Public Meeting Guidance: SOG at <a href="https://canons.sog.unc.edu/meetings-and-public-hearings-under-the-coronavirus-state-of-emergency/">https://canons.sog.unc.edu/meetings-and-public-hearings-under-the-coronavirus-state-of-emergency/</a>

Provision for allowing the Public to participate

OTHER Boards: Tree, Tourism, HWAC, Parks and Recreation/ Planning, Board of Adjustment

Cancellation / Town Facilities use

OTHER USES of Town Hall: Meetings, classes, seminars.

PUBLIC FACILITIES: Public Restrooms (here and at harbor), Parks, Playgrounds, Town Docks, fishing pier, small boat ramp

Events: CycleNC, Boat Show (postponed), Town Wide Yard Sale, Dog Parade (cancelled), Food Trucks

Schools already cancelled through March 30, Town Hall currently Closed to walk-in traffic, Restaurant dining in restricted by Governor,

Town Staff: Memo attached, additional paid sick leave provisions for those impacted.



## TOWN OF ORIENTAL

PO Office Box 472 Oriental, North Carolina 28571 (252) 249-0555 ~ Fax (252) 249-0208 www.townoforiental.com manager@townoforiental.com

March 16, 2020

**MEAMORANDUM** 

FROM: Town Manager Diane Miller

TO: Staff, Town of Oriental

**RE: Travel Restrictions** 

Pursuant to direction from the Governor's Office, we are suspending work-related travel outside of Pamlico County for employees other than the transfer of water samples (necessary for Public Safety) and retrieval of supplies not available inside Pamlico County necessary to maintain the daily work/ water production. Any projects requiring materials from outside the County may be interrupted or their priority of completion changed in light of the travel restrictions.

All off-site training is hereby suspended for the next 30 days in an effort to keep our staff and community safe.

Anyone who comes in contact with those who have travelled outside the County and potentially have been infected by the COVID-19, should self-quarantine and follow Physicians' advice. Do not come to work if you are not feeling well. Follow CDC guidance on handwashing and other preventative measures.

Let your immediate supervisor know if you need assistance providing for yourself and/or your families and we will do what we can to assist you.

Thanks and BE SAFE and HEALTHY,

Diane H. Miller, MPA, ICMA-CM