

**HARBORS and WATERFRONTS
ADVISORY COMMITTEE MEETING MINUTES**

**11 April, 2024 8:00 AM
ORIENTAL TOWN HALL**

Attending –

**Members – Jim Blackerby, David Szerlag, Don McGuire, Jim Kellenberger
Town Commissioners- Charlie Overcash, Breena Litzenberger**

**ESTABLISH A QUORUM AND CALL MEETING TO ORDER – Jim
Blackerby – Quorum was established with 4 members out of 7 members.**

Approval of March. 14, 2024 Minutes – Approved by Acclamation

Chair Comments- Jim Blackerby- Jenny Jones resigned from the committee effective today, April 4-11-24. Committee discussion centered around ensuring that all of us on this committee understand it is ok to say no when we feel overwhelmed. Jim B and others discussed the concern (in the short term) of reduced PW staff who cover many harbor and waterfront duties. Charlie Overcash asked the committee to continue our good work to help keep our waterfronts functional and looking good.

Jim B. asked for someone to take the minutes of this meeting and Jim Kellenberger volunteered. Commissioner Litzenberger agreed to take on this task moving forward (Beginning with the May 2024 meeting).

A. Facilities check – HWAC observations – Continual weekly duties carried out during the month. Charlie Overcash and Breena Litzenberger will be put into the rotation as their schedules allow. Several items were discussed that need attention. The front roller on the right side of the floating dock is broken and is need of repair. The Rotary Club will be advised that a fender board on the right side of TD #1 looking out is loose and has bolts sticking out.

B. Town Manager’s Harbors and Waterfronts Report to HWAC.

Grant opportunities, new access – (Not covered in Section D) Diane Miller was not available for this meeting but provided the following comments prior to our meeting. Her comments are included.

- DM, Hodges Str. - USDA has started seeing projects funded recently and are hopeful ours is one of the next.

- DM, TD-1: complete- paid.
- DM, JB Beach Access - Town attorney –no answer yet- I’ve been hitting him with other things.
- JB Midyette Str. Fishing Pier area - Living Shoreline -Jim Blackerby is working on this.
- DM, Midgette Street Property BIG Grant - not done.
- JK, will contact the property owners.
- Other updates –
 - DM, Move TD2 Registration bulletin board (WO HWAC direction) Signage - wayfinding signs- blue and white- have been ordered. / last minute Boat Show prep- not done – PW has work orders for what the Boat Show needs from us.
 - DSzerlag, will purchase and install the “Mens” bathroom sign.

C. Active and New Projects Updates

1. Spills Report – 2 spills reported. Jim B has asked for a volunteer(s) to take over this duty that Jenny Jones was handling. Discussion ensued to have the marinas to step up to help the H & W Committee monitor these spills. Breena L will speak with the marinas she works with to help us with this monitoring.
2. Spring workday scheduling- Jim B polled the group and April 22nd or April 23rd seemed like the best dates. The confirmed date will be sent out by Jim B.
3. Coastal Federation visit – David Szerlag – David has not set date as of today, He is continuing to monitor dates of availability.
4. TD 1 opening ceremony – In discussion

New Business – Jim B discussed the need for regulatory (black on white) signs and warning (black on yellow) signs. He will organize a meeting for the members to discuss.

- The need for a new member

D. Member Comments - Charlie Overcash stated that town “layout” brochures have been created and he will check into their availability

Adjourned at 9:20 AM

NEXT MEETING: 9 May, 2024 8:00 AM

Respectfully submitted,
Jim Kellenberger

Water Advisory Board
April 12, 2024
Monthly Meeting: 9:00am

Minutes of Meeting

Attendees: Steve Drew, Richard Guimond, Daniel Early, Jeff Sanders, Manager Miller, Commissioner Allen Price and Bonnie Crosser

1. Completed review and discussed the two Engineering Proposals received for the Oriental Water Systems Improvement Project.
2. Decision to hold a Vendor presentation meeting which will allow the vendors to address specific questions and to elaborate on certain areas.
3. Steve Drew took action to tabulate a list of questions. The questions would then be circulated throughout the Team. The agreed upon list of questions will assist during the Vendor presentation meeting.
4. Vendor Team: Decided one hour each with no more than three members with the Project Lead in attendance, if possible.
5. Manager Miller took the action to schedule the date with the Vendors.
6. Update will be available upon the completion of the Vendor presentation meeting.

Bonnie Crosser, Chairperson