

## MEETINGS SCHEDULE

Dec 24<sup>th</sup>, 25<sup>th</sup>, 26<sup>th</sup>, Monday, Tuesday, Wednesday- CLOSED

( water bills will not be overdue until COB Dec 27<sup>th</sup>)-We will have limited staff in public works on the 27<sup>th</sup> and 28<sup>th</sup>.

Dec 31<sup>st</sup>-We will have one public works guy on duty and 2 admin staff

Jan. 1<sup>st</sup>-We will be closed for New Year's Day

Regularly scheduled first Tuesday meeting JAN 1, was rescheduled to January 8, 2019, 7PM . Public Hearing scheduled on short term rental.

Next Quarterly meeting scheduled for January 31, 2019 **(Time?)**

The first Monday in February is a day staff collectively takes off- we usually encourage vacation in our down time, and this is traditionally a day when most, if not all, request vacation. We will reopen Town Hall Tuesday, February 5, 2019.

We will post duty phone numbers through the days when Town Hall is closed both on our website, and on our doors and sign boards. Some staff will be out of town throughout the holidays, so it will be important to be in the loop in case of emergency- **(water breaks)**. Staff is scheduled so that every day someone is testing/checking the water plant. Only that person will be answering **Emergency** calls.