111,998.89	\$1,657,860.68	\$1,768,801.18	\$1,343,197.71	56.84



Town of Oriental

Expenditure Statement : 2019 - 2020

for Accounting Period 5/31/2020

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	50	ADMINISTRATION					
10-50-52100	TOWN MANAGER SALARY	\$64,000.00	\$56,153.76	\$56,153.76	\$0.00	\$7,846.24	87.74
10-50-52111	MERIT COMPENSATION	\$7,587.00	\$10,353.59	\$10,353.59	\$0.00	(\$2,766.59)	136.46
10-50-52200	ADMIN. ASST. SALARY	\$80,333.00	\$43,734.85	\$43,734.85	\$0.00	\$36,598.15	54.44
10-50-52300	ADMIN. FICA TAX EXPENSE	\$13,153.10	\$10,626.32	\$10,626.32	\$0.00	\$2,526.78	80.79
10-50-52400	ADMIN HEALTH & LIFE	\$38,984.38	\$26,790.33	\$26,790.33	\$0.00	\$12,194.05	68.72
10-50-52410	ADMIN RETIIREMENT- ORBITS	\$15,388.00	\$12,431.98	\$12,431.98	\$0.00	\$2,956.02	80.79
10-50-52420	UNEMPLOYMENT INS.	\$0.00	\$211.83	\$211.83	\$0.00	(\$211.83)	0.00
10-50-52500	DUES & SUBSCRIPTIONS	\$3,216.00	\$4,046.86	\$4,046.86	\$0.00	(\$830.86)	125.84
10-50-52600	AUDIT FEES	\$30,000.00	\$29,985.00	\$29,985.00	\$0.00	\$15.00	99.95
10-50-52700	LEGAL FEES	\$5,500.00	\$3,653.37	\$3,653.37	\$0.00	\$1,846.63	66.42
10-50-52800	COMPUTER/SOFTWARE	\$1,000.00	\$1,357.19	\$1,357.19	\$0.00	(\$357.19)	135.72
10-50-52810	COMPUTER MAINTENANCE	\$4,500.00	\$5,032.98	\$5,032.98	\$0.00	(\$532.98)	111.84
10-50-53000	PLANNING BOARD EXPENSES	\$100.00	\$62.00	\$62.00	\$0.00	\$38.00	62.00
10-50-53010	ZONING/PLANNING COSTS	\$500.00	\$1,248.94	\$1,248.94	\$0.00	(\$748.94)	249.79
10-50-53100	MEETINGS/CONV.	\$800.00	\$30.88	\$30.88	\$0.00	\$769.12	3.86
10-50-53120	EMPLOYEE MEALS	\$500.00	\$414.70	\$414.70	\$0.00	\$85.30	82.94
10-50-53130	EMPLOYEE TRAVEL	\$800.00	\$1,096.43	\$1,096.43	\$0.00	(\$296.43)	137.05
10-50-53200	ADVERTISING/NOTICES	\$600.00	\$1,336.96	\$1,336.96	\$0.00	(\$736.96)	222.83
10-50-53210	PRINTING	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00
10-50-53400	SCHOOLS	\$2,000.00	\$1,245.00	\$1,245.00	\$0.00	\$755.00	62.25
10-50-53500	OFFICE EQUIPMENT	\$2,800.00	\$1,276.26	\$1,276.26	\$0.00	\$1,523.74	45.58
10-50-53600	SUPPLIES	\$2,500.00	\$1,764.88	\$1,764.88	\$0.00	\$735.12	70.60
10-50-53610	SUPPLIES-JANITORIAL	\$300.00	\$274.88	\$274.88	\$0.00	\$25.12	91.63
10-50-53700	CAPITAL OUTLAY-EQUIPMENT	\$820.00	\$0.00	\$0.00	\$0.00	\$820.00	0.00
10-50-53800	NC SALES TAX EXPENSE	\$3,000.00	\$3,566.63	\$3,566.63	\$0.00	(\$566.63)	118.89
10-50-53820	County Sales Tax	\$1,500.00	\$1,501.78	\$1,501.78	\$0.00	(\$1.78)	100.12
10-50-54000	G/F OTHER	\$1,200.00	\$2,724.97	\$2,724.97	\$0.00	(\$1,524.97)	227.08
10-50-54010	BANK SERVICE CHARGES	\$2,800.00	\$2,511.88	\$2,511.88	\$0.00	\$288.12	89.71
10-50-54040	MOWING EXPENSE	\$300.00	\$75.35	\$75.35	\$0.00	\$224.65	25.12
10-50-54050	RETREAT	\$500.00	\$127.07	\$127.07	\$0.00	\$372.93	25.41
10-50-54100	TOWN BOARD SCHOOLING	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00
10-50-54500	P.C. TAX BILLING	\$10,000.00	\$9,816.22	\$9,816.22	\$0.00	\$183.78	98.16



Town of Oriental

Expenditure Statement : 2019 - 2020

for Accounting Period 5/31/2020

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	50	ADMINISTRATION					
10-50-54510	P.C. DMV BILLING	\$775.00	\$780.29	\$780.29	\$0.00	(\$5.29)	100.68
10-50-55100	TELEPHONE	\$1,800.00	\$1,499.70	\$1,499.70	\$0.00	\$300.30	83.32
10-50-55110	DIANE REIMBURSEMENT	\$3,600.00	\$3,000.00	\$3,000.00	\$0.00	\$600.00	83.33
10-50-55200	POSTAGE	\$500.00	\$411.45	\$411.45	\$0.00	\$88.55	82.29
10-50-55300	INTERNET	\$1,650.00	\$1,405.70	\$1,405.70	\$0.00	\$244.30	85.19
10-50-55310	EMAIL/WEBSITE	\$250.00	\$459.64	\$459.64	\$0.00	(\$209.64)	183.86
10-50-55500	WORKMAN'S COMP INS	\$4,500.00	\$6,165.90	\$6,165.90	\$0.00	(\$1,665.90)	137.02
10-50-55600	AUTOMOBILE INS	\$1,250.00	\$1,365.89	\$1,365.89	\$0.00	(\$115.89)	109.27
10-50-55700	GENERAL LIABILITY INS	\$4,200.00	\$4,152.68	\$4,152.68	\$0.00	\$47.32	98.87
10-50-55800	REAL & PER. PROPERTY INS	\$3,500.00	\$3,856.83	\$3,856.83	\$0.00	(\$356.83)	110.20
10-50-55900	PUBLIC OFFICIAL & LAW ENF. INS	\$2,300.00	\$2,172.96	\$2,172.96	\$0.00	\$127.04	94.48
10-50-56100	GEN. REPAIR & MAINT.	\$1,000.00	\$361.34	\$361.34	\$0.00	\$638.66	36.13
10-50-56200	UTILITIES	\$3,200.00	\$3,077.51	\$3,077.51	\$0.00	\$122.49	96.17
Total Dept.	ADMINISTRATION	\$324,356.48	\$262,162.78	\$262,162.78	\$0.00	\$62,193.70	80.83



Town of Oriental

Expenditure Statement : 2019 - 2020

for Accounting Period 5/31/2020

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	58	POLICE DEPT.					
10-58-52300	POLICE OFFICER- A -FICA	\$2,785.00	\$2,623.39	\$2,623.39	\$0.00	\$161.61	94.20
10-58-52310	OFFICER B -FICA	\$2,745.00	\$2,437.06	\$2,437.06	\$0.00	\$307.94	88.78
10-58-52400	POLICE OFFICER-HEALTH INS.	\$16,024.00	\$15,688.88	\$15,688.88	\$0.00	\$335.12	97.91
10-58-52410	POLICE RET - ORBITS	\$10,625.00	\$6,416.52	\$6,416.52	\$0.00	\$4,208.48	60.39
10-58-52800	COMPUTER/SOFTWARE	\$1,500.00	\$1,188.00	\$1,188.00	\$0.00	\$312.00	79.20
10-58-52810	COMPUTER MAINTENANCE	\$500.00	\$720.00	\$720.00	\$0.00	(\$220.00)	144.00
10-58-53110	TRAINING	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00
10-58-53120	MEALS	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00
10-58-53500	OFFICE EQUIPMENT	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00
10-58-53600	OFFICE SUPPLIES	\$200.00	\$290.71	\$290.71	\$0.00	(\$90.71)	145.36
10-58-54000	POLICE - OTHER	\$700.00	\$550.44	\$550.44	\$0.00	\$149.56	78.63
10-58-55100	POLICE PHONE	\$600.00	\$499.90	\$499.90	\$0.00	\$100.10	83.32
10-58-55110	POLICE PHONE ALLOWANCE	\$1,400.00	\$1,308.60	\$1,308.60	\$0.00	\$91.40	93.47
10-58-55200	POSTAGE	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00
10-58-58100	POLICE OFFICER A - SALARY	\$36,400.00	\$34,004.74	\$34,004.74	\$0.00	\$2,395.26	93.42
10-58-58200	POLICE OFFICER - B SALARY	\$35,880.00	\$30,960.03	\$30,960.03	\$0.00	\$4,919.97	86.29
10-58-58700	POLICE OFFICER -A- 401K	\$1,820.00	\$1,714.64	\$1,714.64	\$0.00	\$105.36	94.21
10-58-58710	OFFICER B - 401K	\$1,794.00	\$1,592.85	\$1,592.85	\$0.00	\$201.15	88.79
10-58-59410	AMMUNITION & EXPENDABLES	\$1,000.00	\$175.92	\$175.92	\$0.00	\$824.08	17.59
10-58-59540	POLICE EQUIPMENT MAINT	\$500.00	\$731.18	\$731.18	\$0.00	(\$231.18)	146.24
10-58-59600	POLICE UNIFORMS	\$1,000.00	\$1,581.95	\$1,581.95	\$0.00	(\$581.95)	158.20
10-58-59620	POLICE-SUBSCRIPTIONS/DUES	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00
10-58-59720	POLICE AIR/DATA CARD	\$1,205.00	\$322.44	\$322.44	\$0.00	\$882.56	26.76
10-58-60600	POLICE GAS	\$4,000.00	\$3,378.01	\$3,378.01	\$0.00	\$621.99	84.45
10-58-60773	NEW POLICE CAR-MAINT.	\$500.00	\$37.99	\$37.99	\$0.00	\$462.01	7.60
10-58-60780	POLICE CAR REPAIRS - CHARGER	\$200.00	\$300.36	\$300.36	\$0.00	(\$100.36)	150.18
10-58-60781	POLICE CAR MAINT - CHARGER	\$800.00	\$912.59	\$912.59	\$0.00	(\$112.59)	114.07
Total Dept.	POLICE DEPT.	\$123,428.00	\$107,436.20	\$107,436.20	\$0.00	\$15,991.80	87.04



Town of Oriental

Expenditure Statement : 2019 - 2020

for Accounting Period 5/31/2020

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	60	PUBLIC WORKS DEPT.					
10-60-52300	P.W. FICA TAX EXPENSE	\$16,098.00	\$14,642.51	\$14,642.51	\$0.00	\$1,455.49	90.96
10-60-52400	PUBLIC WORKS HEALTH INS	\$48,774.00	\$45,228.61	\$45,228.61	\$0.00	\$3,545.39	92.73
10-60-52410	PUBLIC WORKS RET - ORBITS	\$18,834.00	\$17,130.87	\$17,130.87	\$0.00	\$1,703.13	90.96
10-60-53600	SUPPLIES-MAINT/REPAIR	\$1,500.00	\$1,052.07	\$1,052.07	\$0.00	\$447.93	70.14
10-60-54000	P.W. OTHER	\$1,199.06	\$305.08	\$305.08	\$0.00	\$893.98	25.44
10-60-55110	TELEPHONE ALLOWANCE	\$1,500.00	\$1,773.28	\$1,773.28	\$0.00	(\$273.28)	118.22
10-60-56100	GENERAL MAINT/REPAIR	\$1,500.00	(\$499.61)	(\$499.61)	\$0.00	\$1,999.61	-33.31
10-60-56330	EQUIPMENT RENTAL	\$0.00	\$363.82	\$363.82	\$0.00	(\$363.82)	0.00
10-60-59600	PW UNIFORMS	\$4,600.00	\$5,339.02	\$5,339.02	\$0.00	(\$739.02)	116.07
10-60-60100	PUBLIC WORKS SALARIES	\$137,080.00	\$127,165.48	\$127,165.48	\$0.00	\$9,914.52	92.77
10-60-60120	Harbor Master	\$2,080.00	\$1,890.00	\$1,890.00	\$0.00	\$190.00	90.87
10-60-60130	Contract Cleaning Services	\$2,600.00	\$3,400.00	\$3,400.00	\$0.00	(\$800.00)	130.77
10-60-60500	DRAINAGE MAINTENANCE	\$16,000.00	\$7,118.49	\$7,118.49	\$0.00	\$8,881.51	44.49
10-60-60600	FUEL	\$5,000.00	\$5,028.18	\$5,028.18	\$0.00	(\$28.18)	100.56
10-60-60700	VEHICLE REPAIR & MAINT.	\$800.00	\$331.41	\$331.41	\$0.00	\$468.59	41.43
10-60-60710	2014 TRUCK MAINT.	\$800.00	\$54.85	\$54.85	\$0.00	\$745.15	6.86
10-60-60720	2005 F350 MAINT.	\$500.00	\$191.70	\$191.70	\$0.00	\$308.30	38.34
10-60-60721	2005 F350 REPAIR	\$500.00	\$924.27	\$924.27	\$0.00	(\$424.27)	184.85
10-60-60730	2012 TRUCK MAINT.	\$250.00	\$759.37	\$759.37	\$0.00	(\$509.37)	303.75
10-60-60731	2012 TRUCK REPAIR	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00
10-60-60740	GATOR MAINT.	\$900.00	\$875.90	\$875.90	\$0.00	\$24.10	97.32
10-60-60741	GATOR REPAIR	\$150.00	\$42.95	\$42.95	\$0.00	\$107.05	28.63
10-60-60750	TRACTOR MAINT.	\$300.00	\$780.47	\$780.47	\$0.00	(\$480.47)	260.16
10-60-60751	TRACTOR REPAIR	\$100.00	\$653.98	\$653.98	\$0.00	(\$553.98)	653.98
10-60-60760	MOWER MAINT.	\$150.00	\$40.79	\$40.79	\$0.00	\$109.21	27.19
10-60-60761	MOWER REPAIR	\$150.00	\$0.40	\$0.40	\$0.00	\$149.60	0.27
10-60-60800	MOSQUITO CONTROL	\$4,000.00	\$3,860.42	\$3,860.42	\$0.00	\$139.58	96.51
10-60-61020	LAWN MAINT/REPAIR/SUPPLIES	\$1,500.00	\$1,046.36	\$1,046.36	\$0.00	\$453.64	69.76
10-60-61100	SAFETY SUPPLIES	\$1,500.00	\$3,508.63	\$3,508.63	\$0.00	(\$2,008.63)	233.91
10-60-61101	STORM PREPAREDNESS	\$1,500.00	\$1,463.11	\$1,463.11	\$0.00	\$36.89	97.54
10-60-61410	CHRISTMAS DECOR MAINT/REPAIR	\$1,200.00	\$715.82	\$715.82	\$0.00	\$484.18	59.65



Town of Oriental
Expenditure Statement : 2019 - 2020
for Accounting Period 5/31/2020

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	60	PUBLIC WORKS DEPT.					
10-60-61420	PUBLIC WORKS EQUIPMENT	\$4,500.00	\$2,786.53	\$2,786.53	\$0.00	\$1,713.47	61.92
10-60-61700	LOU MACK PARK PIER	\$50.00	\$398.92	\$398.92	\$0.00	(\$348.92)	797.84
10-60-61800	TD # 2 - SOUTH AVENUE PIER	\$200.00	\$22.99	\$22.99	\$0.00	\$177.01	11.50
10-60-61810	TOWN DOCK 1	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00
10-60-61900	CAPITAL PROJECTS	\$2,700.00	\$9.18	\$9.18	\$0.00	\$2,690.82	0.34
10-60-61910	MIDYETTE ST DOCK	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00
10-60-61980	PUMPOUT STATION	\$50.00	\$60.15	\$60.15	\$0.00	(\$10.15)	120.30
Total Dept.	PUBLIC WORKS DEPT.	\$278,965.06	\$248,466.00	\$248,466.00	\$0.00	\$30,499.06	89.07



Town of Oriental
Expenditure Statement : 2019 - 2020
for Accounting Period 5/31/2020

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	62	SANITATION					
10-62-62100	CONTRACTED GARBAGE	\$71,000.00	\$60,222.78	\$60,222.78	\$0.00	\$10,777.22	84.82
10-62-62200	TIPPING FEES	\$24,000.00	\$19,713.59	\$19,713.59	\$0.00	\$4,286.41	82.14
10-62-62210	YARD DEBRI TIPPING-GREEN WASTE	\$6,500.00	\$4,291.61	\$4,291.61	\$0.00	\$2,208.39	66.02
10-62-62600	RECYCLING	\$47,000.00	\$40,158.72	\$40,158.72	\$0.00	\$6,841.28	85.44
10-62-62610	YARD DEBRI-GREEN WASTE FLATS	\$13,000.00	\$9,548.31	\$9,548.31	\$0.00	\$3,451.69	73.45
Total Dept.	SANITATION	\$161,500.00	\$133,935.01	\$133,935.01	\$0.00	\$27,564.99	82.93



Town of Oriental
Expenditure Statement : 2019 - 2020
for Accounting Period 5/31/2020

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	63	TRANSPORTATION & STREETS					
10-63-63000	POWELL-SIDEWALKS/CURBS	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00
10-63-63100	POWELL BILL R & M	\$0.00	\$660.00	\$660.00	\$0.00	(\$660.00)	0.00
10-63-63200	POWELL BILL PAVING	\$36,000.00	\$9,260.84	\$9,260.84	\$0.00	\$26,739.16	25.72
10-63-63300	STREET LIGHTS	\$15,500.00	\$12,634.42	\$12,634.42	\$0.00	\$2,865.58	81.51
10-63-63400	STREET SIGNS	\$250.00	\$300.37	\$300.37	\$0.00	(\$50.37)	120.15
Total Dept.	TRANSPORTATION & STREETS	\$52,750.00	\$22,855.63	\$22,855.63	\$0.00	\$29,894.37	43.33



Town of Oriental
Expenditure Statement : 2019 - 2020
for Accounting Period 5/31/2020

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	64	RECREATION DEPARTMENT					
10-64-64300	TREE MAINTENANCE	\$3,170.00	\$1,990.50	\$1,990.50	\$0.00	\$1,179.50	62.79
10-64-64500	LUPTON PARK EQUIPMENT	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00
10-64-64600	RECREATION DEPT	\$1,500.00	\$4,620.75	\$4,620.75	\$530.00	(\$3,650.75)	343.38
10-64-64610	ELECT BDS MILDRED & S. AVENUE	\$900.00	\$885.16	\$885.16	\$0.00	\$14.84	98.35
10-64-64630	REC PARK ELECTRIC	\$525.00	\$400.90	\$400.90	\$0.00	\$124.10	76.36
10-64-64640	LUPTON ELECTRIC	\$450.00	\$353.52	\$353.52	\$0.00	\$96.48	78.56
10-64-64650	LOU MAC ELEC & BOARDS	\$450.00	\$987.90	\$987.90	\$0.00	(\$537.90)	219.53
10-64-64660	TOI TOI	\$2,500.00	\$2,874.29	\$2,874.29	\$0.00	(\$374.29)	114.97
10-64-64700	DOG PARK EXPENSE	\$0.00	\$100.00	\$100.00	\$0.00	(\$100.00)	0.00
Total Dept.	RECREATION DEPARTMENT	\$10,995.00	\$12,213.02	\$12,213.02	\$530.00	(\$1,748.02)	115.90



Town of Oriental

Expenditure Statement : 2019 - 2020

for Accounting Period 5/31/2020

GENERAL FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	65	SPECIAL APPROPRIATIONS					
10-65-65700	OCC-WATERFRONT ENHANCEMENT	\$18,000.00	\$17,540.98	\$17,540.98	\$0.00	\$459.02	97.45
10-65-65800	OCC-HEADS IN BEDS ALLOCATION	\$13,000.00	\$5,655.87	\$5,655.87	\$1,150.00	\$6,194.13	52.35
10-65-65900	LOCAL ELECTIONS-NOV	\$4,500.00	\$4,664.86	\$4,664.86	\$0.00	(\$164.86)	103.66
10-65-71010	HURRICANE DORIAN-DEBRI REMOVAL	\$15,000.00	\$13,719.92	\$13,719.92	\$0.00	\$1,280.08	91.47
10-65-71100	HURRICANE FUEL-FLORENCE	\$0.00	\$71.96	\$71.96	\$0.00	(\$71.96)	0.00
10-65-71400	RECOVERY SUPPLIES/MATERIALS-FLORENCE	\$16,749.10	\$15,881.26	\$15,881.26	\$0.00	\$867.84	94.82
10-65-71500	RECOVERY CONTRACTORS-FLORENCE	\$117,059.25	\$114,589.17	\$114,589.17	\$0.00	\$2,470.08	97.89
10-65-71510	RECOVERY-DORIAN CONTRACTORS	\$0.00	\$325.00	\$325.00	\$0.00	(\$325.00)	0.00
10-65-80100	COVID-19-SUPPLIES	\$0.00	\$2,372.40	\$2,372.40	\$0.00	(\$2,372.40)	0.00
10-65-80200	COVID-19-CONTRACTOR SERVICES	\$0.00	\$1,502.70	\$1,502.70	\$0.00	(\$1,502.70)	0.00
Total Dept.	SPECIAL APPROPRIATIONS	\$184,308.35	\$176,324.12	\$176,324.12	\$1,150.00	\$6,834.23	96.29
Total Fund	GENERAL FUND	\$1,136,302.89	\$963,392.76	\$963,392.76	\$1,680.00	\$171,230.13	84.93



Town of Oriental
Expenditure Statement : 2019 - 2020
for Accounting Period 5/31/2020

CAPITAL PROJECTS-PIERCE CREEK DREDGING GRANT

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	61	CAPITAL PROJECT EXPENSES					
20-61-61930	PIERCE CREEK GRANT-CONSTRUCTION	\$0.00	\$0.00	(\$68,000.00)	\$0.00	\$68,000.00	0.00
20-61-61931	PIERCE CREEK-CONST.-DREDGING	\$0.00	\$0.00	\$68,000.00	\$0.00	(\$68,000.00)	0.00
Total Dept.	CAPITAL PROJECT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Total Fund	CAPITAL PROJECTS-PIERCE CREEK DREDGING GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00



Town of Oriental
Expenditure Statement : 2019 - 2020
for Accounting Period 5/31/2020

CAPITAL PROJECTS-RACCOON CREEK FLOOD

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	61	CAPITAL PROJECT EXPENSES					
21-61-61900	RACCOON CREEK FLOOD-ENGINEERING	\$0.00	\$0.00	\$14,500.00	\$0.00	(\$14,500.00)	0.00
21-61-61920	RACCOON CREEK FLOOD-TRAVEL	\$0.00	\$0.00	\$213.40	\$0.00	(\$213.40)	0.00
21-61-61930	RACCOON CREEK FLOOD-PRINTING/SUPPLIES	\$0.00	\$0.00	\$27.35	\$0.00	(\$27.35)	0.00
Total Dept.	CAPITAL PROJECT EXPENSES	\$0.00	\$0.00	\$14,740.75	\$0.00	(\$14,740.75)	0.00
Total Fund	CAPITAL PROJECTS-RACCOON CREEK FLOOD	\$0.00	\$0.00	\$14,740.75	\$0.00	(\$14,740.75)	0.00



Town of Oriental
Expenditure Statement : 2019 - 2020
for Accounting Period 5/31/2020

WHITTAKER POINTE-CAPITAL PROJECT

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	61	CAPITAL PROJECT EXPENSES					
24-61-61900	WHITTAKER POINTE-ENGINEERING/PERMITTING	\$97,670.00	\$28,095.80	\$45,825.80	\$0.00	\$51,844.20	46.92
24-61-61920	WHITTAKER POINTE-ADMINISTRATION	\$172,772.00	\$12,070.22	\$12,070.22	\$0.00	\$160,701.78	6.99
24-61-61930	WHITTAKER POINTE-CONTRACTING	\$1,383,834.00	\$6,168.18	\$6,168.18	\$0.00	\$1,377,665.82	0.45
Total Dept.	CAPITAL PROJECT EXPENSES	\$1,654,276.00	\$46,334.20	\$64,064.20	\$0.00	\$1,590,211.80	3.87
Total Fund	WHITTAKER POINTE-CAPITAL PROJECT	\$1,654,276.00	\$46,334.20	\$64,064.20	\$0.00	\$1,590,211.80	3.87



Town of Oriental
Expenditure Statement : 2019 - 2020
for Accounting Period 5/31/2020

CAPITAL PROJECT-WHITTAKER CREEK DREDGING

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	61	CAPITAL PROJECT EXPENSES					
25-61-61900	WHITTAKER CREEK DREDGING-PERMITTING	\$0.00	\$65,450.00	\$65,450.00	\$0.00	(\$65,450.00)	0.00
25-61-61931	WHITTAKER CREEK GRANT-DREDGING	\$0.00	\$190,124.54	\$190,124.54	\$0.00	(\$190,124.54)	0.00
Total Dept.	CAPITAL PROJECT EXPENSES	\$0.00	\$255,574.54	\$255,574.54	\$0.00	(\$255,574.54)	0.00
Total Fund	CAPITAL PROJECT-WHITTAKER CREEK DREDGING	\$0.00	\$255,574.54	\$255,574.54	\$0.00	(\$255,574.54)	0.00



Town of Oriental

Expenditure Statement : 2019 - 2020

for Accounting Period 5/31/2020

WATER FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	50	ADMINISTRATION					
50-50-51600	PRINTING & FORMS	\$1,200.00	\$827.83	\$827.83	\$0.00	\$372.17	68.99
50-50-52100	MANAGER SALARY	\$16,000.00	\$12,000.06	\$12,000.06	\$0.00	\$3,999.94	75.00
50-50-52200	ADMIN SALARY	\$34,327.00	\$25,745.31	\$25,745.31	\$0.00	\$8,581.69	75.00
50-50-52820	SOFTWARE MAINTENANCE	\$3,555.00	\$3,738.21	\$3,738.21	\$0.00	(\$183.21)	105.15
50-50-53100	MEETINGS & CONV	\$50.00	\$139.70	\$139.70	\$0.00	(\$89.70)	279.40
50-50-53130	TRAVEL/LODGING	\$1,000.00	\$54.71	\$54.71	\$0.00	\$945.29	5.47
50-50-53400	CERT/LICENSURE/EDUCATION	\$3,300.00	\$3,044.40	\$3,044.40	\$0.00	\$255.60	92.25
50-50-53410	PLANT LICENSES/PERMITS	\$810.00	\$810.00	\$810.00	\$0.00	\$0.00	100.00
50-50-53450	WATER SVC FEE EXPENSE	\$1,000.00	\$597.42	\$597.42	\$0.00	\$402.58	59.74
50-50-53800	NC SALES TAX EXPENSE	\$5,000.00	\$3,979.36	\$3,979.36	\$0.00	\$1,020.64	79.59
50-50-53820	County Sales Tax	\$1,750.00	\$1,675.57	\$1,675.57	\$0.00	\$74.43	95.75
50-50-55100	TELEPHONE-PW Office	\$1,400.00	\$1,170.54	\$1,170.54	\$0.00	\$229.46	83.61
50-50-55110	PHONE-DREW-WP	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00
50-50-55120	TELEPHONE-JOSH CELL	\$500.00	\$1,049.75	\$1,049.75	\$0.00	(\$549.75)	209.95
50-50-55130	JESSE-PHONE	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00
50-50-55140	DANIEL-PHONE	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00
50-50-55200	POSTAGE	\$200.00	\$35.00	\$35.00	\$0.00	\$165.00	17.50
50-50-55210	POSTAGE-WATER BILLS	\$3,000.00	\$2,140.00	\$2,140.00	\$0.00	\$860.00	71.33
50-50-55500	WORKER'S COMP INS	\$2,100.00	\$2,100.00	\$2,100.00	\$0.00	\$0.00	100.00
50-50-55600	AUTO INS.	\$150.00	\$150.00	\$150.00	\$0.00	\$0.00	100.00
50-50-55800	REAL & PERSON. INS	\$7,900.00	\$7,900.00	\$7,900.00	\$0.00	\$0.00	100.00
50-50-56100	GEN REPAIR/MAINT	\$1,500.00	\$1,291.91	\$1,291.91	\$0.00	\$208.09	86.13
50-50-60100	PW SALARIES	\$75,954.00	\$56,965.50	\$56,965.50	\$0.00	\$18,988.50	75.00
Total Dept.	ADMINISTRATION	\$161,896.00	\$125,415.27	\$125,415.27	\$0.00	\$36,480.73	77.47



Town of Oriental

Expenditure Statement : 2019 - 2020

for Accounting Period 5/31/2020

WATER FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	60	PUBLIC WORKS DEPT.					
50-60-52500	AMMONIA	\$825.00	\$847.75	\$847.75	\$0.00	(\$22.75)	102.76
50-60-52600	CHLORINE	\$7,610.00	\$7,397.50	\$7,397.50	\$0.00	\$212.50	97.21
50-60-52610	CALCIUM -DE-CHLORINATOR	\$4,300.00	\$7,492.19	\$7,492.19	\$0.00	(\$3,192.19)	174.24
50-60-52700	SALT	\$40,000.00	\$37,634.80	\$37,634.80	\$0.00	\$2,365.20	94.09
50-60-53400	WATER TAP EXPENSE	\$3,300.00	\$4,069.56	\$4,069.56	\$0.00	(\$769.56)	123.32
50-60-53500	OFFICE EXPENSE	\$0.00	\$317.27	\$317.27	\$0.00	(\$317.27)	0.00
50-60-53600	SUPPLIES	\$750.00	\$602.37	\$602.37	\$0.00	\$147.63	80.32
50-60-53610	JANITORIAL SUPPLIES	\$100.00	\$26.45	\$26.45	\$0.00	\$73.55	26.45
50-60-54000	MISC. EXPENSE	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00
50-60-56000	WA REPAIR/MAINT-PLANT	\$7,500.00	\$3,120.08	\$3,120.08	\$0.00	\$4,379.92	41.60
50-60-56010	WA REPAIR/MAINT-STRUCTURE	\$3,500.00	\$89.86	\$89.86	\$0.00	\$3,410.14	2.57
50-60-56020	WA REPAIR/MAINT.- EQUIP	\$5,242.00	\$1,473.91	\$1,473.91	\$0.00	\$3,768.09	28.12
50-60-56030	WA REPAIR/MAINT.- SYSTEM	\$7,500.00	\$5,355.15	\$5,355.15	\$0.00	\$2,144.85	71.40
50-60-56100	GEN REPAIR/MAINT	\$1,750.00	\$237.84	\$237.84	\$0.00	\$1,512.16	13.59
50-60-56200	UTILITIES	\$15,000.00	\$13,759.53	\$13,759.53	\$0.00	\$1,240.47	91.73
50-60-56300	SUPPLIES FOR INVENTORY	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00
50-60-56330	EQUIPMENT RENTAL	\$200.00	\$48.53	\$48.53	\$0.00	\$151.47	24.27
50-60-56500	PREVENTIVE MAINTENANCE	\$7,880.00	\$4,311.29	\$4,311.29	\$0.00	\$3,568.71	54.71
50-60-57500	ENVIROCHEM-TESTING	\$9,000.00	\$9,027.00	\$9,027.00	\$0.00	(\$27.00)	100.30
50-60-58000	PLANT TESTING SUPPLIES	\$4,500.00	\$4,837.05	\$4,837.05	\$0.00	(\$337.05)	107.49
50-60-58600	WATER TANK MAINT.	\$39,517.00	\$39,516.07	\$39,516.07	\$0.00	\$0.93	100.00
50-60-60600	FUEL	\$200.00	\$228.48	\$228.48	\$0.00	(\$28.48)	114.24
50-60-61500	CAPITAL PROJECTS-OUTLAY	\$0.00	\$9,066.82	\$9,066.82	\$0.00	(\$9,066.82)	0.00
50-60-62100	SOLID WASTE RENTAL/DISP 20 YD	\$150.00	\$198.28	\$198.28	\$0.00	(\$48.28)	132.19
Total Dept.	PUBLIC WORKS DEPT.	\$159,524.00	\$149,657.78	\$149,657.78	\$0.00	\$9,866.22	93.82



Town of Oriental
Expenditure Statement : 2019 - 2020
for Accounting Period 5/31/2020

WATER FUND

Account #	Account Description	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
Department	65	SPECIAL APPROPRIATIONS					
50-65-69100	BR SEWER COLLECTIONS	\$0.00	\$3,872.96	\$3,872.96	\$0.00	(\$3,872.96)	0.00
50-65-69600	BR BILLING EXPENSE	\$0.00	\$9,246.00	\$9,246.00	\$0.00	(\$9,246.00)	0.00
50-65-69800	BR ACCTS. PAID	\$0.00	\$233,996.29	\$233,996.29	\$0.00	(\$233,996.29)	0.00
50-65-71400	WF-RECOVERY SUPPLIES/EQUIPMENT-FLORENCE	\$0.00	\$1,016.59	\$1,016.59	\$0.00	(\$1,016.59)	0.00
Total Dept.	SPECIAL APPROPRIATIONS	\$0.00	\$248,131.84	\$248,131.84	\$0.00	(\$248,131.84)	0.00
Total Fund	WATER FUND	\$321,420.00	\$523,204.89	\$523,204.89	\$0.00	(\$201,784.89)	162.78
Grand Total		\$3,111,998.89	\$1,788,506.39	\$1,820,977.14	\$1,680.00	\$1,289,341.75	58.57

Attachment A
TO CHANGE ORDER No. 1

PROJECT: Whittaker Pointe Shoreline Stabilization and Restoration
DATE: 4/23/2020
OWNER: Town of Oriental
CONTRACTOR: Carolina Marine Structures, Inc.
ENGINEER: Quible & Associates, P.C.
PROJECT No.: P18123

Reason for Change Order: The owner and engineer have determined that the most effective way to accomplish the contracted work is to truck in materials directly to the Site in lieu of barging materials to the Site per the lump sum base bid that has already been contracted. Trucking materials to the Site was bid as an Alternate Bid and results in a deductive change order. Prior to adjusting the methodology of transporting materials to the Site, Carolina Marine Structures had performed Mobilization and Preparation activities that were specific to barging materials to the Site. The expense of the Mobilization and Preparation activities has been added to the Alternate bid. This results in a decrease in the total contracted amount of \$1,983,545.00 by \$237,534.10, for a new total contract amount of **\$1,746,010.90.**

Project Summary

DR-4465-NC

Applicant: / Oriental, Town of (137-49380-00)

Activity: Debris Removal

Project Ref #: 123032

Check to Include Regular

	Value	Hours
Labor (Reg.)	\$ 9,190.83	407.25
Labor (O.T.)	\$ 809.56	25.25
Equipment	\$ 5,411.32	274.80
Materials	\$ 947.74	
Contracts & Rented Equip.	\$ 18,210.38	
Management Costs	\$ -	
TOTAL	\$ 34,569.83	

The undersigned certifies that the information on this sheet is complete and accurate and was obtained from records that are available for audit.

CERTIFIED


DATE





TOWN OF ORIENTAL
PO Office Box 472
Oriental, North Carolina 28571
(252) 249-0555 ~ Fax (252) 249-0208
www.townoforiental.com
manager@townoforiental.com

TO: Naomi Johnson, MS, LCAS-A, Reservist NC Department of Public Safety
Division of Emergency Management
4238 MSC
Raleigh, NC 27699-4238

FROM: Diane H. Miller, MPA, ICMA-CM 
Manager, Town of Oriental

RE: Request for excess funds in fixed cost offer PW (582 (C))
DATE: April 30, 2020

Good Afternoon,

The Town of Oriental would like to request release of the remaining funds (\$106,644.12 underrun) for the following capital needs:

- (1) The replacement of the chassis of the 2005 Ford F-350 dually dump vehicle. This vehicle had its dump bed replaced in the 2017-2018 Fiscal Year and is still in decent shape, but the truck carrying it was used relentlessly in the recovery following Florence to move debris, 12-16 hours/day for months. The estimate for that replacement is attached at \$67,081.01.
- (2) The replacement of a 2012 Dodge Charger for the Police Department. Estimates from our purchase of another Police vehicle in 2018 is attached as reference. The Police Charger is NOT a law enforcement platform vehicle, and, as such, is not built for the rigorous use as a Police vehicle and has been averaging substantial maintenance and repair costs due to the unusual uses (prolonged idling, high speed running, high electronic draw demands). The 2018 vehicle, delivered in February 2019 and further equipped following delivery, was purchased and equipped at a cost of \$38,607.05 (attached) We would expect a slight increase in this cost for this year.
- (3) We also are in process of purchasing a contiguous parcel of land to our Public Works yard and Water Plant due to access issue encountered immediately following Hurricane Florence. The yard currently sits with one ingress/egress point and we were unable to access vehicles and supplies at their most critical need. The adjacent parcel abuts Hwy 55 west and would provide an additional access point from a different road, as well as additional storage space that is sorely needed to continue storage away from the footprint of the wellhead, also located in the yard. The estimate for acquisition and clearing and containment of this land is approximately \$14,000. This amount is currently poised in our upcoming budget and is based on legal fees, clearing estimates given verbally, and our cost estimates for fencing, based upon current linear foot costs of purchase and installation.

We would appreciate confirmation of the expenditure of cost underruns into these capital projects, with the stipulation that overage in these intentions will be covered by the Town of Oriental. Each of these items is necessary to continued operations and are priorities for the Town. A growing, but modest capital reserve will likely be used to finish the three priority Capital projects. The Mayor and Board discussed this request at this morning's (4/30/20) Budget meeting and authorized me to initiate the request.



If further documentation is required, please contact me directly at Manager@TownofOriental.com or 252-249-0555. Thank you for considering our proposal.



*Recd
1-25-19*

17701 U.S. Highway 441 mount Dora, FL 32757
 Business phone: 352-357-5522 Fax: 352-357-1083

NEW VEHICLE INVOICE

Sold To	TOWN OF ORIENTAL	INVOICE	JGC95014
Address	PO BOX 472	Date	01/14/2019
City, State, Zip	ORIENTAL, NC 28571	Salesperson	E JORE
Description			Amount
2018 FORD POLICE INTERCEPTOR UTILITY			28,789. 00
SALES TAX			1,787. 34
TOTAL			30,576. 34
PO# 2019044 NET TERMS 30 DAYS This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.			 



TOWN OF ORIENTAL
 P.O. BOX 472
 507 CHURCH STREET
 ORIENTAL, NC 28571

First Citizens
 Bank
 www.firstcitizens.com
 66-30/531

32104

DATE 32104 AMOUNT
 1/30/2019 \$30,576.34

PAY Exactly **THIRTY THOUSAND FIVE HUNDRED SEVENTY-SIX AND 34/100 dollars *****

THIS DISBURSEMENT HAS BEEN APPROVED
 AS REQUIRED BY THE LOCAL GOVERNMENT
 BUDGET AND FISCAL CONTROL ACT.

TO THE ORDER OF
 Prestige Ford Inc.
 17701 U.S. Hwy 441
 Mt. Dora FL 32757

[Handwritten Signature]

 AUTHORIZED SIGNATURE

⑈032104⑈ ⑆053100300⑆004715001301⑈

TOWN OF ORIENTAL

940 Prestige Ford Inc. 32104 32104

Invoice #	Inv Date	Description	PO Number	Amount
JGC95014	1/24/2019	PURCHASE OF 2018 POLICE FOR	2019004RC	\$30,576.34

Check Date 1/30/2019 Check Total \$30,576.34

Security features. Details on back.

Tammy Cox

From: Kim Harris [kimharris@thefordpros.com]
Sent: Tuesday, February 05, 2019 3:27 PM
To: finance@townoforiental.com
Subject: invoice
Attachments: oriental.pdf

Hi Tammy

We received your payment today for the Police Utility but I have a small problem. I made a mistake on your invoice and put the wrong amount on the invoice. I am going to send you a copy of everything to show you what I did. I get dyslexia sometimes and try to catch myself but this one got by me. LOL

The price of the vehicle was 29,771.00 plus sales tax of 1787.34. that should equal 31,557.26. If you look at the invoice that I sent you I put the price of the vehicle as 28,789.00 instead of 29771. This is the difference we have. I usually catch my mistake but I guess I wasn't looking really good and missed it. So the correct total is 31,557.26 that is including tax, the difference is 980.92. Please find attached all the backup documents to show the error.

If you have any questions please give me a call.

Thank you

Kim Harris
Prestige Ford.

Invoice

DANA SAFETY SUPPLY, INC
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Telephone: 800-845-0405

Invoice No.	560002
Customer No.	ORIENTAL

Bill To

ORIENTAL POLICE DEPARTMENT
 507 CHRUCH STREET
 ORIENTAL, NC 28571

Ship To

ORIENTAL POLICE DEPARTMENT
 DSS INSTALLATION
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Contact: NICHOLAS BLAYNEY
 Telephone: 252-249-0369
 E-mail: POLICE1@TOWNOFORIENTAL.COM

Contact: NICHOLAS BLAYNEY
 Telephone: 252-249-0369
 E-mail: POLICE1@TOWNOFORIENTAL.COM

Invoice Date	Order Date	SO Number	Ordered By	Customer PO Number	Payment Method	
02/20/19	07/05/18	240631	Nicholas Blayney	PO# 2019003	NET30	
Warehouse	Ship Via	F.O.B.		Salesperson	Resale Number	
GBKO	GROUND	PPAY & ADD TO INVOIC		TROY SHAFFOE		
Order Quantity	Ship Quantity	Tax	Item Number / Description		Unit Price	Extended Price
			Remit To: Dana Safety Supply, Inc. P.O. Box 117297 Atlanta, GA 30368-7297			
* All Return Merchandise Requires Prior Approval. * Return Merchandise can be subject to a 20% restocking charge. * Claims against this Invoice for Price and/or Quantity must be filed in writing within 30 days of invoice date. * A Finance Charge of 1.5% per month (18% annual rate) will be added to all invoices that are 30 days beyond the invoice date.						

Print Date	02/21/19
Print Time	02:31:14 PM
Page No.	6

Total Paid	0.00
Balance Due	4,852.85
Due Date	03/22/19

Subtotal	4,650.64
Freight	0.00
6.750 %Sales Tax	202.21
Invoice Total	4,852.85

Printed By: Troy Shaffoc

Invoice

DANA SAFETY SUPPLY, INC
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Telephone: 800-845-0405

Invoice No.	560002
Customer No.	ORIENTAL

Bill To

ORIENTAL POLICE DEPARTMENT
 507 CHRUCH STREET
 ORIENTAL, NC 28571

Ship To

ORIENTAL POLICE DEPARTMENT
 DSS INSTALLATION
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Contact: NICHOLAS BLAYNEY
 Telephone: 252-249-0369
 E-mail: POLICE1@TOWNOFORIENTAL.COM

Contact: NICHOLAS BLAYNEY
 Telephone: 252-249-0369
 E-mail: POLICE1@TOWNOFORIENTAL.COM

Invoice Date	Order Date	SO Number	Ordered By	Customer PO Number	Payment Method
02/20/19	07/05/18	240631	Nicholas Blayney	PO# 2019003	NET30
Warehouse	Ship Via	F.O.B.	Salesperson	Resale Number	
GBKO	GROUND	PPAY & ADD TO INVOIC	TROY SHAFFOE		
Order Quantity	Ship Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	Y	FEN-FN-1409D U of M: EACH FENIEX FRONT INTERIOR LIGHT BAR FORD INTERCEPTO B/W/B/W NCSA Specifications #101 BLUE WITH FULL FLOOD WHITE **	419.4000	419.40
1	1	Y	FEN-FN-1516FED U of M: EACH FEN Fusion® Ford Explorer 2013+ Dual Color Blue/Amber NCSA Specification # 101 DUAL COLOR WITH TRAFFIC ADVISOR **	532.6464	532.65
1	1	Y	C-VS-1308-INUT U of M: EACH HAVIS 21" CONSOLE FOR 2013+ FORD INTERCEPTOR SUV CONSOLE INCLUDES ONE 12V LIGHTER PLUG AND THE FOLLOWING EQUIPMENT BRACKETS: 1) C-EB40-POP-1P 1) 1) AND WHAT EVER FILLER PLATES NECESSARY TO COMPLETE THE INSTALLATION ***** NCSA Specification # 64	279.0000	279.00

Print Date	02/21/19		
Print Time	02:31:14 PM		
Page No.	1		

Printed By: Troy Shaffoe

--	--

Invoice

DANA SAFETY SUPPLY, INC
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Telephone: 800-845-0405

Invoice No.	560002
Customer No.	ORIENTAL

Bill To

ORIENTAL POLICE DEPARTMENT
 507 CHRUCH STREET
 ORIENTAL, NC 28571

Ship To

ORIENTAL POLICE DEPARTMENT
 DSS INSTALLATION
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Contact: NICHOLAS BLAYNEY
 Telephone: 252-249-0369
 E-mail: POLICE1@TOWNOFORIENTAL.COM

Contact: NICHOLAS BLAYNEY
 Telephone: 252-249-0369
 E-mail: POLICE1@TOWNOFORIENTAL.COM

Invoice Date	Order Date	SO Number	Ordered By	Customer PO Number	Payment Method
02/20/19	07/05/18	240631	Nicholas Blayney	PO# 2019003	NET30
Warehouse	Ship Via	F.O.B.	Salesperson	Resale Number	
GBKO	GROUND	PPAY & ADD TO INVOIC	TROY SHAFFOE		
Order Quantity	Ship Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	Y	C-CUP2-I U of M: EACH HAV IN-CONSOLE DUAL CUP HOLDER REPLACES C-CH-2-XL CUPHOLDER ***** NCSA Specification # 64	0.0000	0.00
1	1	Y	C-ARM-103 U of M: EACH HAV FLIP-UP ARMREST, ATTACHES TO CONSOLE REPLACES C-ARM-3 ARMREST ***** NCSA Specification # 64	0.0000	0.00
1	1	Y	C-LP2-PS1-USB U of M: EACH HAV 2-12V PLUGS AND 2 USB PORTS Removed the 3 Outlet Accessory Option and upcharged \$39.50 from the NCSA NCSA Specification # 105	39.5000	39.50
1	1	Y	CG-X U of M: EACH HAV CHARGE GARD, UNIVERSAL, CONTROL MODULE INFINITE TIMER, SURGE PROTECTOR 12VDC, 30a ***** NCSA Specification # 105	62.8900	62.89
1	1	Y	C-PM-109 U of M: EACH	92.9300	92.93

Print Date	02/21/19
Print Time	02:31:14 PM
Page No.	2

--	--

--	--

Printed By: Troy Shaffoe

Invoice

DANA SAFETY SUPPLY, INC
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Telephone: 800-845-0405

Invoice No.	560002
Customer No.	ORIENTAL

Bill To

ORIENTAL POLICE DEPARTMENT
 507 CHRUCH STREET
 ORIENTAL, NC 28571

Ship To

ORIENTAL POLICE DEPARTMENT
 DSS INSTALLATION
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Contact: NICHOLAS BLAYNEY
 Telephone: 252-249-0369
 E-mail: POLICE1@TOWNOFORIENTAL.COM

Contact: NICHOLAS BLAYNEY
 Telephone: 252-249-0369
 E-mail: POLICE1@TOWNOFORIENTAL.COM

Invoice Date	Order Date	SO Number	Ordered By	Customer PO Number	Payment Method
02/20/19	07/05/18	240631	Nicholas Blayney	PO# 2019003	NET30
Warehouse	Ship Via	F.O.B.	Salesperson	Resale Number	
GBKO	GROUND	PPAY & ADD TO INVOIC	TROY SHAFFOE		
Order Quantity	Ship Quantity	Tax	Item Number / Description	Unit Price	Extended Price
4	4	Y	HAV BROTHER POCKETJET 6 PRINTER MOUNT *** Mounted in the Glove Box NCSA Specification # 105 HB915B U of M: EACH CODE 3 9-LED HIDE-A-BLAST BLUE W/ 15' CABLES	48.7900	195.16
6	6	Y	MR6-B U of M: EACH CODE 3 LED SURFACE MOUNTLED LIGHT BLUE *** 2 mounted on the inside of the cargo window *** 2 mounted on the grill *** 2 mounted on each side of the license plate	64.0000	384.00
1	1	Y	PSE-MR6LBKT U of M: EACH CODE 3 L BRACKET FOR MR6 LIGHT	6.5700	6.57
1	1	Y	GMBPIU-15 U of M: EACH CODE3 PI UTILITY GRILL BRACKET	36.1500	36.15
1	1	Y	LXEXLPBKTR-PIU U of M: EACH CODE 3 LICENSE PLATE BRACKET FOR PI SUV	19.6200	19.62
2	2	Y	M180S-B U of M: EACH CODE 3 M180 SC W/PUDDLE LED- BLUE	78.3600	156.72

Print Date	02/21/19		
Print Time	02:31:14 PM		
Page No.	3		

Printed By: Troy Shaffoe

--	--

Invoice

DANA SAFETY SUPPLY, INC
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Telephone: 800-845-0405

Invoice No.	560002
Customer No.	ORIENTAL

Bill To

ORIENTAL POLICE DEPARTMENT
 507 CHRUCH STREET
 ORIENTAL, NC 28571

Ship To

ORIENTAL POLICE DEPARTMENT
 DSS INSTALLATION
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Contact: NICHOLAS BLAYNEY
 Telephone: 252-249-0369
 E-mail: POLICE1@TOWNOFORIENTAL.COM

Contact: NICHOLAS BLAYNEY
 Telephone: 252-249-0369
 E-mail: POLICE1@TOWNOFORIENTAL.COM

Invoice Date	Order Date	SO Number	Ordered By	Customer PO Number	Payment Method
02/20/19	07/05/18	240631	Nicholas Blayney	PO# 2019003	NET30
Warehouse	Ship Via	F.O.B.	Salesperson	Resale Number	
GBKO	GROUND	PPAY & ADD TO INVOIC	TROY SHAFFOE		
Order Quantity	Ship Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	Y	Manufacturer: Code 3 Part#: M180S-B Color: Blue *** Mounted under the mirrors BSM-BKT-PIU U of M: EACH CODE BELOW SIDE MIRROR MTG PIU	25.2300	25.23
2	2	Y	ULT6-RB U of M: EACH CODE 6 LED, Mega Thin surface mount, 12-24 volt, RED BLUE *** Mounted on the underside of the REAR HATCH FACING OUT WHEN HATCH IS OPEN **	65.0600	130.12
1	1	Y	ETHFSS-SP U of M: EACH SOI SS HEADLIGHT FLASHER SELECT-A-PATTERN REPLACES SS ROADRUNNER, POWER PULSE, LMPSS-P, & "Q-SWITCH" FLASHERS. FOR POSITIVE SWITCHED SYSTEMS ONLY! ***** ***	66.8500	66.85
1	1	Y	ETFBSSN-P U of M: EACH SOI 100% SOLID STATE TAILLIGHT FLASHER (12-WIRE)	68.8500	68.85

Print Date	02/21/19
Print Time	02:31:14 PM
Page No.	4

Printed By: Troy Shaffoe

--	--

Invoice

DANA SAFETY SUPPLY, INC
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Telephone: 800-845-0405

Invoice No.	559982
Customer No.	ORIENTAL

Bill To

Town of Oriental
 P.O. Box 472
 ORIENTAL, NC 28571

Ship To

ORIENTAL POLICE DEPARTMENT
 DSS INSTALLATION
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Contact: Jeannine Russo
 Telephone: 252-249-0555
 E-mail: admin@townoforiental.com

Contact: NICHOLAS BLAYNEY
 Telephone: 252-249-0369
 E-mail: POLICE1@TOWNOFORIENTAL.COM

Invoice Date	Order Date	SO Number	Ordered By	Customer PO Number	Payment Method
02/20/19	06/04/18	245831	Nicholas Blayney	2018030	NET30
Warehouse	Ship Via	F.O.B.	Salesperson	Resale Number	
GBKO	GROUND	PPAY & ADD TO INVOICE	TROY SHAFFOE		
Order Quantity	Ship Quantity	Tax	Item Number / Description	Unit Price	Extended Price
			Remit To: Dana Safety Supply, Inc. P.O. Box 117297 Atlanta, GA 30368-7297		
* All Return Merchandise Requires Prior Approval. * Return Merchandise can be subject to a 20% restocking charge. * Claims against this Invoice for Price and/or Quantity must be filed in writing within 30 days of invoice date. * A Finance Charge of 1.5% per month (18% annual rate) will be added to all invoices that are 30 days beyond the invoice date.					

Print Date	02/21/19
Print Time	02:28:06 PM
Page No.	3

Total Paid	2,196.94
Balance Due	0.00
Due Date	03/22/19

Subtotal	2,058.02
Freight	0.00
6.750 %Sales Tax	138.92
Invoice Total	2,196.94

Printed By: Troy Shaffoe

Invoice

DANA SAFETY SUPPLY, INC
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Telephone: 800-845-0405

Invoice No.	559982
Customer No.	ORIENTAL

Bill To

Town of Oriental
 P.O. Box 472
 ORIENTAL, NC 28571

Ship To

ORIENTAL POLICE DEPARTMENT
 DSS INSTALLATION
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Contact: Jeamine Russo
 Telephone: 252-249-0555
 E-mail: admin@townoforiental.com

Contact: NICHOLAS BLAYNEY
 Telephone: 252-249-0369
 E-mail: POLICE1@TOWNOFORIENTAL.COM

Invoice Date	Order Date	SO Number	Ordered By	Customer PO Number	Payment Method
02/20/19	06/04/18	245831	Nicholas Blayney	2018030	NET30
Warehouse	Ship Via	F.O.B.	Salesperson	Resale Number	
GBKO	GROUND	PPAY & ADD TO INVOIC	TROY SHAFFOE		
Order Quantity	Ship Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	Y	FEN-C-4200-DL U of M: EACH Feniex 4200 Controller New Generation Cat 5 CON NCSA Specification # 101	383.0400	383.04
1	1	Y	FEN-C-4014 U of M: EACH FEN STORM PRO 100 WATT REMOTE SIREN W/MIKE NCSA Specification # 101	104.6400	104.64
1	1	Y	FEN-S-2009 U of M: EACH Feniex Triton 100 Watt Speaker INCLUDES UNIVERSAL MOUNTING BRACKET ***** NCSA Specification # 101	95.0400	95.04
1	1	Y	PK0355ITU12 U of M: EACH SMC #10VS Recessed Panel Coated Polycarbonate ..Recess STATE VEHICLE YEAR- 2018 Ford Interceptor Utility *****NCSA Specification # 60	450.0000	450.00
1	1	Y	PK0123ITU122ND U of M: EACH SMC 12-VS EXP MTL CARGO BARRIER 2012+ FORD PIUT STATE VEHICLE YEAR- 2018 Ford Interceptor Utility ***** NCSA Specification # 60	234.0000	234.00

Print Date	02/21/19
Print Time	02:28:06 PM
Page No.	1

--	--

--	--

Printed By: Troy Shaffoe

BUYER		CO-BUYER		Deal #:	422739
NC				Deal Type:	Retail
Work #:				Deal Date:	04/17/2020
Email:				Print Time:	02:55pm
		Salesperson:			
VEHICLE					
New	<input checked="" type="checkbox"/>	Stock #:	Description:	VIN:	Mileage:
Used	<input type="checkbox"/>	T989745	2019 FORD TRUCK S-DTY F-550	1FD0W5GT6KEE13845	
Demo	<input type="checkbox"/>				
TRADE					
AFTERMARKETS					
		MSRP:		\$	75,680.00
		Discount:		\$	8,600.00
		Sale Price:		\$	67,080.00
		Total Financed Aftermarkets:		\$	0.00
		Total Trade Allowance:		\$	0.00
		Trade Difference:		\$	67,080.00
		Doc Fee		\$	0.01
		State & Local Taxes:		\$	0.00
		Total License and Fees:		\$	1.00
		Total Cash Price:		\$	67,081.01
		Total Trade Payoff:		\$	0.00
Total Aftermarkets:			\$		0.00
		Delivered Price:		\$	67,081.01
		Cash Down Payment + Deposit:		\$	0.00
		Sub Total:		\$	67,081.01
		Service Agreement:		\$	0.00
		Maintenance Agreement:		\$	0.00
		GAP Insurance:		\$	0.00
		Credit Life, Accident & Health:		\$	0.00
		Other:		\$	0.00
Rate:				\$	
Amount Financed:		\$	67,081.01	\$	67,081.01

X

Buyer

X

Dealer

SENATE BILL 704 RATIFIED BILL

***S704-PUBLIC BODIES/REMOTE MEETINGS DURING DECLARED EMERGENCIES**

SECTION 4.31.(a) Article 1A of Chapter 166A of the General Statutes is amended by adding a new section to read:

"§ 166A-19.24. Remote meetings during certain declarations of emergency.

(a) Remote Meetings. – Notwithstanding any other provision of law, upon issuance of a declaration of emergency under G.S. 166A-19.20, any public body within the emergency area may conduct remote meetings in accordance with this section and Article 33C of Chapter 143 of the General Statutes throughout the duration of that declaration of emergency.

(b) Requirements. – The public body shall comply with all of the following with respect to remote meetings conducted under this section:

(1) The public body shall give proper notice under G.S. 143-318.12 and under any other requirement for notice applicable to the public body. The notice shall also specify the means by which the public can access the remote meeting as that remote meeting occurs. Senate Bill 704-Ratified

(2) Any member of the public body participating by a method of simultaneous communication in which that member cannot be physically seen by the public body must identify himself or herself in each of the following situations:

a. When the roll is taken or the remote meeting is commenced.

b. Prior to participating in the deliberations, including making motions, proposing amendments, and raising points of order.

c. Prior to voting.

(3) All documents to be considered during the remote meeting shall be provided to each member of the public body.

(4) The method of simultaneous communication shall allow for any member of the public body to do all of the following:

a. Hear what is said by the other members of the public body.

b. Hear what is said by any individual addressing the public body.

c. To be heard by the other members of the public body when speaking to the public body.

(5) All votes shall be roll call; no vote by secret or written ballots, whether by paper or electronic means or in accordance with G.S. 143-318.13(b), may be taken during the remote meeting.

(6) The public body shall comply with G.S. 143-318.13(c).

(7) The minutes of the remote meeting shall reflect that the meeting was conducted by use of simultaneous communication, which members were participating by simultaneous communication, and when such members joined or left the remote meeting.

(8) All chats, instant messages, texts, or other written communications between members of the public body regarding the transaction of the public business during the remote meeting are deemed a public record.

(9) The remote meeting shall be simultaneously streamed live online so that simultaneous live audio, and video, if any, of such meeting is available to the public. If the remote meeting is conducted by conference call, the public body may comply with this subdivision by providing the public with an opportunity to dial in or stream the audio live and listen to the remote meeting.

(c) Quorum. – A member of the public body participating by simultaneous communication under this section shall be counted as present for quorum purposes only during the period while simultaneous communication is maintained for that member. The provisions of G.S. 153A-44 and G.S. 160A-75 shall apply to all votes of each member of a county or municipal governing board taken during a remote meeting.

(d) Voting by Members of the Public Body. – Votes of each member of a public body made during a remote meeting under this section shall be counted as if the member were physically present only during the period while simultaneous communication is maintained for that member.

(e) Public Hearings. – A public body may conduct any public hearing required or authorized by law during a remote meeting, and take action thereon, provided the public body allows for written comments on the subject of the public hearing to be submitted between publication of any required notice and 24 hours after the public hearing.

(f) Quasi-Judicial Hearings. – A public body may conduct a quasi-judicial proceeding as a remote meeting only when all of the following apply:

(1) The right of an individual to a hearing and decision occur during the emergency.

(2) All persons subject to the quasi-judicial proceeding who have standing to participate in the quasi-judicial hearing have been given notice of the quasi-judicial hearing and consent to the remote meeting. Senate Bill 704-Ratified

(3) All due process rights of the parties affected are protected.

(g) Closed Sessions. – The public body may conduct a closed session as authorized in G.S. 143-318.11. While in closed session, the public body is not required to provide access to the remote meeting to the public.

(h) Not Exclusive. – This section applies only during emergency declarations and does not supersede any authority for electronic meetings under Article 33C of Chapter 143 of the General Statutes.

(i) For purposes of this section, the following definitions apply:

(1) Official meeting. – As defined in G.S. 143-318.10(d).

(2) Public body. – As defined in G.S. 143-318.10(b) and (c).

(3) Remote meeting. – An official meeting, or any part thereof, with between one and all of the members of the public body participating by simultaneous communication.

(4) Simultaneous communication. – Any communication by conference telephone, conference video, or other electronic means."

SECTION 4.31.(b) G.S. 143-318.10(a) reads as rewritten:

"(a) Except as provided in G.S. 143-318.11, 143-318.14A, and 143-318.18, each official meeting of a public body shall be open to the public, and any person is entitled to attend such a meeting. Remote meetings conducted in accordance with G.S. 166A-19.24 shall comply with this subsection even if all members of the public body are participating remotely."

SECTION 4.31.(c) G.S. 143-318.13 is amended by adding a new subsection to read:

"(d) Except as provided in G.S. 166A-19.24(b)(6), this section shall not apply to remote meetings conducted in accordance with this section even if all members of the public body are participating remotely."

SECTION 4.31.(d) G.S. 143-318.14A(e) reads as rewritten:

"(e) The following sections shall apply to meetings of commissions, committees, and standing subcommittees of the General Assembly: G.S. 143-318.10(e) and G.S. 143-318.11, G.S. 143-318.13 and G.S. 143-318.14, G.S. 143-318.16 through G.S. 143-318.17.G.S. 143-318.17, and G.S. 166A-19.24."

SECTION 4.31.(e) G.S. 153A-43 reads as rewritten:

"§ 153A-43. Quorum.

(a) A majority of the membership of the board of commissioners constitutes a quorum. The number required for a quorum is not affected by vacancies. If a member has withdrawn from a meeting without being excused by majority vote of the remaining members present, he shall be counted as present for the purposes of determining whether a quorum is present. The board may compel the attendance of an absent member by ordering the sheriff to take the member into custody.

(b) Any member present by means of simultaneous communication in accordance with G.S. 166A-19.24 shall be counted as present for the purposes of whether a quorum is present only during the period while simultaneous communication is maintained for that member."

SECTION 4.31.(f) G.S. 160A-74 reads as rewritten:

"§ 160A-74. Quorum.

(a) A majority of the actual membership of the council plus the mayor, excluding vacant seats, shall constitute a quorum. A member who has withdrawn from a meeting without being excused by majority vote of the remaining members present shall be counted as present for purposes of determining whether or not a quorum is present.

(b) Any member present by means of simultaneous communication in accordance with G.S. 166A-19.24 shall be counted as present for the purposes of whether a quorum is present only during the period while simultaneous communication is maintained for that member."

SECTION 4.31.(g) G.S. 160A-75, effective until January 1, 2021, reads as rewritten:

"§ 160A-75. (Effective until January 1, 2021) Voting. Senate Bill 704-Ratified

(a) No member shall be excused from voting except upon matters involving the consideration of the member's own financial interest or official conduct or on matters on which the member is prohibited from voting under G.S. 14-234, 160A-381(d), or 160A-388(e)(2). In all other cases except votes taken under G.S. 160A-385, a failure to vote by a member who is physically present in the council chamber, or who has withdrawn without being excused by a majority vote of the remaining members present, shall be recorded as an affirmative vote. The question of the compensation and allowances of members of the council is not a matter involving a member's own financial interest or official conduct.

(b) Notwithstanding subsection (a) of this section, a vote or failure to vote by any member present by means of simultaneous communication in accordance with G.S. 166A-19.24 shall be treated as if the member were physically present only during the period while simultaneous communication is maintained for that member.

(c) An affirmative vote equal to a majority of all the members of the council not excused from voting on the question in issue, including the mayor's vote in case of an equal division, shall be required to adopt an ordinance, take any action having the effect of an ordinance, authorize or commit the expenditure of public funds, or make, ratify, or authorize any contract on behalf of the city. In addition, no ordinance nor any action having the effect of any ordinance may be finally adopted on the date on which it is introduced except by an affirmative vote equal to or greater than two thirds of all the actual membership of the council, excluding vacant seats and not including the mayor unless the mayor has the right to vote on all questions before the council. For purposes of this section, an ordinance shall be deemed to have been introduced on the date the subject matter is first voted on by the council."

SECTION 4.31.(h) G.S. 160A-75, effective January 1, 2021, reads as rewritten:

"§ 160A-75. (Effective January 1, 2021) Voting.

(a) No member shall be excused from voting except upon matters involving the consideration of the member's own financial interest or official conduct or on matters on which the member is prohibited from voting under G.S. 14-234 or G.S. 160D-109. In all other cases except votes taken under G.S. 160D-601, a failure to vote by a member who is physically present in the council chamber, or who has withdrawn without being excused by a majority vote of the remaining members present, shall be recorded as an affirmative vote. The question of the compensation and allowances of members of the council is not a matter involving a member's own financial interest or official conduct.

(b) Notwithstanding subsection (a) of this section, a vote or failure to vote by any member present by means of simultaneous communication in accordance with G.S. 166A-19.24 shall be treated as if the member were physically present only during the period while simultaneous communication is maintained for that member.

(c) An affirmative vote equal to a majority of all the members of the council not excused from voting on the question in issue, including the mayor's vote in case of an equal division, shall be required to adopt an ordinance, take any action having the effect of an ordinance, authorize or commit the expenditure of public funds, or make, ratify, or authorize any contract on behalf of the city. In addition, no ordinance nor any action having the effect of any ordinance, except an ordinance on which a public hearing must be held pursuant to G.S. 160D-601 before the ordinance may be adopted, may be finally adopted on the date on which it is introduced except by an affirmative vote equal to or greater than two thirds of all the actual membership of the council, excluding vacant seats and not including the mayor unless the mayor has the right to vote on all questions before the council. For purposes of this section, an ordinance shall be deemed to have been introduced on the date the subject matter is first voted on by the council."

SECTION 4.31.(i) This section does not affect the validity of S.L. 2008-111.

SECTION 4.31.(j) This section is effective when it becomes law and applies throughout the duration of any declaration of emergency issued under G.S. 166A-19.20 in effect on or after that date. The actions of any public body in an open meeting conducted via Senate Bill 704-Ratified

simultaneous communication between March 10, 2020, and the effective date of this section are not deemed invalid due to the use of simultaneous communication to conduct that open meeting.

SECTION 6. Except as otherwise provided, this act is effective when it becomes law. If House Bill 1043, 2019 Regular Session, is vetoed, this act is repealed. If the veto of House Bill 1043, 2019 Regular Session, is overridden, this act is reenacted.

In the General Assembly read three times and ratified this the 2nd day of May, 2020.

s/ Philip E. Berger

President Pro Tempore of the Senate

s/ Tim Moore

Speaker of the House of Representatives

Roy Cooper

Governor

Approved this 4th day of May, 2020